



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood SO40 4SF
Tel: 02380 860273 office@marchwoodparish.gov.uk

Dear Councillor, you are hereby summoned to attend the **Full COUNCIL MEETING** of **Marchwood Parish Council** on Monday **15 December 2025** at **7.30pm** to be held in the **Pine Room Marchwood Village Hall**.

Tina Dudley, Clerk to the Parish Council

Date 9 December 2025

Agenda

1. Apologies for absence

To receive and consider for acceptance any Member apologies for absence and approve by resolution.

2. Declarations of Interest

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.

3. Public Participation

For the public and press to ask questions on matters relating to items on the agenda.

4. Minutes

To approve the minutes of the previous meeting of the Parish Council held on 22 September 2025 as a correct record and duly signed by the Chairman.
(appendix A).

5. Reports from the Hampshire County Councillor and New Forest District Councillors

To note the reports from David Harrison, HCC Councillor, and R Young, P Mballa, New Forest District Councillors.

6. Outside Organisation

To receive verbal reports from Councillors representing the Council on outside organisations.

7. Calendar of Meetings 2026/2027

To approve the calendar of meetings (Appendix B).

8. Budget 2026/2027

To approve the Annual Budget 2026/2027 Appendix C).

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting, or transmitting the proceedings of the Council may occur during the meeting.

9. LGR Government Consultation

To consider formulating a corporate response to the government consultation on the Local Government Review.

10. Close of meeting, Date of next meeting Full 16 March 2026.

All minutes are draft until ratified by the Committee at the next meeting.

Marchwood Parish Council

Minutes of the Full Council Meeting of Marchwood Parish Council held at Pine Room, Village Hall, Marchwood on Monday 22 September 2025 at 7.30pm

Present: N Buckett, J Case (Chairman), D Hindle, J Leath, K Petty, M Proctor, P Mballa, M Saxby and L Shelley.

In Attendance: Tina Dudley, Parish Clerk, Angela Woodward, Deputy Clerk and RFO.

Apologies

PC/25/030 – There were no apologies for absence for this meeting.

Declarations of Interest

PC/25/031 – There were no declarations of interest for this meeting.

Public Participation

PC/25/032 – No members of the public attended this meeting.

Minutes

PC/25/033 – Resolved – To accept the minutes of the Extra Ordinary Council meeting held on Monday 28 July 2025 as a true and accurate record and duly signed by the Chairman.

Reports from Hampshire County Council and New Forest District Council

PC/25/034 –

Councillor Harrison updated the Council on the Local Government Review, he stated that there were differing opinions from local councils and questioned if the reorganisation would achieve its purpose of saving money.

Concern was raised that the reorganisation would also leave some areas unparished therefore local representation would be amiss.

Hampshire elections would be held in May 2026 with Councillors being elected for a period of two years prior to the Mayoral election in May 2028.

Due to the financial constraints Hampshire County Council have not allocated finances to Councillors for local causes, this is under review.

He stated he would be attending the public consultation meetings with ABP, in particular he wanted to know who the organisation custodian of the Dibden Bay Country Park would be. Other issues would need clarity.

The widening of the A326 was an ongoing issue with the government yet to confirm the additional cost would be met.

There was currently no news on the proposed railway line for the waterside.

All minutes are draft until ratified by the Committee at the next meeting.

MPC Councillors raised concerns with the ongoing illegal right-hand turn at the Staplewood junction, Councillor Harrison was asked to enquire about fines being enforced due to the number of ongoing illegal turning at this junction.

Questions were asked with regard to the Twiggs Lane consultation and the release of the ABP consultation at the same time showing a lack of joined up thinking on behalf of Hampshire Highways.

Following questions regarding the ABP proposed link road Councillors considered that the impact was unknown. It was suggested that both ABP and HCC should be more coherent with parishioners.

Councillor Richard Young updated the Council on the two meetings with ABP Solent Gateway and encouraged parishioners to attend the consultation meetings. The proposals would be determined by a Development Consent Order undertaken by the Planning Inspectorate with a recommendation being submitted to the Secretary of State.

