



Marchwood Parish Council  
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Dear Councillors, you are hereby summoned to attend a meeting of the **Amenities Committee of Marchwood Parish Council** on Monday 29 September 2025 at 7.30pm to be held in **The Pine Room, Marchwood Village Hall**.

**Angela Woodward, Deputy Parish Clerk/RFO.**

23 September 2025

### **AGENDA**

- 1. Apologies for absence.**  
To receive and consider for acceptance any Member apologies for absence and approval by resolution.
- 2. Declarations of Interest.**  
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
- 3. Public Participation.**  
For the public and press to ask questions on matters relating to items on the agenda.
- 4. Minutes**  
To approve the minutes of the previous meeting of the Amenities Committee held on 9 June 2025 as a correct record and duly signed by the Chairman: **(Appendix A).**
- 5. Memorial Plaque**  
To receive a request for a memorial plaque to be fitted to a bench in the village. **(Appendix B).**
- 6. Football Goals**  
To receive a request to purchase football goals for the village. **(Appendix C).**
- 7. Amenities Team Report**  
To receive a written report from the Amenities Team: **(Appendix D).**
- 8. Flower Bulbs**  
To receive a request to purchase flower bulbs. **(Appendix E).**
- 9. Income and Expenditure.**  
To note the income and expenditure up to 23 September 2025: **(Appendix F).**

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.

**10. Draft Budget 2026-2027.**

To consider the draft budget for 2026-2027 for the Amenities Committee.

**(Appendix G).**

**11. Close of meeting and date of next meeting 26 January 2026**

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All minutes are draft until ratified by the Committee at the next meeting

### **Marchwood Parish Council**

Minutes of the Amenities Meeting of Marchwood Parish Council held in the Pine Room at Marchwood Village Hall on Monday 9 June 2025 at 7.30pm.

Present: Councillors: N Buckett, P Mballa, K Petty, Cllr Saxby, Cllr Hindle and Cllr Shelley

In attendance: Angela Woodward, Deputy Parish Clerk/RFO.

#### **Apologies**

**AC/25/001** – apologies for absence was received from Cllr Leath (work commitments), Cllr Proctor (personal) and Cllr Case (annual leave).

**Resolved** – to accept apologies for absence from Cllr Leath, Proctor and Case.

#### **Declarations of Interest**

**AC/25/002** – Cllr Petty declared an association with two members of the Mens Shed.

#### **Public Participation**

**AC/25/003** – Community Volunteer, Mr G Wright, attended the Committee on agenda Item 5, Community Activities.

#### **Minutes:**

**AC/25/004 - Resolved** – to accept the minutes of the Amenities meeting held on Monday 10 March 2025 as a true and accurate record and duly signed by the Chairman.

#### **Community Activities**

**AC/25/005** – Mr Wright addressed the Committee to summarise the updated proposal for a 6ft wooden fence with freestanding wood storage at Lloyds Recreation Ground.

**Resolved** – to accept a 6ft fence being erected with free standing wood storage sited 1 metre from the workshop and neighbouring property. The fence will be painted the same colour as the workshop when it is painted.

#### **Amenities Team Report**

**AC/25/006** – Members noted the report

**Tree Works** - Our tree surgeons have nearly completed the tree works that were identified by tree inspector.

All minutes are draft until ratified by the Committee at the next meeting

**Machinery/Vehicles** - We have sold the ISUZU D-Max HY71 ELU

We have replaced a starter motor on one of the ride-on mowers and replaced one of the flail decs.

**Lloyd Recreation Ground** – The new pin code locks have been fitted to the 3G court and 5-a-side court.

The electric roller shutter have been replaced on the main pavilion door. The Hub roller shutter has been serviced, and the HUB window shutter has been repaired.

The work identified in the Fire Door Inspection has been scheduled for 11-13 June 2025.

The installation of the solar panels and ASHP/Hot Water Cylinder is scheduled to begin w/c 16 June 2025.

Marchwood Men's Shed have fitted a cupboard around the EV charger and electric cupboard for safety measures.

We have had one electric meter removed so everything is now going through a 3-phase meter.

**Play Parks** - The rubber flooring has been repaired at the Lloyds Recreation Ground play park.

**Staff Training** - The Ground Staff have completed the following training: -

Ladders & Stepladders, Hand Arm Vibration, Fire Safety Awareness, Fire Extinguisher Use, Fire Marshall, VQPA1/FC07 L2 the Safe Use of Pesticides PA1

Ground staff will be undertaking Ride on Mower Training 20 June 2025.

**Income & Expenditure**

**AC/25/007 – Resolved** - the income & expenditure was noted with any overspends being explained.

Councillor Petty asked how often the HUB is hired out.

