

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee in the Pine Room, Village Hall, Marchwood on Monday 8 December 2025 at 7.30pm.

Present: Councillors: D Hindle (Chairman), P Mballa, M Proctor, L Shelley and M Saxby.

In attendance: T Dudley - Clerk to the Parish Council, A Woodward, Deputy Clerk/RFO.

Apologies

PR/25/023 – Apologies for absence were received from Cllr Buckett, Cllr Case and Cllr Petty.

Resolved – to accept apologies for absence from Cllr Buckett, Case and Cllr Petty.

Declarations of Interest

PR/25/024 – There were no declarations Interests/pecuniary interest for this meeting.

Public Participation

PR/25/025 – A representative of Marchwood Community Speedwatch attended the meeting and addressed the committee in support of agenda item 5, Speed Indicator Device (SID).

She explained that on behalf of the Council she had submitted an application for a SID and that the funding was to be provided by the Police and Crime Commissioner's department.

Six locations for the device had been highlighted. She asked the Committee to support the application and highlighted areas where speeding was a regular occurrence within the village.

Minutes

PR/25/026 - RESOLVED: to accept the minutes of the Council meeting held on 6 October 2025 as a true and accurate record. The minutes were duly signed by the Chairman.

Speed Indicator Device

PR/25/027

Members sought clarification of where the SID was to be located. Ground staff were asked to install the SID following a period of 2/3 weeks in each location.

Concern was raised with the added work being asked of the ground staff. It was suggested that during the summer months whilst workloads were higher relocating the device could be reduced.

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It was further highlighted that training would be provided for staff for the installation of the device.

Following a question from Councillors it was confirmed that no data would be collected, the sign was intended to warn drivers that they were speeding.

Resolved –

- to approve in principle the application.
- The Clerk would investigate if the Council's current insurance policy covered the SID and staff installing it.
- The shortfall in the proposed costing of £191.00 to be funded by the Council.

Additional EV Charger for Lloyd Recreation Ground

PR/25/028

The Clerk explained that due to time constraints on staff when the full Electric Transit is received it would be beneficial for an additional charger to be installed to keep both vehicles on the road for effective utilisation of staff time and efficiency.

Resolved – to approve the installation of an EV Charger at Lloyd Recreation Ground for the use of ground staff vehicles. Funding would be used from budget heading 4173 Contingency.

Finance System

PR/25/29

The RFO explained the Council's current financial system, Rialtas is installed on the RFO's computer therefore, it is only accessible by the Clerk when she is logged on the RFO's PC.

Officers would like to change to a cloud-based system with Scribe. A cloud-based system with Rialtas would be more expensive than Scribe.

The proposed new system will enable the asset register and a booking system for facilities at the Lloyd Recreation Ground enabling an improved process and accessibility for the Clerk.

Resolved – to approve the switch to Scribe for the Council's finance system from Rialtas.

Financial Reports

PR/25/030 – Resolved

a) Council Finance Report to 30 November 2025

Resolved – to approve the Council Financial report up to 30 November 2025.

b) Orders for Payment to 1 October 2025 to 30 November 2025

Resolved – to approve the order of payments 1 October 2025 to 30 November 2025.

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c) **Banking update and Cash and Investment reconciliation to 30 November 2025.**

Resolved – to approve the Banking update and Cash and investment reconciliation up to 30 November 2025.

d) **Draft budget for 2026/2027**

Resolved – to recommend the budget to Full Council for approval as set out with the addition of £191.00 to meet potential costings outside of the grant from the SID.

PR/25/031 - Close of Meeting and date of next meeting

The meeting closed at 8.27pm.

Date of next meeting 16 February 2026.