



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood, SO40 4SF
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Dear Councillors, you are hereby summoned to attend a meeting of the **Amenities Committee of Marchwood Parish Council** on Monday 01 June 2026 at 7.00pm to be held in **The Marchwood Hub, LLoyd Recreation Ground**.

Angela Woodward, Deputy Parish Clerk/RFO.

26 May 2026

AGENDA

1. **Apologies for absence.**
To receive and consider for acceptance any Member apologies for absence and approval by resolution.
2. **Declarations of Interest.**
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
3. **Public Participation.**
For the public and press to ask questions on matters relating to items on the agenda.
4. **Minutes**
To approve the minutes of the previous meeting of the Amenities Committee held on 30 March 2026 as a correct record and duly signed by the Chairman (Appendix A).
5. **Amenities Team Report**
To receive a written report from the Amenities Team (Appendix B).
6. **Community Activities Report**
To receive a written report from Community Volunteers (Appendix C).
7. **Red Phone Box**
To consider options for the red phone box (Appendix D)
8. **Football Pitch Hire at Lloyd Recreation Ground.**
To approve the football pitch hire charges for 1st September 2026 (Appendix E).
9. **Income and Expenditure.**
To note income and expenditure report up to 31 March 2026 (Appendix F).
9. **Expenditure.**
To note expenditure report up to 30 April 2026 (Appendix G).

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.

10. Close of meeting and date of next meeting 28 September 2026 Marchwood Hub, Lloyd Recreation Ground at 7.00pm.

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All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the Amenities Committee Meeting of Marchwood Parish Council held in the Pine Room at Marchwood Village Hall on Monday 30 March 2026 at 7.30pm.

Present: Councillors: N Buckett, K Petty, M Saxby, M Proctor, D Hindle and L Shelley.

In attendance: Angela Woodward, Deputy Parish Clerk/RFO.

Apologies

AC/26/019 – apologies for absence was received from J Case (prior commitment), P Mballa (personal reasons).

Resolved – to accept apologies for absence from J Case and P Mballa.

Declarations of Interest

AC/26/020 – There were no declaration of interest for this meeting.

Public Participation

AC/26/021 – A member of the public raised concerns about vehicles parking on the open space in Bay Tree Gardens. She said they are killing the grass which is causing flooding and the weight could be damaging the roots of the oak trees.

Minutes:

AC/26/022 - Resolved to accept the minutes of the Amenities meeting held on Monday 30 September 2025 as a true and accurate record and duly signed by the Chairman.

Bay Tree Gardens

AC/26/023 – the proposal was discussed.

Councillors felt that posts could prevent emergency services gaining access, as it is a small road.

The parking could potentially end up on the open space area round the front.

We don't have enough money in the budget this year.

Resolved –

1. We will continue to monitor the situation.
2. Write another letter to the residents.
3. Put notices on the vehicle windows.
4. Look into the possibility of signage.

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Amenities Team Report

AC/26/024 – Members noted the report.

Machinery/Vehicles

The new flail was fitted to the tractor and the team are very pleased with it.
The bearings have been replaced on the Mower Flail Dec.
Serviced all machines, checked fluids and greased ready for the cutting season.
Ford connect had an oil change service at the Ford Garage.

Lloyd Recreation Ground

Fire Alarm system has been checked and we needed to replace two heat sensors, four call points and six smoke detectors. This is due to legal requirements of replacing detectors over 10 year old.

Plumber has changed the heat sensor to a hard wired one in the changing rooms.

Electrician has installed the second EV charger ready for the new electric vehicle.

The new basketball posts and hoops have been installed and the fencing has been repaired. The re-surfacing and line painting will be completed when the weather improves, hopefully the beginning of April 2026. We will be having lines painted for 5 a-side football, tennis, netball, basketball and a new popular game called pickleball.

The lights in the HUB will be changed to LED at the end of March 2026 and the painting has been booked for the beginning of April 2026.

