



Marchwood Parish Council
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Dear Councillors, you are hereby summoned to attend a meeting of the **Amenities Committee of Marchwood Parish Council** on Monday 30 March 2026 at 7.30pm to be held in **The Pine Room, Marchwood Village Hall**.

Angela Woodward, Deputy Parish Clerk/RFO.

24 March 2026

AGENDA

- 1. Apologies for absence.**
To receive and consider for acceptance any Member apologies for absence and approval by resolution.
- 2. Declarations of Interest.**
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
- 3. Public Participation.**
For the public and press to ask questions on matters relating to items on the agenda.
- 4. Minutes**
To approve the minutes of the previous meeting of the Amenities Committee held on 29 September 2025 as a correct record and duly signed by the Chairman (Appendix A).
- 5. Bay Tree Gardens.**
To consider a request from a parishioner, to install dragons teeth on our green open space at Bay Tree Gardens, to prevent vehicles parking on it (Appendix B).
- 6. Amenities Team Report**
To receive a written report from the Amenities Team (Appendix C).
- 7. Community Activities Report**
To receive a written report from Community Volunteers (Appendix D).
- 8. Willow Pollards, Bilberry Drive**
To consider a recommendation from NFDC Tree Officer (Appendix E).
- 9. Income and Expenditure.**
To note income and expenditure report up to 24 March 2026 (Appendix F).
- 10. Lloyd Recreation Ground Hire.**

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.

To approve the hire charges 2026-2027 and future marketing of Lloyd Recreation Ground facilities (Appendix G).

11. Close of meeting and date of next meeting 1 June 2026 Marchwood Hub, Lloyd Recreation Ground.

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All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the Amenities Committee Meeting of Marchwood Parish Council held in the Pine Room at Marchwood Village Hall on Monday 29 September 2025 at 7.30pm.

Present: Councillors: N Buckett, P Mballa, K Petty, M Saxby, J Case and L Shelley.

In attendance: Angela Woodward, Deputy Parish Clerk/RFO.

Apologies

AC/25/009 – apologies for absence was received from J Leath (work commitments) and D Hindle (annual leave).

Resolved – to accept apologies for absence from J Leath and D Hindle.

Declarations of Interest

AC/25/010 – There were no declaration of interest for this meeting.

Public Participation

AC/25/011 – A resident requested that we replace the vandalised football goals that were located on land know as the ‘Pony Field’ to the rear of St John’s Church.

Minutes:

AC/25/012 - Resolved to accept the minutes of the Amenities meeting held on Monday 9 June 2025 as a true and accurate record and duly signed by the Chairman.

Memorial Plaque

AC/25/013 – the proposal was discussed.

Resolved – to approve a 15cm x 7cm memorial plaque to be fitted to the bench opposite the church. To be fitted by ground staff with the wording being approved by the Amenities Chairman.

Football Goals

AC/25/014 – the proposal was discussed. A resident raised £450 using a GoFundMe page, he was willing to apply for a grassroots grant for the remainder of the cost of purchasing a new set of goals.

Councillors thanked him for all his hard work in raising the funds and stated that we will work together to replace the vandalised football goals and find the ideal place to put them.

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Resolved – Councillors: Shelley, Case and Buckett to form a Task and Finish Group in order to discuss the siting of goal posts further.

Amenities Team Report

AC/25/015 – Members noted the report

Machinery/Vehicles - We have replaced the rotor bearing on one of the ride-on mowers and fitted roll bars and indicator cages to both mowers.

We have ordered the tractor flail and Hunts Farm have collected the sickle bar to sell on our behalf.

Lloyd Recreation Ground – The work identified in the Fire Door Inspection has now been completed.

The solar panels, ASHP and hot water cylinder have now been installed.

We have had our annual inspection for the fire safety equipment, legionnaires and the PAT testing.

The ground staff fitted a protective security fencing around the solar batteries and ASHP. The solar batteries have also been covered to protect them from the sun. A new concrete fire exit path has been laid at the rear of the Pavillion.