Councillor Young would submit representation and ask that Dibden Bay be protected in perpetuity.

Waste and recycling had experienced unforeseen impacts involving timings, staff and service costs. The timeline remained unchanged with bins in Marchwood being rolled out in readiness for the new service in April 2026.

NFDC was to hold a meeting this week to agree to submit its proposals regarding LGR with a recommendation for a new rural council for mid-Hampshire New Forest, Test Valley, Winchester and East Hampshire.

He stated his support for the CIL funding bid MPC had submitted for a pump track at Cork Field.

MPC Councillors considered NFDC should be embarrassed with the mistakes made in implementing the new waste system.

The Waterside was not served well by the district council. The lack of enforcement was a bone of contention.

Outside Organisations

The Chairman outlined his former role with the Handy Trust.

The Chairman informed Council on the Port Consultative Committee meeting attended by himself and the Clerk.

Cllr Petty updated Council on Marchwood Twinning.

External Auditor Report and Certification 2024/2025

PC/25/035

Resolved - Councillors thanked staff for the outcome of the External Audit 2024/2025 with no actions required.

All minutes are draft until ratified by the Committee at the next meeting.

Youth Provision 12–19-year-old

PC/25/036 –

Members held an extensive discussion regarding youth provision within the village. It was agreed the current approach was not working and that an alternative arrangement should be advanced.

Resolved –

1. To give notice to the Handy Trust that Marchwood Parish Council will not be seeking to renew its service Level Agreement beyond 31 March 2026.
2. To write to the Handy Trust informing them of the Council decision as set out the above.
3. To notify the Handy Trust that the Council do not wish to be a trustee of the trust.
4. To continue to work with local organisations on a future youth provision.

Cork Field Consultation

PC/25/037

Resolved – to approve the Cork Field Consultation for distribution with the village news and other organisations such as local schools.

Land at Larkspur and Admiralty Way

PC/25/038

The Clerk updated Council on the transfer of open space at Admiralty Quay to the parish council, the legal transfer was being finalised; the transfer of open space at Larkspur was now with the solicitors for completion following extensive talks and a final agreement with officers from NFDC.

Close of meeting and Date of next meeting

The meeting closed at 9.30pm. The next meeting of Full Council 15 December 2025.



Marchwood Parish Council
Calendar of meeting April 2026 – March 2027

April 2026	13 April 2026 27 April 2026	Planning Committee Parish Meeting
May 2026	11 May 2026 18 May 2026 26 May 2026	Planning Committee Annual Council Policy & Resources (after BH)
June 2026	1 June 2026	Amenities Committee
July 2026	6 July 2026 27 July 2026 (6.45pm) (7.30pm)	Planning Committee Lloyds AGM Policy & Resources Committee
September 2026	01 September 2026 21 September 2026 28 September 2026	Planning Committee (after BH) Full Council Amenities Committee
October 2026	05 October 2026 12 October 2026	Policy & Resources Committee Planning Committee
November 2026	02 November 2026 30 November 2026	Planning Committee Planning Committee
December 2026	07 December 2026 14 December 2026	Policy & Resources Committee Full Council
January 2027	04 January 2027 25 January 2027	Planning Committee Amenities Committee
February 2027	08 February 2027 15 February 2027	Planning Committee Policy & Resources Committee
March 2027	08 March 2027 15 March 2027	Planning Committee Full Council

Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
<u>Policy and Resources</u>										
<u>101</u>	<u>Administration</u>									
1000	Precept	329,463	329,463	347,884	347,884	0	0	363,782	0	0
1005	LA Grants Received	0	0	0	10,195	0	0	0	0	0
1030	Village News Income	1,600	1,362	1,200	617	0	0	1,300	0	0
1036	Community Event Income	0	0	1,000	840	0	0	17,000	0	0
1040	Miscellaneous Admin Income	0	14,427	0	4,561	0	0	0	0	0
1045	LLoyds Bank Interest	500	1,182	1,000	978	0	0	3,000	0	0
1050	LA Property Fund Dividends	2,000	2,274	2,100	45,922	0	0	0	0	0
1055	CCLA Public Deposit Interest	2,500	2,794	2,700	1,426	0	0	3,000	0	0
1060	United Trust Bank Interest	3,880	3,887	6,100	6,110	0	0	4,500	0	0
Total Income		339,943	355,389	361,984	418,532	0	0	392,582	0	0
4000	Salaries Net Pay	129,323	125,862	132,427	93,455	0	0	136,018	0	0
4001	PAYE & ER's & EE's NIC	35,730	37,305	42,286	29,733	0	0	43,611	0	0
4002	LGPS ER's & EE's Pension	43,001	42,364	44,172	28,957	0	0	45,424	0	0
4009	Advertising & Recruitment	600	100	200	72	0	0	250	0	0
4010	Training - Officers	500	544	1,500	10	0	0	605	955	0
4011	Training - Ground Staff	1,000	1,413	1,000	1,083	0	0	600	0	0
4015	Employees Expenses	200	32	200	34	0	0	200	0	0
4020	Insurance (All Risks)	9,500	7,704	8,000	7,812	0	0	8,300	0	0
4022	Bank Charges	0	0	0	22	0	0	100	0	0
4025	Legal Fees	2,000	426	2,100	2,531	0	0	2,184	0	0
4030	Audit Costs	1,500	1,800	1,600	0	0	0	1,800	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4040	Rialtas Costs	1,000	851	900	901	0	0	1,550	0	0
4042	Citation	3,230	3,086	3,300	2,378	0	0	3,432	0	0
4045	Youth Provision	15,772	15,768	15,772	10,512	0	0	16,402	0	0
4055	Grants Given	1,000	450	1,000	0	0	0	500	0	0
4065	Chairman's Allowance	200	170	210	188	0	0	200	0	0
4070	Councillors Expenses	200	159	210	0	0	0	200	0	0
4080	Office Rent	9,857	9,390	10,350	7,043	0	0	9,860	0	0
4090	Pine Room and Other Rentals	800	518	850	370	0	0	0	0	0
4100	Electricity	5,500	4,288	6,970	3,518	0	0	2,200	0	0
4105	Gas	1,200	1,593	1,800	242	0	0	250	0	0
4110	Water	1,500	94	1,575	880	0	0	1,500	0	0
4115	Telephone and Broadband	1,720	1,913	1,950	1,469	0	0	2,000	0	0
4120	Postage	50	27	40	13	0	0	20	0	0
4125	Stationery	250	293	150	352	0	0	300	0	0
4130	Photocopier Costs	400	807	1,000	672	0	0	1,040	0	0
4135	IT Costs	5,000	4,429	3,000	2,921	0	0	3,000	0	0
4140	Service Costs	600	491	500	497	0	0	520	0	0
4145	Non IT Office Equipment	300	442	150	54	0	0	150	0	0
4150	Village News Expenditure	4,500	3,945	3,500	2,516	0	0	3,500	0	0
4155	Subs/Publications/Licences	1,700	1,738	1,850	2,175	0	0	2,290	0	0
4157	General Sundries	100	105	100	127	0	0	200	0	0
4160	Vehicle Insurance	3,000	2,121	2,000	2,124	0	0	2,080	0	0
4165	Vehicle Maintenance	2,500	2,399	1,000	1,353	0	0	1,040	0	0
4170	Vehicle Excise Duty	600	692	110	335	0	0	335	0	0

