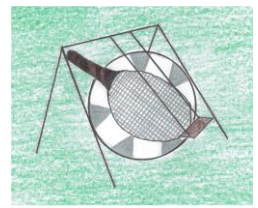


TRUSTEE OF LLOYD RECREATION GROUND

Marchwood Parish Council
Village Hall, Village Centre, Marchwood SO40 4SF
Tel: 02380 860273 office@marchwoodparish.gov.uk



The Annual General Meeting of the Trustees of Lloyd Recreation Ground will be held in the Pine Room, Marchwood Village Hall on Monday 21 July at 6.45pm.

Tina Dudley Clerk to the Trustee

15 July 2024

AGENDA

1. To elect a Chairman of the meeting.

To elect a chairman for the 2025 - 2026 municipal year.

2. Apologies

To receive apologies for absence for this meeting.

3. Declaration of Interest

To receive any declarations of interests.

4. Public comments.

For the public to ask questions on matters relating to the Lloyds Recreation Grounds.

5. Minutes

To approve the minutes of the Lloyd Recreation Ground Trust AGM held on 7 July 2024
Appendix A

6. Annual Report

To receive the annual report on the Trust's activities for 2024-25 – Appendix B.

7. Income & Expenditure 2024/2025

To note the income and expenditure 2024/2025 Lloyd Recreation Ground (Appendix C&D).

Members of the public may attend meetings of the Trustee and may speak about matters relevant to the Recreation Ground, The Charity, and the Trust.

All minutes are draft until ratified by the Committee at the next meeting

Trustees of Lloyd Recreation Ground Annual General Meeting

Minutes of the Annual General Meeting of Lloyd Recreation Ground Trust held at Marchwood Village Hall on Monday 7 July 2024 at 7.30pm.

Present Councillors: J Case, D Hindle, J Leath, M Proctor and L Shelley.

In attendance: T Dudley, Parish Clerk

Election of Chairman 2024-2025

Cllr Case proposed he be elected Chairman for this municipal year, seconded by Cllr Hindle and agreed by all.

Resolved – Cllr Case be elected Chairman for the municipal year 2024 – 2025.

Apologies

Apologies for absence were received from Cllr Cllr Buckett, P Mballa, and M Saxby.

Resolved – to accept apologies for absence from Cllr Buckett, Mballa and Saxby.

Declarations of Interest

There were no declarations of interest for this meeting.

Public Participation

No members of the public attended this meeting.

Minutes

Resolved – to approve the minutes of the meeting held on 22 May 2023 as true and accurate and signed by the Chairman.

Annual Report

The number of activities taking place in the Pavilion were highlighted with an increase in activities provided for young people supported by local schools and some local community groups; Marchwood Hedgehog Watch and local artists exhibiting their works. In addition, there were a few private events.

The vending machines and picnic tables were installed in an attempt to draw local families to the facilities within the Lloyds, during warmer days there had been an increase in mothers and children sitting and enjoying the open space.

The small wildlife area had also resulted in hedgehogs taking up residence in the homes provided by the Marchwood Mens Shed.

Hampshire Football Association had been invited to undertake a field analysis to ascertain how to improve the football pitch condition and offer advice on a future maintenance.

All minutes are draft until ratified by the Committee at the next meeting

The Clerk explained the tennis court and 3G pitch had been reviewed by the company that had installed the pitch and tennis courts, the life expectancy was 2-5 years with an estimated expenditure of £32.000.

The boiler in the pavilion was now 30 years old, any new parts may not be available if replacements were required. The Clerk had asked for a quote to install a new boiler, at the time of the meeting it had not been received. It was also noted that the boiler did not have a timer switch it was on or off, this resulted in higher than necessary gas bills.

Income and Expenditure

The income and expenditure report was noted.

The meeting closed at 8.10pm.

Annual Report of the Lloyd Recreation Ground Trust for the year ending 31st March 2024. Charity No. 284618

The Sole Trustee of the charity is Marchwood Parish Council acting as its managing Trustee.

Clerk to the Trustee: Ms. Tina Dudley.

The report covers the activities of the Trust over the last year in pursuit of the charitable aims of the charity: to hold and maintain open space for the use of the parishioners and to provide sport and recreation facilities.'

Parish Council employees carry out the administrative and maintenance functions of the Charity via a Memorandum of Understanding that was signed by the Parish Council and the Trust on the 12th of October 2020.

All expenditure for the Lloyd Recreation Ground is paid for by Marchwood Parish Council as Sole Managing Trustee of the Charity.

Members of the public may attend meetings of the Trustee and may speak about matters relevant to the Recreation Ground, The Charity, and the Trust.

Lloyd pavilion

The Pavilion: the following activities take place during the year.

- Youth Club sessions on Tuesday evenings.
- Sports & Play in the Park – activities run during school holidays in conjunction with The Handy Trust who also provides outreach provision in the community.
- Aspire, a group that organises activities for young people.
- Some hiring occurred for private events.

