



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood SO40 4SF
Tel: 02380 860273 Email: Office@marchwoodparish.gov.uk

Agenda

Dear Councillor, you are hereby summoned to attend a meeting of the **Policy and Resources Committee of Marchwood Parish Council** on Monday 8 December 2025 at 7.30pm to be held in **The Pine Room, Village Hall, Marchwood**.

Tina Dudley Clerk to the Parish Council

2 December 2025

1. Apologies for absence

To receive and consider for acceptance any Member apologies for absence and approve by resolution.

2. Declarations of Interest

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.

3. Public Participation

For the public and press to ask questions on matters relating to items on the agenda.

4. Minutes

To approve the minutes of the previous meeting of the Policy and Resources Committee held on 13 October 2025 as a correct record and duly signed by the Chairman (Appendix A).

5. Speed Indicator Device

To receive a request for support to apply for a grant to finance a Speed Limit Road sign (Appendix B).

6. Additional EV Charger for Lloyd Recreation Ground

To consider a request for an additional EV charger for the use of ground staff at Lloyd Recreation Ground (Appendix C).

7. Finance System

To consider the purchase of a new finance system (Appendix D).

8. Financial reports

- a) Council Finance Report to 30 November 2025 (Appendix E).
- b) Orders for Payment to 1 October 2025 to 30 November 2025 (Appendix F).

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.



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- c) Banking update & Cash and Investment reconciliation to 30 November 2025 (Appendix G).
- d) To review and recommend to Full Council the draft budget for 2026/2027 (Appendix H).

9. Close of meeting and date of next meeting.

Date of next meeting 16 February 2025.

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All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee in the Pine Room, Village Hall, Marchwood on Monday 6 October 2025 at 7.30pm.

Present: Councillors: J Case, D Hindle (Chairman), P Mballa, K Petty, M Proctor, L Shelley and M Saxby.

In attendance: T Dudley - Clerk to the Parish Council.

Apologies

PR/25/018 – Apologies for absence were received from Cllr Buckett, (annual leave) and Cllr Leath (work commitments).

Resolved – to accept apologies for absence from Cllr Buckett and Cllr Leath.

Declarations of Interest

PR/25/019 – There were no declarations Interests/pecuniary interest for this meeting.

Public Participation

PR/25/020– No members of the public attended to speak on matters relating to items on the agenda.

Minutes

PR/25/021 - RESOLVED: to accept the minutes of the Council meeting held on 21 July 2025 as a true and accurate record. The minutes were duly signed by the Chairman.

Financial Reports

PR/25/022 – Resolved

a) Council Finance Report 15 July 2025 to 30 September 2025

Resolved – to approve the Council Financial report 15 July 2025 – 30 September 2025.

b) Orders for Payment to 15 July 2025 to 30 September 2025

Resolved – to approve the order of payments 15 July 2025 – 30 September 2025.

c) Cash and Investment reconciliation to 30 September 2025

Resolved – to note the Cash and Investment reconciliation to 30 September 2025. The RFO was asked to provide an explanation of the CCLA variance Bank Statement Balances and the Bank Account figures outlined in the bank reconciliation report.

d) Draft budget for 2026/2027

All minutes are draft until ratified by the Committee at the next meeting

Resolved – staff were asked to continue to seek savings within the planned budget prior to the next meeting on 8th December 2025.

- e) To authorise the reinvestment of the £96,000 currently held in a bond that was due to end and reinvest the money in a six-month bond.

Councillors: Buckett, Case, Mballa, Petty and Proctor to form a Task and Finish Group in order to evaluate the best investment opportunities for the Council and report back to the Committee at the February meeting.

Close of Meeting and date of next meeting

The meeting closed at 9.07pm.

Date of next meeting 8 December 2025.

Visual Speed Indicator Signs

Purpose of the report:

To seek support by the Marchwood Speed Watch Group to apply for a grant to fund a Speed Indicator Device (SID) for £8,000.

1. The Council has been approached by a resident associated with Marchwood Speed Watch asking the Council to support a grant application for a Speed Limit Reminder sign (SID).
2. Initial funding for the device will almost entirely will be from a grant being applied for including:
 - The equipment, the device is battery powered and comes with two batteries.
 - Pole extensions including the fitting by HCC
 - The licence and investigative works by HCC
3. The proposed locations for the device are:
 - Near to the Pilgrim Inn
 - Tavells Lane
 - Long Lane
 - Normandy Way
 - Beaulieu Road
 - Deer Leap Lane

It is recommended that the device is relocated after a two-week period; each location will have the sign displayed three times per annum.

- The battery weighs approximately 4 kilos.
- Training will be required for staff.

Ground staff are being asked to fix the device on to the polls each time it is relocated.