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Marchwood Parish Council 2025-2026
Annual Budget - By Committee (Actual YTD Month 9)
Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4172	Vehicle Breakdown Cover	0	267	0	0	0	0	0	0	0
4173	Vehicle Lease Electric Transit	0	0	7,260	0	0	0	11,396	0	0
4174	Vehicle Lease Hybrid Connect	0	3,587	4,510	4,612	0	0	6,149	0	0
4175	Fuel	5,500	3,716	1,317	1,423	0	0	1,200	0	0
4177	Speedwatch Indicator	0	0	0	0	0	0	191	0	0
4180	Office Maintenance	0	25	0	0	0	0	0	0	0
4183	Contingency	3,000	0	3,000	0	0	0	3,000	0	0
4185	Tools and Tool Hire	2,000	1,691	9,000	6,945	0	0	9,000	0	0
4190	Motor Vehicle Replacements	3,350	1,796	0	0	0	0	0	0	0
4265	Notice Boards	750	0	350	0	0	0	350	0	0
4270	Bridge at Oaklands	1,000	0	1,000	0	0	0	1,000	0	0
4276	Land Incursions	3,000	0	3,000	136	0	0	3,000	0	0
4277	Community Events	0	0	4,000	9,163	0	0	15,000	3,235	0
4600	Development Opportunities	0	13,198	0	0	0	0	0	0	0
Overhead Expenditure		302,933	297,596	325,209	226,624	0	0	341,947	4,190	0
101 Net Income over Expenditure		37,010	57,793	36,775	191,908	0	0	50,635	-4,190	0
6000	plus Transfer from EMR	0	18,123	0	7,163	0	0	0	0	0
Movement to/(from) Gen Reserve		37,010	75,916	36,775	199,071	0		50,635		
301	<u>Lloyd Recreation Ground</u>									
1500	Scout HQ Lease Rental	500	500	500	500	0	0	500	0	0
1510	3G Court Hire	300	6,396	4,000	2,604	0	0	3,500	0	0
1515	Football Pitch Hire	2,500	1,425	2,000	1,670	0	0	2,500	0	0
1520	MUGA Hire	300	67	0	319	0	0	0	0	0

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
1525	Miscellaneous Hirings	0	194	0	232	0	0	0	0	0
1550	Pavillion Room Hire	1,550	2,202	1,500	1,262	0	0	1,500	0	0
Total Income		5,150	10,783	8,000	6,587	0	0	8,000	0	0
Movement to/(from) Gen Reserve		5,150	10,783	8,000	6,587	0		8,000		
400	<u>Vending Machines</u>									
1601	Cold Drinks & Snacks Machine	0	425	1,000	738	0	0	1,300	0	0
1602	Hot Drinks Machine Income	0	684	1,000	396	0	0	550	0	0
Total Income		0	1,109	2,000	1,134	0	0	1,850	0	0
4601	Cold Drinks & Snacks Stock	0	617	800	553	0	0	1,000	0	0
4602	Hot Drinks Stock	0	1,231	900	195	0	0	400	0	0
4603	Vending Machine Expenditure	0	225	200	184	0	0	200	0	0
Overhead Expenditure		0	2,073	1,900	932	0	0	1,600	0	0
400 Net Income over Expenditure		0	-964	100	202	0	0	250	0	0
6000	plus Transfer from EMR	0	1,571	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		0	607	100	202	0		250		
600	<u>UKSPF Project</u>									
1015	UKSPF Project Grant Received	0	12,999	0	0	0	0	0	0	0
Total Income		0	12,999	0	0	0	0	0	0	0
4186	Tools and Tool Hire	0	799	0	0	0	0	0	0	0
4204	Flowers & Seeds	0	2,888	0	0	0	0	0	0	0

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Marchwood Parish Council 2025-2026
Annual Budget - By Committee (Actual YTD Month 9)
Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4206	Supply & Fit Public Seating	0	2,844	0	0	0	0	0	0	0
4274	Community Events	0	8,467	0	0	0	0	0	0	0
Overhead Expenditure		0	14,999	0	0	0	0	0	0	0
Movement to/(from) Gen Reserve		0	(2,000)	0	0	0		0		
Policy and Resources - Income		345,093	380,280	371,984	426,253	0	0	402,432	0	0
Expenditure		302,933	314,668	327,109	227,556	0	0	343,547	4,190	0
Net Income over Expenditure		42,160	65,612	44,875	198,697	0	0	58,885	-4,190	0
plus Transfer from EMR		0	19,694	0	7,163	0	0	0	0	0
Movement to/(from) Gen Reserve		42,160	85,306	44,875	205,860	0		58,885		
<u>Amenities</u>										
<u>201</u>	<u>Amenities</u>									
1010	Grants Received	100	0	0	7,500	0	0	0	0	0
1035	Community Event Income	6,000	3,499	0	0	0	0	0	0	0
Total Income		6,100	3,499	0	7,500	0	0	0	0	0
4195	PPE & General Supplies	600	950	630	1,078	0	0	1,300	0	0
4200	Tree Management	20,000	14,683	25,000	26,189	0	0	25,000	0	0
4203	Flowers & Seeds	1,000	96	1,000	1,018	0	0	1,000	0	0
4215	Supply & Emptying Waste Bins	1,150	2,006	2,000	1,655	0	0	3,000	0	0
4220	Under 12 Play Area	2,000	90	2,000	257	0	0	2,000	0	0
4225	Outdoor Fitness Equipment	2,000	90	2,000	175	0	0	2,000	0	0