Councillor Buckett suggested that we should advertise the HUB in the village news to increase bookings.

**Notice Boards**

**AC/25/008 – Resolved** – to remove the damaged notice board at Twiggs Lane.

Councillors agreed to try and seek out a better location for a notice board in the Twiggs Lane area of the village, as it is good for the parents attending the infant school.

The meeting closed at 8.05pm. The date of the next meeting 29 September 2025.

### Memorial Plaque - Amenities Meeting 29/09/2025

We have received the following request from a member of the public.

The request is to place a memorial plaque on the bench opposite the church.

It would be something simple i.e. in loving memory of \*\*\*\*\* this will also be confirmed once they have spoken with the Family. They will have the plaque produced. Do we have any special requirements ?

They are happy for our ground staff to install it

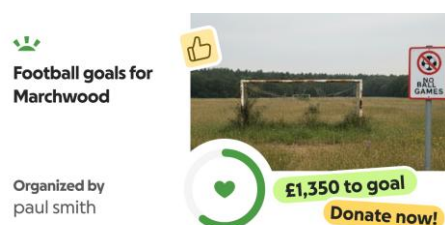


## Football Goals –

### Statement made by Parishioner:

Marchwood Village currently has Zero Football goals located within its district.

- a. “The previous goals/posts were probably over 30 years old (I first lived in the village between 1990-93 and can remember using them).
- b. These in the opinion of the community of Marchwood were poorly maintained and eventually vandalised and taken down (goals/posts behind the Village Hall and Cork Fields).
- c. During the summer on Saturday 30th August at 11:00am I walked around the village open spaces **to see all the fields empty of children.**
- d. I have taken the proactive steps to obtain quotes for 2 metal goals (8ft by 4ft with metal "nets") at £750+vat each (£1800 inc vat for 2) and I've also created a GoFundMe page to raise funds”. [www.gofundme.com/f/football-goals-for-marchwood](https://www.gofundme.com/f/football-goals-for-marchwood)



1. “Why were the original sports facilities (goals/posts) not maintained and why weren't they replaced (there is no mention of these amenities in any of the recent minutes on the Parish website)?
2. Is there a plan to replace these goals?
3. Where will they be placed?
  - a. The council should consider putting these on Lloyds Rec due to the other public spaces containing a substantial amount of animal waste.
  - b. Lloyds Rec currently has a full-size adults football pitch which is well maintained and animal waste free. Smaller goals could be placed across on either side of the pitch or at West end of the field and moved on match days if required. The football pitch is only used on weekends leaving it empty for the majority of the week. Lloyds Rec also has other facilities nearby such as toilets, bins, CCTV and refreshments. Cork Fields is also another location but is overgrown and popular with dog walkers.
4. Budget - Why was an investment made of £13,122.28 on Lavazza Drinks & Snacks machines during 2024-25 located at Lloyds Rec above that of providing suitable sporting equipment if there is a lack of funds?
  - a. Perhaps we should reach out to partners within the Village to sponsor this initiative (**Saints Foundation CC'd** - perhaps the Saints training ground at Staplewood, Marchwood has old goals that can be donated?)”.

I look forward to participating and agreeing on a outcome during the meeting on 25<sup>th</sup> September”.



## Football Goals

An alternative to the parishioners' proposal is:

The ground staff have looked into a cheaper more affordable option.

We could use scaffolding poles, angles, cement and white paint.

These would cost about £220 and would be less likely to get vandalised.



## **Amenities Team Report - Amenities Meeting 29/09/2025**

### **Machinery/Vehicles**

The Tractor Flail has been ordered.

Sicklebar was collected by Hunts Farm to sell on our behalf.

Ride on Mower    Replaced the rotor bearing and sleeve on one.

                         Fitted roll bars and indicator cages to both.

### **Lloyd Recreation Ground**

Solar Panels, ASHP, Hot Water Cylinder all installed.

One electric meter has been removed.

Fire Doors repaired as per the Fire Door Inspection Report.

Churches Fire did their annual inspection on the fire safety equipment.

The ground staff helped prepare for the Marchwood Fete.

PAT testing was completed.

Legionnaires test was completed.

Concreted a new fire exit path at the back of the Pavillion.

Fitted protective security fencing around the Solar Batteries and Air Source Heat Pump. A cover has been put over the Solar Batteries to protect from the sun.

A resident has complained that a group of teenagers keep moving the picnic benches next to the scout hut. They gather late at night shouting and playing loud music. We have obliged and moved them away from that area again.

### **Open Space Maintenance - Highlights**

Cleared soakaway ditch opposite The Roebuck Pub.