The ground staff helped with the preparations for the Marchwood Fete.

A resident had complained that a group of teenagers keep moving the picnic benches next to the scout hut. They gather late at night shouting and playing loud music. We have obliged and moved them away from that area again.

Open Space Maintenance – The ground staff have cleared the soakaway ditch opposite The Roebuck Pub. Hampshire Highways are undertaking works on the road to enable a new 4" pipe to allow for improved drainage of rain water.

Vegetation has been cleared from both sides of Crooked Hays to Evergreen embankment.

Sir Galahad flowerbeds were tidied ready for the VJ Day service.

Staff visited Larkspur/Oak Park to see what will need to be maintained.

Play Parks - The new rubber flooring has been fitted at Admiralty Play Park.

The gym equipment on land behind the village centre is thought to need a lot of repairs, we will await the annual inspection and inform Councillors of the outcome.

Staff Training - The Ground Staff have completed the following training: -

Ride on Mower Training – All ground staff.

All minutes are draft until ratified by the Committee at the next meeting

L2 Principles of Safe Handling and Application of Pesticides PA6A – 1 staff member

Councillors wanted it noted that they are very pleased with the work that the ground staff are doing in the village.

Flower Bulbs

AC/25/016 – the proposal was discussed

Resolved – to approve purchasing the bulbs to be planted. The ground to decide which area they plant first. The bulbs for the remaining areas will be purchased from the 2026-2027 budget.

Income and Expenditure.

AC/25/017 – Resolved – to note the income & expenditure with any overspends being explained.

Draft Budget 2026-2027

AC/25/018 – the draft budget was reviewed.

Resolved – to approve the draft budget be recommended to the P&R Committee. The tree budget was to remain the same as 2024/2025.

The meeting closed at 8.53pm. The date of the next meeting 26 January 2026.

Bay Tree Gardens

A complaint was received by office staff regarding vehicles parking on the open space at Bay Tree Gardens.

A request was made for dragon's teeth to be installed along the edge to prevent future parking on the space.

The cost of the wooden bollards and postfix would be approximately £417.50. Further expenditure would be incurred to hire the tools required.

It would take our three staff approximately five days to dig out and install them as it would need up to 30 bollards.

The Clerk believes our staff do not have the capacity to undertake this work therefore, if the committee is minded to approve the installation of bollards an outside contractor would need to be sought.

It should be noted the rear of this smallish area has a number of protected trees (TPO's) therefore, any works would need to be approved by NFDC Tree Officers.



Note

We have previously written to all the residents of Bay Tree Gardens asking them to not park on the open space.

Ground staff will continue to put notices on any vehicles that are seen parking on the open space.

Amenities Team Report – Amenities Meeting 30/03/2026

Machinery/Vehicles

The new flail was fitted to the tractor and the team are very pleased with it. The bearings have been replaced on the Mower Flail Dec. Serviced all machines, checked fluids and greased ready for the cutting season. Ford connect had an oil change service at the Ford Garage.

Lloyd Recreation Ground

Fire Alarm system has been checked and we needed to replace two heat sensors, four call points and six smoke detectors. This is due to legal requirements of replacing detectors over 10 year old.

Plumber has changed the heat sensor to a hard wired one in the changing rooms.

Electrician has installed the second EV charger ready for the new electric vehicle.

The new basketball posts and hoops have been installed and the fencing has been repaired. The re-surfacing and line painting will be completed when the weather improves, hopefully the beginning of April 2026. We will be having lines painted for 5 a-side football, tennis, netball, basketball and a new popular game called pickleball.

The lights in the HUB will be changed to LED at the end of March 2026 and the painting has been booked for the beginning of April 2026.

Changing the MUGA flood lights to LED is not possible at the moment, but I am waiting for quotes for different options.

The new Waterside Health Bus will be visiting Lloyds Recreation Ground on Fridays from 10.00 to 13.00. It will hopefully be ready to start by the middle/end of April and will be trialled on a weekly basis.