Budget, if the Committee is minded to support the grant application it is recommended a budget of £750 is allocated for the financial year 2026/2027 to cover any shortfall and unforeseen expenditure.

Additional Battery Charger for Lloyd Recreation Ground

Background

The Council has received confirmation that the Ford E-Transit 350 RWD should be delivered April – June 2026.

Ground staff have been driving the Ford Transit Single Chassis for some time now and are happy with the performance however, battery charge time is very slow.

Purpose of the report

Installation of an additional electric vehicle charger for ground staff use.

The vehicle's on-board battery (charging rate) governs the charge time. We discovered the batteries for the two Ford vehicles are different, as one is a hybrid and the other a full EV. This determines the charge time.

The existing Ford Transit Single Chassis does not benefit from 3-phase charging, as the charging rate for a hybrid is the same as with a home single-phase charger. This will not be the case for the new all electric vehicle due to the type of battery the vehicle has.

In reality, the existing Ford van charges at a rate equal to a single-phase, the new all electric Ford Transit Single Chassis would take advantage of three-phase charging.

The additional Zappi, has multiphase, bringing flexible charging options to suit diverse needs. With selectable power settings of 7kW and 22kW, this charger seamlessly adapts to single- or three-phase electrical setups, delivering efficient, high-speed charging tailored to every user's setup. This would be beneficial for a full EV with a faster-charging battery.

Due to time constraints on staff when the full Electric Transit is received it would be beneficial for an additional charger to be installed to keep both vehicles on the road for effective utilisation of staff time and efficiency.

The quote received includes a discount of 10% £1,616.40

Recommendation: The EV charger is approved with cost being taken from the existing electric vehicle budget code 4173.

Finance/Accounting system

The Council's current financial system, Rialtas is installed on the RFO's computer therefore, it is only accessible by the Clerk when she is logged on the RFO's PC.

Officers would like to change to a cloud-based system with Scribe.

The proposed new system will enable the asset register and a booking system for facilities at the Lloyd Recreation Ground enabling an improved process for invoicing and booking facilities.

Account Packages Rialtas v Scribe			
	Rialtas current system	Rialtas Networked Up to 5 users	Scribe - Unlimited
Cashbook	£392.00	£613.00	£1,008.00
Making Tax Digital	£120.00	included	Included
Sales Ledger	£210.00	£245.00	Included
Purchase Ledger	£210.00	£245.00	included
Asset Inventory	-	£275.00	Included
Facilities Booking	-	£491.00	£540.00
TOTAL	£932.00	£1,869.00	£1,548.00

Initial Purchase 2025/6

Scribe Accounts £797.00

Scribe Bookings £349.00

£1,146.00

If Councillors are minded to approve the request, Officers suggest the funding is taken from budget code 4183 Contingency.

	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
INCOME						
101 Administration						
1000 Precept	347,884	347,884	0			100.0%
1005 LA Grants Received	10,195	0	(10,195)			0.0%
1030 Village News Income	617	1,200	583			51.4%
1036 Community Event Income	797	1,000	203			79.7%
1040 Miscellaneous Admin Income	4,561	0	(4,561)			0.0%
1045 Lloyds Bank Interest	978	1,000	22			97.8%
1050 LA Property Fund Dividends	1,532	2,100	568			73.0%
1055 CCLA Public Deposit Interest	1,206	2,700	1,494			44.7%
1060 United Trust Bank Interest	6,110	6,100	(10)			100.2%
Subtotal	373,879	361,984	(11,895)	0	0	103.3%
201 Amenities						
1010 Grants Received	7,500	0	(7,500)			0.0%
Subtotal	7,500	0	(7,500)	0	0	0.0%
301 Lloyd Recreation Ground						
1500 Scout HQ Lease Rental	500	500	0			100.0%
1510 3G Court Hire	2,604	4,000	1,396			65.1%
1515 Football Pitch Hire	1,670	2,000	330			83.5%
1520 MUGA Hire	319	0	(319)			0.0%
1525 Miscellaneous Hirings	232	0	(232)			0.0%
1550 Pavillion Room Hire	1,262	1,500	238			84.1%
Subtotal	6,587	8,000	1,413	0	0	82.3%
400 Vending Machines						
1601 Cold Drinks & Snacks Machine	728	1,000	272			72.8%
1602 Hot Drinks Machine Income	396	1,000	604			39.6%
Subtotal	1,124	2,000	876	0	0	56.2%
TOTAL INCOME	389,090	371,984	(17,106)	0	0	104.6%