Highways are going to replace kerb and fit a new 4" pipe.

Cleared vegetation both sides Crooked Hays to Evergreen embankment.

Tidied Sir Galahad flowerbeds for VJ Day.

Site visit to Larkspur and Oak Park.

### **Play Parks**

The new rubber flooring has been fitted at Admiralty Play Park.

The gym equipment on land behind the village centre is thought to need a lot of repairs, we will await the annual inspection and inform Councillors of the outcome.

### **Staff Training**

The Ground Staff have completed the following training:-

Ride on Mower Training (3).

Weed spraying course completed (1).



### Bulbs - Amenities Meeting 29/09/2025

We would like to purchase bulbs, to be planted in the following locations - Teletubby Hill at Crooked Hays Copse and Adamswood Mound.

|                               |                   |
|-------------------------------|-------------------|
| Snowdrop (Galanthus Woronwii) | January to March  |
| Bluebells                     | March to May      |
| Crocus Mixed                  | February to March |
| Iris Mixed – Dwarf            | March to May      |
| Daffodils Mixed               | February to May   |
| Narcissus trumpet pasturale   |                   |
| Narcissus double Tahiti       |                   |
| Narcissus poeticus Recurvus   |                   |
| Narcissus ultimus             |                   |
| Muscari Mixed - Blue          | April to May      |
| Anemone St Brigid Double      | April to May      |

The variety of bulbs flower during different months, so should flower from January to May, giving colour for longer.

The total purchase price is £1,515.93 but we only have £699.00 remaining in the flower & seeds budget.

Please can you consider transferring the short fall £816.93 from the tree budget

Alternatively you could decide to only plant one area and purchase more bulbs next year to complete the second area.

## Detailed Income &amp; Expenditure by Budget Heading 23/09/2025

Month No: 6

## Council Detail Report

|                                       | Actual Year<br>To Date | Current<br>Annual Bud | Variance<br>Annual Total | Committed<br>Expenditure | Funds<br>Available |
|---------------------------------------|------------------------|-----------------------|--------------------------|--------------------------|--------------------|
| <u>201 Amenities</u>                  |                        |                       |                          |                          |                    |
| 4195 PPE & General Supplies           | 801                    | 630                   | (171)                    |                          | (171)              |
| 4200 Tree Management                  | 9,724                  | 25,000                | 15,277                   |                          | 15,277             |
| 4203 Flowers & Seeds                  | 301                    | 1,000                 | 699                      |                          | 699                |
| 4215 Supply & Emptying Waste Bins     | 987                    | 2,000                 | 1,013                    |                          | 1,013              |
| 4220 Under 12 Play Area               | 254                    | 2,000                 | 1,746                    |                          | 1,746              |
| 4225 Outdoor Fitness Equipment        | 109                    | 2,000                 | 1,891                    |                          | 1,891              |
| 4230 Cork Field Infrastructure        | 750                    | 2,000                 | 1,250                    |                          | 1,250              |
| 4235 Admiralty Quay Play Area         | 206                    | 2,000                 | 1,794                    |                          | 1,794              |
| 4237 Open Space Maintenance           | 1,751                  | 1,500                 | (251)                    |                          | (251)              |
| 4240 LRG Play Area                    | 232                    | 2,000                 | 1,768                    |                          | 1,768              |
| 4245 LRG 3G Maintenance               | 326                    | 250                   | (76)                     |                          | (76)               |
| 4250 LRG MUGA Maintenance             | 413                    | 500                   | 87                       |                          | 87                 |
| 4255 LRG Football Pitch Maintenance   | 79                     | 525                   | 446                      |                          | 446                |
| 4256 LRG Pavillion Cleaning           | 297                    | 864                   | 567                      |                          | 567                |
| 4257 LRG Pavilion/Workshop Mainten.   | 63,009                 | 4,136                 | (58,873)                 |                          | (58,873)           |
| 4258 LRG Licenses                     | 398                    | 270                   | (128)                    |                          | (128)              |
| 4259 CCTV System                      | 545                    | 1,200                 | 655                      |                          | 655                |
| Amenities :- Indirect Expenditure     | <b>80,180</b>          | <b>47,875</b>         | <b>(32,305)</b>          | <b>0</b>                 | <b>(32,305)</b>    |
| <b>Net Expenditure</b>                | <b>(80,180)</b>        | <b>(47,875)</b>       | <b>32,305</b>            |                          |                    |
| 6000 plus Transfer from EMR           | 53,680                 | 0                     | (53,680)                 |                          |                    |
| <b>Movement to/(from) Gen Reserve</b> | <b>(26,501)</b>        | <b>(47,875)</b>       | <b>(21,374)</b>          |                          |                    |
| <u>301 Lloyd Recreation Ground</u>    |                        |                       |                          |                          |                    |
| 1500 Scout HQ Lease Rental            | 500                    | 500                   | 0                        |                          |                    |
| 1510 3G Court Hire                    | 949                    | 4,000                 | 3,051                    |                          |                    |
| 1515 Football Pitch Hire              | 815                    | 2,000                 | 1,185                    |                          |                    |
| 1520 MUGA Hire                        | 319                    | 0                     | (319)                    |                          |                    |
| 1525 Miscellaneous Hirings            | 232                    | 0                     | (232)                    |                          |                    |
| 1550 Pavillion Room Hire              | 658                    | 1,500                 | 842                      |                          |                    |
| Lloyd Recreation Ground :- Income     | <b>3,473</b>           | <b>8,000</b>          | <b>4,527</b>             |                          |                    |
| <b>Net Income</b>                     | <b>3,473</b>           | <b>8,000</b>          | <b>4,527</b>             |                          |                    |
| Grand Totals:- Income                 | <b>3,473</b>           | <b>8,000</b>          | <b>4,527</b>             |                          |                    |
| Expenditure                           | <b>80,180</b>          | <b>47,875</b>         | <b>(32,305)</b>          | <b>0</b>                 | <b>(32,305)</b>    |
| <b>Net Income over Expenditure</b>    | <b>(76,708)</b>        | <b>(39,875)</b>       | <b>36,833</b>            |                          |                    |
| plus Transfer from EMR                | <b>53,680</b>          | <b>0</b>              | <b>(53,680)</b>          |                          |                    |
| <b>Movement to/(from) Gen Reserve</b> | <b>(23,028)</b>        | <b>(39,875)</b>       | <b>(16,847)</b>          |                          |                    |