Open Space Maintenance - Highlights

Cleared the soakaway ditch opposite The Roebuck Pub and Cork Lane to help prevent flooding.

Cleared vegetation from three other ditches around the village and strimmed the vegetation back from the canals in Admiralty Way.

Planted 3055 bulbs on the mounds at Crooked Hayes.

Pruned the flower beds at the Falklands Memorial, planted some new plants.

Play Parks

The annual Play Park inspections have taken place and the ground staff are working through the actions raised.

Staff Training

The Ground Staff have not completed any training since the last meeting.

Other

We have a supply of clear bin bags and black bin bags held in the office now. These are for Marchwood residents to use until the wheelie bin collections begin in May 2026.

Community Activities Report for Marchwood Parish Council Amenities Committee

Gary Wright

Introduction

The purpose of this report is to provide a brief summary of community activities and initiatives for Marchwood Parish Council's Amenities Committee.

Marchwood Conservation Volunteers

Marchwood Conservation Volunteers have just finished a very productive work season, which runs from September to March and can be broken down into the following projects:

Cork Field Meadow

Work at Cork Field Meadow this season began in September 2025 with the annual cut and rake. This task reduces the fertility of the soil, weakening the grasses and allowing the more delicate wild flowers to flourish. The number of flowering species has nearly doubled since the meadow began to be managed.

Another session was spent reclaiming parts of the meadow from the brambles, by cutting them back. The brambles were cut into scallops. This creates microclimates sheltered from the wind for butterflies and other insects.

Plant and insect ID sessions will take place over the summer, with the results compared to previous years records.

Crooked Hayes Copse

Crooked Hayes Copse is split into 9 areas, and coppiced on a 9 year rotation. MCV have been doing this work for more than 30 years, and it is understood that the copse has been managed in this way for hundreds of years.

Coppicing extends the life of Hazel trees from around 75 years, to hundreds or even a thousand years. When an area is coppiced, more light reaches the woodland floor, allowing more species to thrive, increasing biodiversity. The wood that is coppiced provides a sustainable source of natural fencing, and also timber to local Men's Sheds who use them for walking canes and other projects.

Marchwood Infants School

Many years ago, MCV had a working relationship with Marchwood Infants School which has been rekindled in recent years. Work undertaken here include putting up bird and bat boxes, coppicing, and attempting to establish a bluebell wood.

Marchwood Junior School

Again, MCV used to work with Marchwood Junior School, a relationship that has been restarted in recent years. This year work has focused on Hazel Coppicing and bramble clearance. The bramble clearance has been done to release trees and other plants from their hold, allow wildflowers to grow, and improve the use of the area for the children. Where bramble habitat has been removed, Marchwood Men's Shed have donated Hedgehog Houses to be sited around the area.

Funding

Marchwood Conservation Volunteers have no source of income, so rely on grants for the purchase / maintenance of tools, and renewal of their insurance. Recently, the group received generous support from the Barker Mills foundation, allowing them to continue their excellent work in Marchwood.

Marchwood Litter Pickers

Marchwood Litter Pickers has been running quarterly community litter picks since 2019, as well as ad-hoc events.

Typically, the number of volunteers ranges between 30 and 50 for each event.

In addition to these community events, the group supports young people completing their duke of Edinburgh Award, by providing equipment and signing off their volunteering efforts.

The group also supports the local regiment and the scouts and guides with their litter picks.

Marchwood Men's Shed

Marchwood Men's Shed continues to go from strength to strength working with the local community. They are currently completing their new wood store and working on Projects for Marchwood Infants School and the local pre-schools, with many more projects in the pipeline.

The group would like to thank Marchwood Parish Council for their continued support and collaboration.

Soft Plastic Recycling

The soft plastic recycling facility at Marchwood Village Hall is very well used, now with over 3.5 tonnes of soft plastic in total saved from incineration and recycled into pellets for making secondary products. It is hoped that when the proposed Material Recovery Facility in Eastleigh is up and running, Marchwood residents will be able to put soft plastics (amongst other things) into their wheelie bins, which will further improve the recycling rate locally.