EXPENDITURE

101 Administration						
4000 Salaries Net Pay	83,012	132,427	49,415		49,415	62.7%
4001 PAYE & ER's & EE's NIC	26,015	42,286	16,271		16,271	61.5%
4002 LGPS ER's & EE's Pension	25,340	44,172	18,833		18,833	57.4%
4009 Advertising & Recruitment	72	200	128		128	36.1%
4010 Training - Officers	10	1,500	1,490		1,490	0.7%
4011 Training - Ground Staff	1,083	1,000	(83)		(83)	108.3%
4015 Employees Expenses	34	200	166		166	17.1%
4020 Insurance (All Risks)	7,812	8,000	188		188	97.6%
4022 Bank Charges	22	0	(22)		(22)	0.0%
4025 Legal Fees	2,531	2,100	(431)		(431)	120.5%
4030 Audit Costs	0	1,600	1,600		1,600	0.0%
4040 Rialtas Costs	901	900	(1)		(1)	100.1%
4042 Citation	2,104	3,300	1,196		1,196	63.8%
4045 Youth Provision	9,198	15,772	6,574		6,574	58.3%

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	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
4055 Grants Given	0	1,000	1,000		1,000	0.0%
4065 Chairman's Allowance	188	210	22		22	89.5%
4070 Councillors Expenses	0	210	210		210	0.0%
4080 Office Rent	7,043	10,350	3,308		3,308	68.0%
4090 Pine Room and Other Rentals	370	850	480		480	43.5%
4100 Electricity	3,143	6,970	3,827		3,827	45.1%
4105 Gas	233	1,800	1,567		1,567	13.0%
4110 Water	840	1,575	735		735	53.3%
4115 Telephone and Broadband	1,469	1,950	481		481	75.3%
4120 Postage	13	40	27		27	33.3%
4125 Stationery	352	150	(202)		(202)	234.5%
4130 Photocopier Costs	672	1,000	328		328	67.2%
4135 IT Costs	2,740	3,000	260		260	91.3%
4140 Service Costs	497	500	3		3	99.3%
4145 Non IT Office Equipment	54	150	96		96	36.1%
4150 Village News Expenditure	2,516	3,500	984		984	71.9%
4155 Subs/Publications/Licences	2,509	1,850	(659)		(659)	135.6%
4157 General Sundries	96	100	4		4	96.1%
4160 Vehicle Insurance	2,124	2,000	(124)		(124)	106.2%
4165 Vehicle Maintenance	1,353	1,000	(353)		(353)	135.3%
4170 Vehicle Excise Duty	335	110	(225)		(225)	304.5%
4173 Vehicle Lease Electric Transit	0	7,260	7,260		7,260	0.0%
4174 Vehicle Lease Hybrid Connect	4,099	4,510	411		411	90.9%
4175 Fuel	780	1,317	537		537	59.3%
4183 Contingency	0	3,000	3,000		3,000	0.0%
4185 Tools and Tool Hire	6,677	9,000	2,323		2,323	74.2%
4265 Notice Boards	0	350	350		350	0.0%
4270 Bridge at Oaklands	0	1,000	1,000		1,000	0.0%
4276 Land Incursions	136	3,000	2,864		2,864	4.5%
4277 Community Events	8,826	4,000	(4,826)		(4,826)	220.6%
Subtotal	205,198	325,209	120,011	0	120,011	63.1%
201 Amenities						
4195 PPE & General Supplies	1,021	630	(391)		(391)	162.0%
4200 Tree Management	26,189	25,000	(1,189)		(1,189)	104.8%
4203 Flowers & Seeds	1,018	1,000	(18)		(18)	101.8%
4215 Supply & Emptying Waste Bins	1,449	2,000	551		551	72.5%
4220 Under 12 Play Area	254	2,000	1,746		1,746	12.7%
4225 Outdoor Fitness Equipment	175	2,000	1,825		1,825	8.8%
4230 Cork Field Infrastructure	750	2,000	1,250		1,250	37.5%
4235 Admiralty Quay Play Area	12,452	2,000	(10,452)		(10,452)	622.6%
4237 Open Space Maintenance	1,751	1,500	(251)		(251)	116.7%
4240 LRG Play Area	232	2,000	1,768		1,768	11.6%
4245 LRG 3G Maintenance	326	250	(76)		(76)	130.4%
4250 LRG MUGA Maintenance	413	500	87		87	82.5%
4255 LRG Football Pitch Maintenance	406	525	119		119	77.3%
4256 LRG Pavillion Cleaning	577	864	287		287	66.7%
4257 LRG Pavilion/Workshop Mainten.	63,865	4,136	(59,729)		(59,729)	1544.1%
4258 LRG Licenses	722	270	(452)		(452)	267.2%
4259 LRG Security	545	1,200	655		655	45.4%