Changing the MUGA flood lights to LED is not possible at the moment, but I am waiting for quotes for different options.

The new Waterside Health Bus will be visiting Lloyds Recreation Ground on Fridays from 10.00 to 13.00. It will hopefully be ready to start by the middle/end of April and will be trialled on a weekly basis. We will share information on our noticeboards and website as soon as we have the literature.

Councillors asked if we could enquire about having other mobile bus services visit Lloyds Recreation Ground? Eg Dentist, Library, Banks and food pop ups.

Open Space Maintenance - Highlights

Cleared the soakaway ditch opposite The Roebuck Pub and Cork Lane to help prevent flooding.

Cleared vegetation from three other ditches around the village and trimmed the vegetation back from the canals in Admiralty Way.

Planted 3055 bulbs on the mounds at Crooked Hayes.

Pruned the flower beds at the Falklands Memorial, planted some new plants.

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Play Parks

The annual Play Park inspections have taken place and the ground staff are working through the actions raised.

Staff Training

The Ground Staff have not completed any training since the last meeting.

Other

We have a supply of clear bin bags and black bin bags held in the office. These are for Marchwood residents to use until the wheelie bin collections begin in May 2026.

Community Activities Report

AC/26/025 – Members noted the report.

Marchwood Conservation Volunteers

Marchwood Conservation Volunteers have just finished a very productive work season, which runs from September to March and can be broken down into the following projects:

Cork Field Meadow

Work at Cork Field Meadow this season began in September 2025 with the annual cut and rake. This task reduces the fertility of the soil, weakening the grasses and allowing the more delicate wild flowers to flourish. The number of flowering species has nearly doubled since the meadow began to be managed.

Another session was spent reclaiming parts of the meadow from the brambles, by cutting them back. The brambles were cut into scallops. This creates microclimates sheltered from the wind for butterflies and other insects.

Plant and insect ID sessions will take place over the summer, with the results compared to previous years records.

Crooked Hayes Copse

Crooked Hayes Copse is split into 9 areas, and coppiced on a 9 year rotation. MCV have been doing this work for more than 30 years, and it is understood that the copse has been managed in this way for hundreds of years.

Coppicing extends the life of Hazel trees from around 75 years, to hundreds or even a thousand years. When an area is coppiced, more light reaches the woodland floor, allowing more species to thrive, increasing biodiversity. The wood that is coppiced provides a sustainable source of natural fencing, and also timber to local Men's Sheds who use them for walking canes and other projects.

Marchwood Infants School

Many years ago, MCV had a working relationship with Marchwood Infants School which has been rekindled in recent years. Work undertaken here include putting up bird and bat boxes, coppicing, and attempting to establish a bluebell wood.

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Marchwood Junior School

Again, MCV used to work with Marchwood Junior School, a relationship that has been restarted in recent years. This year work has focused on Hazel Coppicing and bramble clearance. The bramble clearance has been done to release trees and other plants from their hold, allow wildflowers to grow, and improve the use of the area for the children. Where bramble habitat has been removed, Marchwood Men's Shed have donated Hedgehog Houses to be sited around the area.

Funding

Marchwood Conservation Volunteers have no source of income, so rely on grants for the purchase / maintenance of tools, and renewal of their insurance. Recently, the group received generous support from the Barker Mills foundation, allowing them to continue their excellent work in Marchwood.

Marchwood Litter Pickers

Marchwood Litter Pickers has been running quarterly community litter picks since 2019, as well as ad-hoc events.

Typically, the number of volunteers ranges between 30 and 50 for each event. In addition to these community events, the group supports young people completing their duke of Edinburgh Award, by providing equipment and signing off their volunteering efforts.

The group also supports the local regiment and the scouts and guides with their litter picks.

Marchwood Men's Shed

Marchwood Men's Shed continues to go from strength to strength working with the local community. They are currently completing their new wood store and working on Projects for Marchwood Infants School and the local pre-schools, with many more projects in the pipeline.