The Handy Trust supplies its services via a Service Level Agreement with the Parish Council.

Marchwood Hub

As stated above, the Hub is used for youth purposes and a small number of private events.

Consideration to improve hiring potential should be given; the Hub needs modernisation with improved lighting and furnishing. It is outdated and tired.

The Council approved solar panels with part funding from NFDC CIL funds (April 2025). In addition, an Air Source Heat Pump was installed, a hot water tank and radiators installed.

Play area

The Play area is inspected yearly by a ROSPA contractor and weekly by the Parish Council staff. This year repairs were made to the ground surface due to wear and tear.

All weather courts

We continue to have regular and semi-regular bookings from a number of users of the 3G court. The tennis/netball court is used on a less frequent basis. The life expectancy of the 3G court needs renewing in the very near future. This will require major expenditure.

Football pitch

The football pitch was being used most weekends during the football season, weather permitting, this year with less rainfall there were no cancellations of football matches.

Facilities

A Caretaker is employed by the Parish Council for the football season and works weekends when there are football matches. A cleaner has also been engaged to clean the Marchwood Hub and Pavilion on a fortnightly basis.

The Parish Council has worked to increase the footfall at the Lloyds with 4 picnic tables being supplied by the Marchwood Mens Shed funded by the Parish Council in addition, vending machines have been purchased to supply hot/cold drinks and snacks. We are happy to report the facilities being utilised. To allow for additional sales the Pavilion is open to approximately 6pm in the evenings.

We will continue with our endeavors to manage and improve the recreation ground and all of its facilities for future generations of the village.

Tina Dudley
Clerk to the Trustee.

Detailed Income & Expenditure by Budget Heading 31/03/2025

Month No: 12

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available
<u>301</u> <u>Lloyd Recreation Ground</u>					
1500 Scout HQ Lease Rental	500	500	0		
1510 3G Court Hire	6,396	300	(6,096)		
1515 Football Pitch Hire	1,425	2,500	1,075		
1520 MUGA Hire	67	300	234		
1525 Miscellaneous Hirings	194	0	(194)		
1550 Pavillion Room Hire	2,202	1,550	(652)		
Lloyd Recreation Ground :- Income	<u>10,783</u>	<u>5,150</u>	<u>(5,633)</u>		
Net Income	<u>10,783</u>	<u>5,150</u>	<u>(5,633)</u>		
Grand Totals:- Income	<u>10,783</u>	<u>5,150</u>	<u>(5,633)</u>		
Expenditure	<u>0</u>	<u>0</u>	<u>0</u>	0	0
Net Income over Expenditure	<u>10,783</u>	<u>5,150</u>	<u>(5,633)</u>		
Movement to/(from) Gen Reserve	<u>10,783</u>	<u>5,150</u>	<u>(5,633)</u>		

A/c Code	4240	LRG Play Area				Annual Budget	2,000
Centre	201	Amenities				Committed	0
<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>		<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00	
12	17/01/2025	PLAYINSPEC	Purchase Ledger	1078 Annual Play Park Insp		90.25	
		Account	LRG Play Area		Account Totals	90.25	0.00
		Centre	Amenities		Net Balance Month 12	90.25	

A/c Code	4245	LRG 3G Maintenance				Annual Budget	250
Centre	201	Amenities				Committed	0
<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>		<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00	
4	30/06/2024	HOLBURYTO	Purchase Ledger	835 Hose Clip, Bolts etc		9.86	
4	30/06/2024	HOLBURYTO	Purchase Ledger	836 Bolts, Washers, Nuts		37.97	
4	30/06/2024	HOLBURYTO	Purchase Ledger	837 C.Ties, Nuts, Washers		70.62	
6	13/09/2024	COMPSECURE	Purchase Ledger	898 Key Cutting		78.67	
		Account	LRG 3G Maintenance		Account Totals	197.12	0.00
		Centre	Amenities		Net Balance Month 12	197.12	

A/c Code	4250	LRG MUGA Maintenance				Annual Budget	500
Centre	201	Amenities				Committed	0
<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>		<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00	
7	30/09/2024	HOLBURYTO	Purchase Ledger	919 Cable Ties		25.60	
		Account	LRG MUGA Maintenance		Account Totals	25.60	0.00
		Centre	Amenities		Net Balance Month 12	25.60	

A/c Code	4255	LRG Football Pitch Maintenance				Annual Budget	500
Centre	201	Amenities				Committed	0
<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>		<u>Debit</u>	<u>Credit</u>
					Opening Balance	0.00	
2	02/05/2024	BOWCOM	Purchase Ledger	784 White Liner 10L		67.00	
4	15/07/2024	BOYDSPO	Purchase Ledger	840 Senior Weighted Goal Nets		180.00	
4	15/07/2024	PETERHUSSE	Purchase Ledger	848 Pitch Power Survey		100.00	
7	22/10/2024	D/CARD	Cashbook	Football Goal Net Hook Clips		39.99	
10	06/08/2024	BOWCOM	Purchase Ledger	1024 Quatrum 10x10L Wht Liner		260.00	
10	16/01/2025	BOWCOM	Purchase Ledger	1031 Quatrum 8x 10L		223.00	
11	03/02/2025	BOWCOM	Purchase Ledger	1051 3xNozzles W.liner Machine		16.10	

A/c Code 4255 LRG Football Pitch Maintenance

Centre 201 Amenities

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Account LRG Football Pitch Maintenance					886.09	0.00
Centre Amenities					886.09	
Account Totals						
Net Balance Month 12						

A/c Code 4257 LRG Pavilion/Workshop Mainten.