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	Actual Year to Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
Subtotal	112,142	47,875	(64,267)	0	(64,267)	234.2%
400 Vending Machines						
4601 Cold Drinks & Snacks Stock	461	800	339		339	57.6%
4602 Hot Drinks Stock	195	900	705		705	21.7%
4603 Vending Machine Expenditure	184	200	16		16	92.1%
Subtotal	840	1,900	1,060	0	1,060	44.2%
TOTAL EXPENDITURE	318,180	374,984	56,804	0	56,804	84.9%
Total Income	389,090	371,984	(17,106)			104.6%
Total Expenditure	318,180	374,984	56,804	0	56,804	84.9%
Net Income over Expenditure	70,910	(3,000)	(73,910)			
plus Transfer from EMR	72,785					
less Transfer to EMR	0					
Movement to/(from) Gen Reserve	143,695	(3,000)	(146,695)			

List of Payments made between 01/10/2025 and 30/11/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/10/2025	Lavazza Professional UK Ltd	1316	83.29		1316 Water Filter
05/10/2025	BT - British Telecom	1314	57.88		1314 Cloud Voice Sept 25
06/10/2025	FuelGenie Business Account	1300	63.35		1300 Fuel August 2025
06/10/2025	Amazon	D/CARD	34.98		Bulb Planter Tools
06/10/2025	Hillier Garden Centre	1319	860.31		1319 Bulbs Teletubbie Hill
07/10/2025	Citation	DD	315.56		October 2025
09/10/2025	Canva Pro	D/CARD	100.00		Canva Pro Software
10/10/2025	HMRC	ELEC PAY	3,740.58		PAYE Sept 2025
10/10/2025	LGPS	ELEC PAY	3,617.91		Pensions Sept 2025
14/10/2025	Surrey Hills Solicitors	1324	3,036.63		1324 RNAD A.Quay Transfer
14/10/2025	BeGreen Cleaning Limited	1323	168.00		1323 4x Cleaning
14/10/2025	Cloudy IT	1328	197.04		1328 Microsoft 365 Oct 2025
14/10/2025	New Forest District Council	1326	321.88		1326 GIS Maps to 30/09/2026
14/10/2025	Sharp Business Systems UK Plc	1329	405.30		1329 Rent Oct-Dec Copy Jul-Sep
14/10/2025	Parish Web & Host (Narked Ltd)	1322	309.00		1322 Web Hosting. SSL Cert
14/10/2025	PPL PRS Ltd	1325	388.37		1325 Background Music 20/10/26
14/10/2025	Holbury Tool Hire Ltd	1320	11.22		1320 Bolts
15/10/2025	Redlynch Leisure Installations	1321	14,695.20		1321 Wet Pour Rubber A.Quay
15/10/2025	Bowcom	1327	392.40		1327 12x 10L Quantrum Bowgrass
15/10/2025	Lloyds 32 Day Notice 620LS	Transfer	40,000.00		Transfer to 32 Day Account
15/10/2025	CCLA Deposit Fund 0011235	Transfer	65,000.00		Transfer - CCLA Public Deposit
16/10/2025	E-ON Next Energy Limited	1332	42.63		1332 LRG Elec September 2025
16/10/2025	E-ON Next Energy Limited	1333	9.45		1333 LRG Gas September 2025
16/10/2025	Amazon	D/CARD	160.92		Wristbands, Stamp, Floodlight
20/10/2025	Welcome Shop	D/CARD	6.10		Refreshments
20/10/2025	LLoyds Bank plc	DD	4.67		LLoyds Bank Service Charge
22/10/2025	UK Christmas World	D/CARD	369.00		Xmas Silhouette
22/10/2025	Will Abraham	1338	288.00		1338 Cutting St Johns Hedge
22/10/2025	TLC Online	1341	1,290.00		1341 2500 V.News 60pgs 115gsm
22/10/2025	Cobra Motor Components	D/CARD	23.00		Mower Repairs
24/10/2025	BT - British Telecom	1337	163.80		1337 Phone/B.band to 31/10/25
24/10/2025	Ford Lease	1331	614.90		1331 Ford Connect October 2025
24/10/2025	Salaries	ELEC PAY	10,428.73		Salaries October 2025
24/10/2025	Complete Security	1342	72.00		1342 Set up for New Router
24/10/2025	CCLA Deposit Fund 0011235	Transfer	40,000.00		Transfer CCLA Public Deposit
27/10/2025	Amazon	ELEC PAY	8.99		Puncture Repair Kit
27/10/2025	The Range	ELEC PAY	31.86		Christmas Decorations
27/10/2025	Festice Lights Ltd	D/CARD	211.94		Christmas Lights
28/10/2025	Vista Print	D/CARD	65.89		Christmas Banner
28/10/2025	Welcome Shop	D/CARD	7.60		Refreshments
28/10/2025	Amazon	D/CARD	345.05		6x Flood Lights