The group would like to thank Marchwood Parish Council for their continued support and collaboration.

Soft Plastic Recycling

The soft plastic recycling facility at Marchwood Village Hall is very well used, now with over 3.5 tonnes of soft plastic in total saved from incineration and recycled into pellets for making secondary products. It is hoped that when the proposed Material Recovery Facility in Eastleigh is up and running, Marchwood residents will be able to put soft plastics (amongst other things) into their wheelie bins, which will further improve the recycling rate locally.

Councillors wanted to pass on their thanks to the Marchwood Conservation Volunteers and the Marchwood Litter Pickers for the sterling work they do to make the village and better, cleaner place to live.

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Willow Pollards, Bilberry Drive

AC/26/026 – the proposal was discussed.

Councillors requested that we enquire which type of trees would be the best to replace trees when we remove them.

Resolved – to fell the two worst willow pollards this year.

Income and Expenditure.

AC/26/027

Resolved – the income & expenditure was noted with any overspends explained.

Lloyd Recreation Ground

AC/26/028 – the hire charges were discussed and everybody happy with them.
Discussed different ways to market the sports and venue.

Resolved – to accept the hire charges as set out.

The meeting closed at 8.31pm. Date of next meeting 1 June 2026 at **Marchwood Hub**, Lloyd Recreation Ground, at 19.30.

Amenities Team Report - Amenities Meeting

Machinery/Vehicles

Maintenance checks completed on vehicles and machines.

Lloyd Recreation Ground

HUB room has been painted and all the doors in the Pavillion have been painted.
HUB lights have been replaced with LED lights.

Our new meeting tables and chairs have been delivered.

Aquacare completed the legionella inspection and 6 monthly water check.

UK Safety have inspected the fire extinguishers

Fire alarms have been tested weekly.

Veolia empty bins weekly.

Basketball net was replaced as one had been cut up.

Marked up the lines on the football pitch every two weeks.

Open Space Maintenance - Highlights

Cut grass at Cork Field to clear area for football goals.

Put up to new football goals at Cork Field.

Strimmed the canals.

Purchased and planted flowers in all the flower beds.

Footpath resurfacing is in progress around the village.

Play Parks

Play parks inspected weekly.

Staff Training

No staff training to report.

Community Activities Report for Marchwood Parish Council Amenities Committee

Gary Wright

Marchwood Conservation Volunteers

Marchwood Conservation Volunteers are currently in their inactive season, and planning for the return of activities in the Autumn.

Marchwood Litter Pickers

Marchwood Litter Pickers have continued to run community litter picks since the last amenities meeting.

The group have also supported several young people in the village to complete the volunteering element of their Duke of Edinburgh awards.

In addition to this, the group have supported the local guides group in completing litter picking activities.

Marchwood Men's Shed

Marchwood Men's Shed have been completing various projects for local organisations, including welly racks for Marchwood Infant School, planters and a potting bench for Little Gardners and a sandpit for Mulberry Pre School.

Red Phone Box

The red phone box is becoming an issue for anti-social behaviour and is vandalised every few weeks.

The clear perspex is being smashed, food and rubbish left in it. Our ground staff regularly need to replace the Perspex and clear up the food and rubbish.

Can anybody think a solution or a use for this asset ?

Consider selling this asset as it is costly to keep replacing the Perspex.



Football Pitch Hire Fees

Following our discussions at the last meeting, I have researched the fees that other organisations charge and our costs for the caretaker and line painting.

I propose we increase the charges for the football pitch hire to the following for the next season starting on 1st September 2026.