Five Willow Pollards – Bilberry Drive

Mark Bursey, NFDC Tree Inspector has recommended that we fell the remaining five willow pollards in between Bilberry Drive and the Rushes, as they are on borrowed time.

There was seven but one came down in the wind and the one next to it had to be felled to prevent it falling onto a residents property.

The cost was £550 to fell one tree, so we would be looking at about £2,750 to fell them all.

There is £2,837.51 in the EMR 329 Tree Management.



08:10

Detailed Income & Expenditure by Budget Heading 24/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>201 Amenities</u>					
1010 Grants Received	7,500	0	(7,500)		
Amenities :- Income	7,500	0	(7,500)		
4195 PPE & General Supplies	1,302	630	(672)		(672)
4200 Tree Management	31,151	25,000	(6,151)		(6,151)
4203 Flowers & Seeds	1,018	1,000	(18)		(18)
4215 Supply & Emptying Waste Bins	1,984	2,000	16		16
4220 Under 12 Play Area	352	2,000	1,648		1,648
4225 Outdoor Fitness Equipment	270	2,000	1,730		1,730
4230 Cork Field Infrastructure	845	2,000	1,155		1,155
4235 Admiralty Quay Play Area	12,547	2,000	(10,547)		(10,547)
4237 Open Space Maintenance	1,203	1,500	297		297
4240 LRG Play Area	327	2,000	1,673		1,673
4245 LRG 3G Maintenance	326	250	(76)		(76)
4250 LRG MUGA Maintenance	9,023	500	(8,523)		(8,523)
4255 LRG Football Pitch Maintenance	700	525	(175)		(175)
4256 LRG Pavillion Cleaning	1,137	864	(273)		(273)
4257 LRG Pavilion/Workshop Mainten.	64,221	4,136	(60,085)		(60,085)
4258 LRG Licenses	722	270	(452)		(452)
4259 LRG Security	580	1,200	620		620
Amenities :- Indirect Expenditure	127,706	47,875	(79,831)	0	(79,831)
Net Income over Expenditure	(120,206)	(47,875)	72,331		
6000 plus Transfer from EMR	71,030	0	(71,030)		
Movement to/(from) Gen Reserve	(49,177)	(47,875)	1,302		
<u>301 Lloyd Recreation Ground</u>					
1500 Scout HQ Lease	500	500	0		
1510 3G Court Hire	4,948	4,000	(948)		
1515 Football Pitch Hire	2,155	2,000	(155)		
1520 MUGA Hire	375	0	(375)		
1525 Miscellaneous Hirings	333	0	(333)		
1550 HUB Room Hire	2,112	1,500	(612)		
Lloyd Recreation Ground :- Income	10,422	8,000	(2,422)		
Net Income	10,422	8,000	(2,422)		

Detailed Income & Expenditure by Budget Heading 24/03/2026

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
Grand Totals:- Income	17,922	8,000	(9,922)		
Expenditure	127,706	47,875	(79,831)	0	(79,831)
Net Income over Expenditure	(109,784)	(39,875)	69,909		
plus Transfer from EMR	71,030	0	(71,030)		
Movement to/(from) Gen Reserve	(38,754)	(39,875)	(1,121)		

Lloyd Recreation Ground

Hire Charges 2026

Description	Price
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Football Pitch	Per Game
Adult team	£ 70.00

3G 5 a side football - Astroturf	Per hour
With lights	£ 40.00
Without lights	£ 35.00

Tennis	Per hour
Adults with lights	£ 12.00
Children with lights	£ 10.00
Adults without lights	£ 8.00
Children without lights	£ 5.00

Netball	Per hour
With lights	£ 12.00
Without lights	£ 8.00

Basketball	Per hour
With lights	£ 12.00
Without lights	£ 8.00

Pickleball	Per hour
With lights	£ 12.00
Without lights	£ 8.00

HUB Room Hire	£10.00 Per hour
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