28/10/2025	Amazon	D/CARD	-69.84		Flood Lights Refund
29/10/2025	Cadbury Gifts	D/CARD	132.65		Village News Thank you x35
29/10/2025	Cadbury Gifts	D/CARD	5.95		Thank you Packaging
29/10/2025	Amazon	D/CARD	13.99		Christmas Extention Lead
29/10/2025	Holbury Hardware Stores	D/CARD	20.90		Xmas Silhouette Fixings
30/10/2025	Veolia Environmental Services	1334	258.59		1334 Waste September 2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
30/10/2025	Business Stream	1339	230.38		1339 LRG 16/07/25 to 15/10/25
30/10/2025	Angela Woodward	BACS	34.20		Travel Expenses
30/10/2025	Post Office Counters	D/CARD	10.00		Village News Postage
30/10/2025	The Handy Trust	1344	1,314.00		1344 SLA September 2025
30/10/2025	The Handy Trust	1345	1,314.00		1345 SLA October 2025
30/10/2025	Travis Perkins Trading Company	1343	36.12		1343 Brackets & Fixings
30/10/2025	Marchwood Community Associatio	1346	58.00		1346 Room Hire Oct 2025
30/10/2025	Aquacare (BWH) Ltd	1347	371.98		1347 6 mnth Inspection
30/10/2025	Adobe	D/CARD	19.97		Adobe Software
31/10/2025	Vianet Limited	1336	19.75		1336 Vending Hosting Sept 25
31/10/2025	Parish Web & Host (Narked Ltd)	1358	85.00		1358 Consultation Form Website
31/10/2025	M.J.S Electrician & Handyman	1359	300.00		1359 Install Xmas Sockets
31/10/2025	Amazon	D/CARD	-32.99		Flood Light Refund
04/11/2025	BT - British Telecom	1340	58.26		1340 Cloud Voice Oct 25
05/11/2025	Business Stream	1108	-178.89		1108 Trough 02/01/25-01/04/25
05/11/2025	Royal British Legion	D/CARD	53.98		Remembrance Signs
05/11/2025	Poppy Shop	D/CARD	24.49		Medium Poppy Wreath
05/11/2025	Holbury Tool Hire Ltd	1361	33.00		1361 Tape and Fixings
05/11/2025	Holbury Tool Hire Ltd	1362	29.94		1362 Belt
05/11/2025	The Society of Local Council C	1355	12.00		1355 Angie ILCA Training
05/11/2025	Cloudy IT	1356	197.04		1356 Office 365 November 2025
05/11/2025	BeGreen Cleaning Limited	1360	168.00		1360 4x Cleaning October 2025
07/11/2025	FuelGenie Business Account	1330	19.94		1330 Fuel September 2025
07/11/2025	Hampshire County Council	1363	281.04		1363 Cleaning/Stationery
07/11/2025	JME Energy Ltd	1364	480.00		1364 Voltage Protection
07/11/2025	The Society of Local Council C	1365	300.00		1365 AW Membership to 01/12/26
07/11/2025	Citation	DD	315.56		Citation November 2025
10/11/2025	HMRC	ELEC PAY	3,728.18		PAYE October 2025
10/11/2025	LGPS	ELEC PAY	3,617.91		Pensions October 2025
11/11/2025	E-ON Next Energy Limited	1218	2.52		1218 LRG Gas 24/06/25-30/06/25
12/11/2025	Lavazza Professional UK Ltd	1367/1368	214.80		1368 Coffee & Lids
12/11/2025	Marchwood War Memorial Refub	ELEC PAY	18.00		Christmas Fayre Refund
12/11/2025	Welcome Shop	D/CARD	2.50		Stationery
13/11/2025	The Society of Local Council C	1370/1371	149.40		1371 Local Council Book
17/11/2025	Welcome Shop	D/CARD	2.35		Refreshments
17/11/2025	Amazon	D/CARD	58.96		Village News Distributors Xmas
17/11/2025	Tina Dudley	ELEC PAY	6.99		Xmas Cards
17/11/2025	Arnwood Timber Ltd	D/CARD	38.66		Timber
17/11/2025	New Forest District Council	1372	1,050.00		1372 Tree Survey 2024-2025
17/11/2025	ICO	DD	47.00		GDPR/Data Protection Fee
18/11/2025	E-ON Next Energy Limited	1348	10.40		1348 LRG Gas Oct 2025
18/11/2025	E-ON Next Energy Limited	1349	168.01		1349 LRG Elec October 2025
18/11/2025	LLoyds Bank plc	DD	4.25		LLoyds Bank Service Charge
21/11/2025	Marchwood Community Associatio	1375	2,597.50		1375 Rent/Elec Nov 25-Jan 26
22/11/2025	Amazon	D/CARD	156.31		2x Pop up Gazebos
22/11/2025	Amazon	D/CARD	61.65		Sum Up Card Reader
24/11/2025	Ford Lease	1366	614.90		1366 Connect November 2025