## Annual Budget - By Centre (Actual YTD Month 6)

Note: Draft Budget for 2026-2027

|            |                                | <u>2024-2025</u> |        | <u>2025-2026</u> |            |           |           | <u>2026-2027</u> |     |                 |
|------------|--------------------------------|------------------|--------|------------------|------------|-----------|-----------|------------------|-----|-----------------|
|            |                                | Budget           | Actual | Total            | Actual YTD | Projected | Committed | Agreed           | EMR | Carried Forward |
| <u>201</u> | <u>Amenities</u>               |                  |        |                  |            |           |           |                  |     |                 |
| 1010       | Grants Received                | 100              | 0      | 0                | 0          | 0         | 0         | 0                | 0   | 0               |
| 1035       | Community Event Income         | 6,000            | 3,499  | 0                | 0          | 0         | 0         | 0                | 0   | 0               |
|            | Total Income                   | 6,100            | 3,499  | 0                | 0          | 0         | 0         | 0                | 0   | 0               |
| 4195       | PPE & General Supplies         | 600              | 950    | 630              | 801        | 0         | 0         | 800              | 0   | 0               |
| 4200       | Tree Management                | 20,000           | 14,683 | 25,000           | 9,724      | 0         | 0         | 20,000           | 0   | 0               |
| 4203       | Flowers & Seeds                | 1,000            | 96     | 1,000            | 301        | 0         | 0         | 1,000            | 0   | 0               |
| 4215       | Supply & Emptying Waste Bins   | 1,150            | 2,006  | 2,000            | 987        | 0         | 0         | 2,000            | 0   | 0               |
| 4220       | Under 12 Play Area             | 2,000            | 90     | 2,000            | 254        | 0         | 0         | 2,000            | 0   | 0               |
| 4225       | Outdoor Fitness Equipment      | 2,000            | 90     | 2,000            | 109        | 0         | 0         | 2,000            | 0   | 0               |
| 4230       | Cork Field Infrastructure      | 2,000            | 4,340  | 2,000            | 750        | 0         | 0         | 2,000            | 0   | 0               |
| 4235       | Admiralty Quay Play Area       | 2,000            | 90     | 2,000            | 206        | 0         | 0         | 2,000            | 0   | 0               |
| 4237       | Open Space Maintenance         | 1,500            | 1,475  | 1,500            | 1,751      | 0         | 0         | 2,000            | 0   | 0               |
| 4240       | LRG Play Area                  | 2,000            | 90     | 2,000            | 232        | 0         | 0         | 2,000            | 0   | 0               |
| 4245       | LRG 3G Maintenance             | 250              | 197    | 250              | 326        | 0         | 0         | 2,000            | 0   | 0               |
| 4250       | LRG MUGA Maintenance           | 500              | 26     | 500              | 413        | 0         | 0         | 500              | 0   | 0               |
| 4255       | LRG Football Pitch Maintenance | 500              | 886    | 525              | 79         | 0         | 0         | 500              | 0   | 0               |
| 4256       | LRG Pavillion Cleaning         | 0                | 0      | 864              | 297        | 0         | 0         | 898              | 0   | 0               |
| 4257       | LRG Pavilion/Workshop Mainten. | 3,000            | 7,368  | 4,136            | 63,009     | 0         | 0         | 10,000           | 0   | 0               |
| 4258       | LRG Licenses                   | 260              | 311    | 270              | 398        | 0         | 0         | 291              | 0   | 0               |
| 4259       | CCTV System                    | 1,000            | 650    | 1,200            | 545        | 0         | 0         | 1,248            | 0   | 0               |
| 4275       | Community Events               | 13,912           | 6,025  | 0                | 0          | 0         | 0         | 0                | 0   | 0               |
|            | Overhead Expenditure           | 53,672           | 39,374 | 47,875           | 80,180     | 0         | 0         | 51,237           | 0   | 0               |