Annual Budget

3,000

Centre 201 Amenities

Committed

0

Month	Date	Reference	Source	Transaction Detail	Debit	Credit
Opening Balance					0.00	
1	08/04/2024	SGSHEATING	Purchase Ledger	738 Boiler Service	140.00	
1	11/04/2024	POLARPLAST	Purchase Ledger	733 Pavillion Brown Gutters	1,832.69	
1	24/04/2024	AQUACARE	Purchase Ledger	737 Water Hyg 6mth Insp	152.05	
1	30/04/2024	BEGREEN	Purchase Ledger	760 Cleaning 30/04/2024	36.00	
2	23/05/2024	D/CARD	Cashbook	Pavillion Signage	11.31	
2	31/05/2024	BEGREEN	Purchase Ledger	805 1 Deep, 2wkly Cleans Pav.	307.00	
3	14/05/2024	THURSTON	Purchase Ledger	817 Prohibited Signs x2	325.00	
3	30/06/2024	BEGREEN	Purchase Ledger	820 Cleaning x2	72.00	
4	10/06/2024	CHURCHFIRE	Purchase Ledger	852 Fire Extinguisher Check	191.18	
4	31/07/2024	BEGREEN	Purchase Ledger	856 Pavillion 1 Clean	36.00	
6	31/08/2024	BEGREEN	Purchase Ledger	899 2x Cleaning	72.00	
6	03/09/2024	UKSAFETY	Purchase Ledger	901 PAT Testing	162.70	
6	06/09/2024	COMPSECURE	Purchase Ledger	897 Key Cutting	74.24	
7	30/09/2024	BEGREEN	Purchase Ledger	920 2x Cleaning Sept 24	72.00	
7	08/10/2024	D/CARD	Cashbook	Marchwood HWRC	93.17	
7	08/10/2024	D/CARD	Cashbook	Waste Clearance	107.84	
7	14/10/2024	AQUACARE	Purchase Ledger	955 6mth Water Hygiene Check	559.95	
7	18/10/2024	COMPSECURE	Purchase Ledger	937 Key Cutting	56.46	
8	28/10/2024	BOBSPLUMBI	Purchase Ledger	978 Pavillion Taps/Boiler Adj.	147.25	
8	31/10/2024	BEGREEN	Purchase Ledger	971 LRG Cleaning Oct 2024	72.00	
8	05/11/2024	ASTRICS	Purchase Ledger	969 LRG Lights WiFi Control	890.00	
8	07/11/2024	D/CARD	Cashbook	LRG Path Lightbulbs	33.27	
9	30/11/2024	BEGREEN	Purchase Ledger	990 Cleaning Nov 2024	108.00	
10	31/12/2024	BEGREEN	Purchase Ledger	1015 Cleaning Dec 2024	36.00	
10	10/01/2025	CJSENV	Purchase Ledger	1018 Hygiene Bin	34.62	
10	13/01/2025	D/CARD	Cashbook	De-Fib Battery & Pads	209.00	
10	28/01/2025	ASTRICS	Purchase Ledger	1034 Fix Path Lights	242.00	
10	31/01/2025	BEGREEN	Purchase Ledger	1045 2x Cleaning Jan 25	72.00	
11	03/02/2025	WASHWORX	Purchase Ledger	1052 LRG Fire Risk Assesement	350.00	
11	19/02/2025	ELEC PAY	Cashbook	Recyle 2x Fridge	50.00	
12	28/02/2025	BEGREEN	Purchase Ledger	1076 Cleaning Feb 2025	72.00	
12	31/03/2025	BEGREEN	Purchase Ledger	1104 2x Cleaning March 2025	72.00	
12	31/03/2025	COMPSECURE	Purchase Ledger	1111 Smoke Detect/Beacons	678.00	

A/c Code	4257 LRG Pavilion/Workshop Mainten.					
Centre	201 Amenities					
<u>Month</u>	<u>Date</u>	<u>Reference</u>	<u>Source</u>	<u>Transaction Detail</u>	<u>Debit</u>	<u>Credit</u>
		Account	LRG Pavilion/Workshop Mainten.		Account Totals	
					7,367.73	0.00
		Centre	Amenities		Net Balance Month 12	7,367.73