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<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
24/11/2025	Salaries	ELEC PAY	10,384.89		Salaries November 2025
24/11/2025	Hunt Forest Group Ltd	1373	18,420.00		1373 Robin Hedge Cutter 3.4mtr
25/11/2025	BT - British Telecom	1369	125.88		1369 Broadband November 25
25/11/2025	Welcome Shop	D/CARD	1.35		Refreshements
25/11/2025	The Herald	1376	86.58		1376 Advert 13cmx3col Iss 483
27/11/2025	BIIAB Qualifications	D/CARD	102.00		Personal Licence Training
27/11/2025	B & Q	D/CARD	50.00		Christmas Lights
28/11/2025	Amazon	D/CARD	18.99		Yellow/Black Tape
28/11/2025	Amazon	D/CARD	26.99		Book of Condolence
28/11/2025	CCLA Deposit Fund 0011235	Transfer	50,000.00		CCLA Deposit Transfer
30/11/2025	Veolia Environmental Services	1352	296.53		1352 Waste October 2025
30/11/2025	Vianet Limited	1353	19.75		1353 Hosting October 2025
Total Payments			<u>285,943.69</u>		

Marchwood Parish Council 2025-2026

Bank - Cash and Investment Reconciliation as at 30 November 2025

<u>Confirmed Bank & Investment Balances</u>		
<u>Bank Statement Balances</u>		
30/11/2025	Commercial Instant Access 031	0.00
30/11/2025	Community Account 458	19,362.04
30/11/2025	CCLA Deposit Fund 235	173,732.42
31/10/2025	United Trust Bank 20221839	0.00
30/11/2025	LLoyds 32 Day Notice 620LS	0.00
31/10/2025	United Trust Bank 10052266	0.00
31/10/2025	United Trust Bank 20261935	96,000.00
		289,094.46
<u>Unpresented Payments</u>		
		65.73
Closing Balance		289,028.73
<u>All Cash & Bank Accounts</u>		
1	Lloyds Community Acct 458	19,296.31
5	CCLA Deposit Fund 0011235	173,732.42
8	United Trust Bank 20221839	0.00
9	Lloyds 32 Day Notice 620LS	0.00
10	United Trust Bank 10052266	0.00
11	United Trust Bank 20261935	96,000.00
Other Cash & Bank Balances		0.00
Total Cash & Bank Balances		289,028.73

Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Policy and Resources</u>										
<u>101</u>	<u>Administration</u>									
1000	Precept	329,463	329,463	347,884	347,884	0	0	364,641	0	0
1005	LA Grants Received	0	0	0	10,195	0	0	0	0	0
1030	Village News Income	1,600	1,362	1,200	617	0	0	1,300	0	0
1036	Community Event Income	0	0	1,000	797	0	0	17,000	0	0
1040	Miscellaneous Admin Income	0	14,427	0	4,561	0	0	0	0	0
1045	LLoyds Bank Interest	500	1,182	1,000	978	0	0	3,000	0	0
1050	LA Property Fund Dividends	2,000	2,274	2,100	1,532	0	0	0	0	0
1055	CCLA Public Deposit Interest	2,500	2,794	2,700	1,206	0	0	3,000	0	0
1060	United Trust Bank Interest	3,880	3,887	6,100	6,110	0	0	4,500	0	0
Total Income		339,943	355,389	361,984	373,879	0	0	393,441	0	0
4000	Salaries Net Pay	129,323	125,862	132,427	83,012	0	0	136,018	0	0
4001	PAYE & ER's & EE's NIC	35,730	37,305	42,286	26,015	0	0	43,611	0	0
4002	LGPS ER's & EE's Pension	43,001	42,364	44,172	25,340	0	0	45,424	0	0
4009	Advertising & Recruitment	600	100	200	72	0	0	250	0	0
4010	Training - Officers	500	544	1,500	10	0	0	605	955	0
4011	Training - Ground Staff	1,000	1,413	1,000	1,083	0	0	600	0	0
4015	Employees Expenses	200	32	200	34	0	0	200	0	0
4020	Insurance (All Risks)	9,500	7,704	8,000	7,812	0	0	8,300	0	0
4022	Bank Charges	0	0	0	22	0	0	100	0	0
4025	Legal Fees	2,000	426	2,100	2,531	0	0	2,184	0	0
4030	Audit Costs	1,500	1,800	1,600	0	0	0	1,800	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4040	Rialtas Costs	1,000	851	900	901	0	0	1,550	0	0
4042	Citation	3,230	3,086	3,300	2,104	0	0	3,432	0	0
4045	Youth Provision	15,772	15,768	15,772	9,198	0	0	16,402	0	0
4055	Grants Given	1,000	450	1,000	0	0	0	500	0	0
4065	Chairman's Allowance	200	170	210	188	0	0	200	0	0
4070	Councillors Expenses	200	159	210	0	0	0	200	0	0
4080	Office Rent	9,857	9,390	10,350	7,043	0	0	10,910	0	0
4090	Pine Room and Other Rentals	800	518	850	370	0	0	0	0	0
4100	Electricity	5,500	4,288	6,970	3,143	0	0	2,200	0	0
4105	Gas	1,200	1,593	1,800	233	0	0	250	0	0
4110	Water	1,500	94	1,575	840	0	0	1,500	0	0
4115	Telephone and Broadband	1,720	1,913	1,950	1,469	0	0	2,000	0	0
4120	Postage	50	27	40	13	0	0	20	0	0
4125	Stationery	250	293	150	352	0	0	300	0	0
4130	Photocopier Costs	400	807	1,000	672	0	0	1,040	0	0
4135	IT Costs	5,000	4,429	3,000	2,740	0	0	3,000	0	0
4140	Service Costs	600	491	500	497	0	0	520	0	0
4145	Non IT Office Equipment	300	442	150	54	0	0	150	0	0
4150	Village News Expenditure	4,500	3,945	3,500	2,516	0	0	3,500	0	0
4155	Subs/Publications/Licences	1,700	1,738	1,850	2,509	0	0	2,290	0	0
4157	General Sundries	100	105	100	96	0	0	200	0	0
4160	Vehicle Insurance	3,000	2,121	2,000	2,124	0	0	2,080	0	0
4165	Vehicle Maintenance	2,500	2,399	1,000	1,353	0	0	1,040	0	0
4170	Vehicle Excise Duty	600	692	110	335	0	0	335	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4172	Vehicle Breakdown Cover	0	267	0	0	0	0	0	0	0
4173	Vehicle Lease Electric Transit	0	0	7,260	0	0	0	11,396	0	0
4174	Vehicle Lease Hybrid Connect	0	3,587	4,510	4,099	0	0	6,149	0	0
4175	Fuel	5,500	3,716	1,317	780	0	0	1,200	0	0
4180	Office Maintenance	0	25	0	0	0	0	0	0	0
4183	Contingency	3,000	0	3,000	0	0	0	3,000	0	0
4185	Tools and Tool Hire	2,000	1,691	9,000	6,677	0	0	9,000	0	0
4190	Motor Vehicle Replacements	3,350	1,796	0	0	0	0	0	0	0
4265	Notice Boards	750	0	350	0	0	0	350	0	0
4270	Bridge at Oaklands	1,000	0	1,000	0	0	0	1,000	0	0
4276	Land Incursions	3,000	0	3,000	136	0	0	3,000	0	0
4277	Community Events	0	0	4,000	8,826	0	0	15,000	3,235	0
4600	Development Opportunities	0	13,198	0	0	0	0	0	0	0
	Overhead Expenditure	302,933	297,596	325,209	205,198	0	0	342,806	4,190	0
	101 Net Income over Expenditure	37,010	57,793	36,775	168,682	0	0	50,635	-4,190	0
6000	plus Transfer from EMR	0	18,123	0	6,859	0	0	0	0	0
	Movement to/(from) Gen Reserve	37,010	75,916	36,775	175,540	0		50,635		
<u>301</u>	<u>Lloyd Recreation Ground</u>									
1500	Scout HQ Lease Rental	500	500	500	500	0	0	500	0	0
1510	3G Court Hire	300	6,396	4,000	2,604	0	0	3,500	0	0
1515	Football Pitch Hire	2,500	1,425	2,000	1,670	0	0	2,500	0	0
1520	MUGA Hire	300	67	0	319	0	0	0	0	0
1525	Miscellaneous Hirings	0	194	0	232	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1550	Pavillion Room Hire	1,550	2,202	1,500	1,262	0	0	1,500	0	0
	Total Income	5,150	10,783	8,000	6,587	0	0	8,000	0	0
	Movement to/(from) Gen Reserve	5,150	10,783	8,000	6,587	0		8,000		
<u>400</u>	<u>Vending Machines</u>									
1601	Cold Drinks & Snacks Machine	0	425	1,000	728	0	0	1,300	0	0
1602	Hot Drinks Machine Income	0	684	1,000	396	0	0	550	0	0
	Total Income	0	1,109	2,000	1,124	0	0	1,850	0	0
4601	Cold Drinks & Snacks Stock	0	617	800	461	0	0	1,000	0	0
4602	Hot Drinks Stock	0	1,231	900	195	0	0	400	0	0
4603	Vending Machine Expenditure	0	225	200	184	0	0	200	0	0
	Overhead Expenditure	0	2,073	1,900	840	0	0	1,600	0	0
	400 Net Income over Expenditure	0	-964	100	284	0	0	250	0	0
6000	plus Transfer from EMR	0	1,571	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	607	100	284	0		250		
<u>600</u>	<u>UKSPF Project</u>									
1015	UKSPF Project Grant Received	0	12,999	0	0	0	0	0	0	0
	Total Income	0	12,999	0	0	0	0	0	0	0
4186	Tools and Tool Hire	0	799	0	0	0	0	0	0	0
4204	Flowers & Seeds	0	2,888	0	0	0	0	0	0	0
4206	Supply & Fit Public Seating	0	2,844	0	0	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4274	Community Events	0	8,467	0	0	0	0	0	0	0
	Overhead Expenditure	0	14,999	0	0	0	0	0	0	0
	Movement to/(from) Gen Reserve	0	(2,000)	0	0	0		0		
	Policy and Resources - Income	345,093	380,280	371,984	381,590	0	0	403,291	0	0
	Expenditure	302,933	314,668	327,109	206,038	0	0	344,406	4,190	0
	Net Income over Expenditure	42,160	65,612	44,875	175,553	0	0	58,885	-4,190	0
	plus Transfer from EMR	0	19,694	0	6,859	0	0	0	0	0
	Movement to/(from) Gen Reserve	42,160	85,306	44,875	182,412	0		58,885		
<u>Amenities</u>										
201	<u>Amenities</u>									
1010	Grants Received	100	0	0	7,500	0	0	0	0	0
1035	Community Event Income	6,000	3,499	0	0	0	0	0	0	0
	Total Income	6,100	3,499	0	7,500	0	0	0	0	0
4195	PPE & General Supplies	600	950	630	1,021	0	0	1,300	0	0
4200	Tree Management	20,000	14,683	25,000	26,189	0	0	25,000	0	0
4203	Flowers & Seeds	1,000	96	1,000	1,018	0	0	1,000	0	0
4215	Supply & Emptying Waste Bins	1,150	2,006	2,000	1,449	0	0	3,000	0	0
4220	Under 12 Play Area	2,000	90	2,000	254	0	0	2,000	0	0
4225	Outdoor Fitness Equipment	2,000	90	2,000	175	0	0	2,000	0	0
4230	Cork Field Infrastructure	2,000	4,340	2,000	750	0	0	2,000	0	0