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Marchwood Parish Council 2025-2026
Annual Budget - By Committee (Actual YTD Month 9)
Note: Draft Budget for 2026-2027

		<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
		Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
4230	Cork Field Infrastructure	2,000	4,340	2,000	750	0	0	2,000	0	0
4235	Admiralty Quay Play Area	2,000	90	2,000	12,452	0	0	2,000	0	0
4237	Open Space Maintenance	1,500	1,475	1,500	1,130	0	0	2,000	0	0
4240	LRG Play Area	2,000	90	2,000	232	0	0	2,000	0	0
4245	LRG 3G Maintenance	250	197	250	326	0	0	2,000	0	0
4250	LRG MUGA Maintenance	500	26	500	413	0	0	500	0	0
4255	LRG Football Pitch Maintenance	500	886	525	406	0	0	500	0	0
4256	LRG Pavillion Cleaning	0	0	864	717	0	0	1,785	0	0
4257	LRG Pavilion/Workshop Mainten.	3,000	7,368	4,136	63,865	0	0	10,000	0	0
4258	LRG Licenses	260	311	270	722	0	0	600	0	0
4259	LRG Security	1,000	650	1,200	545	0	0	1,200	0	0
4275	Community Events	13,912	6,025	0	0	0	0	0	0	0
Overhead Expenditure		53,672	39,374	47,875	111,928	0	0	58,885	0	0
201 Net Income over Expenditure		-47,572	-35,875	-47,875	-104,428	0	0	-58,885	0	0
6000	plus Transfer from EMR	0	1,833	0	65,926	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>(47,572)</u>	<u>(34,042)</u>	<u>(47,875)</u>	<u>(38,502)</u>	<u>0</u>		<u>(58,885)</u>		
Amenities - Income		6,100	3,499	0	7,500	0	0	0	0	0
Expenditure		53,672	39,374	47,875	111,928	0	0	58,885	0	0
Net Income over Expenditure		<u>-47,572</u>	<u>-35,875</u>	<u>-47,875</u>	<u>-104,428</u>	<u>0</u>	<u>0</u>	<u>-58,885</u>	<u>0</u>	<u>0</u>
plus Transfer from EMR		0	1,833	0	65,926	0	0	0	0	0
Movement to/(from) Gen Reserve		<u>(47,572)</u>	<u>(34,042)</u>	<u>(47,875)</u>	<u>(38,502)</u>	<u>0</u>		<u>(58,885)</u>		

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Annual Budget - By Committee (Actual YTD Month 9)

Note: Draft Budget for 2026-2027

	<u>2024-2025</u>		<u>2025-2026</u>				<u>2026-2027</u>		
	Budget	Actual	Total	Actual YTD	Projected	Committed	Agreed	EMR	Carried Forward
Total Budget Income	351,193	383,779	371,984	433,753	0	0	402,432	0	0
Expenditure	356,605	354,042	374,984	339,484	0	0	402,432	4,190	0
Net Income over Expenditure	<u>-5,412</u>	<u>29,737</u>	<u>-3,000</u>	<u>94,269</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>-4,190</u>	<u>0</u>
plus Transfer from EMR	0	21,527	0	73,089	0	0	0	0	0
Movement to/(from) Gen Reserve	<u>(5,412)</u>	<u>51,264</u>	<u>(3,000)</u>	<u>167,358</u>	<u>0</u>		<u>0</u>		