

All minutes are draft until ratified by the Council at the next meeting.

Marchwood Parish Council

Minutes of the Full Council Meeting of Marchwood Parish Council held at Pine Room, Village Hall, Marchwood on Monday 16 March 2026 at 7.30pm

Present: J Case (Chairman), J Leath, P Mballa, K Petty, M Proctor, M Saxby and L Shelley.

In Attendance: Tina Dudley, Parish Clerk.

Apologies

PC/26/048 – Apologies for absence was received from Cllr Hindle (annual leave), Cllr Buckett (annual leave).

Resolved - to accept apologies for absence from Cllr Buckett and Cllr Hindle.

Declarations of Interest

PC/26/049 – There were no declarations of interest for this meeting.

Public Participation

PC/26/050 – No members of the public attended this meeting.

Minutes

PC/26/051 – Resolved – To accept the minutes of the Council meeting held on Monday 15 December 2025 as a true and accurate record and duly signed by the Chairman.

Reports from Hampshire County Council and New Forest District Councillors

PC/26/052 – There were no reports from Councillors for Hampshire County Council or New Forest District Council.

Outside Organisations

PC/26/053 – The Chairman informed Council he had attended a briefing, the Police and Crime Commissioners Road Safety event. He stated it was very interesting and informative.

Councillor Petty informed Council he had been re-elected as Chairman of the Twinning Association and would be attending an event in May at St Contest, France. He would keep Council updated on the visit.

Grant Application

PC/25/054 – Council considered an application for a grant from the New Forest branch of the Citizen Advice.

Resolved – to approve the £100 grant to New Forest Citizen Advice.

Risk Assessment of Financial Systems and Internal Controls

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PC/26/055 – The Clerk outlined the purpose of the Risk Assessment of the Financial system and internal controls.

It was noted that on the 1st April 2026 the Council's financial system would be with Scribe. This system would allow for online bookings for sports at the Lloyd Recreation Ground and would also hold the Asset Register.

The Clerk further highlighted 2.4 of point 2. The document retention policy, this had been reviewed by Policy and Resources, renamed Data Retention Policy and approved accordingly.

Resolved – to approve the Risk Assessment of the Financial system, internal control subject to the amendment at 2.4. to read 'The document Data Retention Policy has been updated and approved 16 February 2026'.

Finance Investment Strategy 2026-2027

PC/26/056 – The Chairman highlighted the increased protection for holdings in any one bank being increased from £85,000 to £120,000 as published by the Financial Conduct Authority, the body responsible for regulating financial services.

Cllr Petty proposed section Investment Objectives point 4 'All investments held must be realisable within the maximum period of 36 months and held in an agency defined as 'A' High Credit Quality' be amended to:

'All investments held must be realisable within the maximum period of 36 months and held in an agency defined as 'A' High Credit Quality' subject to early withdrawal if required, seconded by Cllr Case and agreed by all.

Cllr Case proposed an amendment to section Financial Policies point 6 the word 'Accounts' be come Holdings, agreed by all.

Resolved – to approve the Financial Investment Strategy 2026-2027 subject to an amendment, Investment Objectives point 4 'All investments held must be realisable within the maximum period of 36 months and held in an agency defined as 'A' High Credit Quality' subject to early withdrawal if required.

Financial Policies point 6 the word Accounts replaced by the word 'Holdings'.

Asset Register

PC/26/057 – Cllr Leath raised a query regarding the variance of total figure for the Price paid column and price 31/3/2026.

The Clerk would look into this and inform Council of the outcome.

Resolved – to approve the Asset Register March 2026.

Internal Audit

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Resolved to approve Eleanor Green, Do the Numbers to be the Internal Auditor for April 2026-March 2028.

Tennis Court Resurfacing

PC/26/059 The Clerk explained Councillors, Buckett, Case and Hindle had approval the expenditure prior to the meeting for the resurfacing of the tennis court as it had been agreed the matter was urgent before the deadline to spend the CIL funding expired.

Councillor Petty requested an item on the amenities committee meeting to discuss the advertising/marketing of the facility.

Resolved – to approve the resurfacing of the tennis court, part funding from CIL monies ringfenced for the tennis court.

Close of meeting and Date of next meeting

The meeting closed at 8.08pm. The next meeting of Full Council 18 May 2026
Marchwood Hub, Lloyd Recreation Ground.