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4235	Admiralty Quay Play Area	2,000	90	2,000	12,452	0	0	2,000	0	0
4237	Open Space Maintenance	1,500	1,475	1,500	1,751	0	0	2,000	0	0
4240	LRG Play Area	2,000	90	2,000	232	0	0	2,000	0	0
4245	LRG 3G Maintenance	250	197	250	326	0	0	2,000	0	0
4250	LRG MUGA Maintenance	500	26	500	413	0	0	500	0	0
4255	LRG Football Pitch Maintenance	500	886	525	406	0	0	500	0	0
4256	LRG Pavillion Cleaning	0	0	864	577	0	0	1,785	0	0
4257	LRG Pavilion/Workshop Mainten.	3,000	7,368	4,136	63,865	0	0	10,000	0	0
4258	LRG Licenses	260	311	270	722	0	0	600	0	0
4259	LRG Security	1,000	650	1,200	545	0	0	1,200	0	0
4275	Community Events	13,912	6,025	0	0	0	0	0	0	0
	Overhead Expenditure	53,672	39,374	47,875	112,142	0	0	58,885	0	0
	201 Net Income over Expenditure	-47,572	-35,875	-47,875	-104,642	0	0	-58,885	0	0
6000	plus Transfer from EMR	0	1,833	0	65,926	0	0	0	0	0
	Movement to/(from) Gen Reserve	(47,572)	(34,042)	(47,875)	(38,717)	0		(58,885)		
	Amenities - Income	6,100	3,499	0	7,500	0	0	0	0	0
	Expenditure	53,672	39,374	47,875	112,142	0	0	58,885	0	0
	Net Income over Expenditure	-47,572	-35,875	-47,875	-104,642	0	0	-58,885	0	0
	plus Transfer from EMR	0	1,833	0	65,926	0	0	0	0	0
	Movement to/(from) Gen Reserve	(47,572)	(34,042)	(47,875)	(38,717)	0		(58,885)		

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Annual Budget - By Committee (Actual YTD Month 8)

Note: Draft Budget for 2026-2027

	<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	351,193	383,779	371,984	389,090	0	0	403,291	0	0
Expenditure	356,605	354,042	374,984	318,180	0	0	403,291	4,190	0
Net Income over Expenditure	<u>-5,412</u>	<u>29,737</u>	<u>-3,000</u>	<u>70,910</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-4,190</u>	<u>0</u>
plus Transfer from EMR	0	21,527	0	72,785	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(5,412)</u>	<u>51,264</u>	<u>(3,000)</u>	<u>143,695</u>	<u>0</u>		<u>0</u>		