Adult Team	£80.00 per game
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Youth Team	£60.00 per game
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Detailed Income & Expenditure by Budget Heading 31/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>201 Amenities</u>					
1010 Grants Received	7,500	0	(7,500)		
Amenities :- Income	7,500	0	(7,500)		
4195 PPE & General Supplies	1,314	630	(684)		(684)
4200 Tree Management	31,151	25,000	(6,151)		(6,151)
4203 Flowers & Seeds	1,018	1,000	(18)		(18)
4215 Supply & Emptying Waste Bins	2,487	2,000	(487)		(487)
4220 Under 12 Play Area	352	2,000	1,648		1,648
4225 Outdoor Fitness Equipment	270	2,000	1,730		1,730
4230 Cork Field Infrastructure	845	2,000	1,155		1,155
4235 Admiralty Quay Play Area	12,547	2,000	(10,547)		(10,547)
4237 Open Space Maintenance	1,346	1,500	154		154
4240 LRG Play Area	327	2,000	1,673		1,673
4245 LRG 3G Maintenance	326	250	(76)		(76)
4250 LRG MUGA Maintenance	9,158	500	(8,658)		(8,658)
4255 LRG Football Pitch Maintenance	700	525	(175)		(175)
4256 LRG Pavillion Cleaning	1,277	864	(413)		(413)
4257 LRG Pavilion/Workshop Mainten.	64,304	4,136	(60,168)		(60,168)
4258 LRG Licenses	722	270	(452)		(452)
4259 LRG Security	1,630	1,200	(430)		(430)
Amenities :- Indirect Expenditure	129,773	47,875	(81,898)	0	(81,898)
Net Income over Expenditure	(122,273)	(47,875)	74,398		
6000 plus Transfer from EMR	71,030	0	(71,030)		
Movement to/(from) Gen Reserve	(51,244)	(47,875)	3,369		
Grand Totals:- Income	7,500	0	(7,500)		
Expenditure	129,773	47,875	(81,898)	0	(81,898)
Net Income over Expenditure	(122,273)	(47,875)	74,398		
plus Transfer from EMR	71,030	0	(71,030)		
Movement to/(from) Gen Reserve	(51,244)	(47,875)	3,369		

Marchwood Parish Council
Summary of Receipts and Payments
Cost Centre 6

26 May 2026 (2026 - 2027)

06 Expenditure - Amenities

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
60	PPE & General Supplies				1,300.00	8.50	1,291.50	1,291.50 (99%)
61	Tree Management				25,000.00		25,000.00	25,000.00 (100%)
62	Flowers & Seeds				1,000.00	364.53	635.47	635.47 (63%)
63	Supply & Emptying Waste Bins				3,000.00	222.40	2,777.60	2,777.60 (92%)
64	Under 12 Play Area				2,000.00		2,000.00	2,000.00 (100%)
65	Fitness Equipment				2,000.00		2,000.00	2,000.00 (100%)
66	Cork Field Infrastructure				2,000.00	186.50	1,813.50	1,813.50 (90%)
67	Admiralty Quay Play Area				2,000.00		2,000.00	2,000.00 (100%)
68	Open Space Maintenance				2,000.00	52.71	1,947.29	1,947.29 (97%)
69	LRG Play Area				2,000.00		2,000.00	2,000.00 (100%)
70	LRG 3G Maintenance				2,000.00		2,000.00	2,000.00 (100%)
71	LRG MUGA Maintenance				500.00	7.48	492.52	492.52 (98%)
72	LRG Football Pitch Maintenance				500.00		500.00	500.00 (100%)
73	LRG Pavilion Cleaning				1,785.00		1,785.00	1,785.00 (100%)
74	LRG Pavilion/Workshop Mainten				10,000.00	4,592.63	5,407.37	5,407.37 (54%)
75	LRG Licenses				600.00	196.00	404.00	404.00 (67%)
76	LRG Security				1,200.00		1,200.00	1,200.00 (100%)
SUB TOTAL					58,885.00	5,630.75	53,254.25	53,254.25 (90%)

Summary

NET TOTAL	58,885.00	5,630.75	53,254.25	53,254.25
V.A.T.		708.95		
GROSS TOTAL		6,339.70		