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## Annual Budget - By Centre (Actual YTD Month 6)

Note: Draft Budget for 2026-2027

|            |                                 | <u>2024-2025</u> |                 | <u>2025-2026</u> |                 |           |           | <u>2026-2027</u> |          |                 |
|------------|---------------------------------|------------------|-----------------|------------------|-----------------|-----------|-----------|------------------|----------|-----------------|
|            |                                 | Budget           | Actual          | Total            | Actual YTD      | Projected | Committed | Agreed           | EMR      | Carried Forward |
|            | 201 Net Income over Expenditure | -47,572          | -35,875         | -47,875          | -80,180         | 0         | 0         | -51,237          | 0        | 0               |
| 6000       | plus Transfer from EMR          | 0                | 1,833           | 0                | 53,680          | 0         | 0         | 0                | 0        | 0               |
|            | Movement to/(from) Gen Reserve  | <u>(47,572)</u>  | <u>(34,042)</u> | <u>(47,875)</u>  | <u>(26,501)</u> | <u>0</u>  |           | <u>(51,237)</u>  |          |                 |
| <u>301</u> | <u>Lloyd Recreation Ground</u>  |                  |                 |                  |                 |           |           |                  |          |                 |
| 1500       | Scout HQ Lease Rental           | 500              | 500             | 500              | 500             | 0         | 0         | 500              | 0        | 0               |
| 1510       | 3G Court Hire                   | 300              | 6,396           | 4,000            | 949             | 0         | 0         | 4,000            | 0        | 0               |
| 1515       | Football Pitch Hire             | 2,500            | 1,425           | 2,000            | 815             | 0         | 0         | 2,000            | 0        | 0               |
| 1520       | MUGA Hire                       | 300              | 67              | 0                | 319             | 0         | 0         | 0                | 0        | 0               |
| 1525       | Miscellaneous Hirings           | 0                | 194             | 0                | 232             | 0         | 0         | 0                | 0        | 0               |
| 1550       | Pavillion Room Hire             | 1,550            | 2,202           | 1,500            | 658             | 0         | 0         | 1,500            | 0        | 0               |
|            | Total Income                    | <u>5,150</u>     | <u>10,783</u>   | <u>8,000</u>     | <u>3,473</u>    | <u>0</u>  | <u>0</u>  | <u>8,000</u>     | <u>0</u> | <u>0</u>        |
|            | Movement to/(from) Gen Reserve  | <u>5,150</u>     | <u>10,783</u>   | <u>8,000</u>     | <u>3,473</u>    | <u>0</u>  |           | <u>8,000</u>     |          |                 |
|            | Total Budget Income             | 11,250           | 14,282          | 8,000            | 3,473           | 0         | 0         | 8,000            | 0        | 0               |
|            | Expenditure                     | 53,672           | 39,374          | 47,875           | 80,180          | 0         | 0         | 51,237           | 0        | 0               |
|            | Net Income over Expenditure     | <u>-42,422</u>   | <u>-25,092</u>  | <u>-39,875</u>   | <u>-76,708</u>  | <u>0</u>  | <u>0</u>  | <u>-43,237</u>   | <u>0</u> | <u>0</u>        |
|            | plus Transfer from EMR          | 0                | 1,833           | 0                | 53,680          | 0         | 0         | 0                | 0        | 0               |
|            | Movement to/(from) Gen Reserve  | <u>(42,422)</u>  | <u>(23,259)</u> | <u>(39,875)</u>  | <u>(23,028)</u> | <u>0</u>  |           | <u>(43,237)</u>  |          |                 |