

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee in the Pine Room at Marchwood Village Hall on Monday 24 March 2025 at 7.30pm.

Present: Councillors: N Buckett, J Case, D Hindle, J Leath, K Petty, M Saxby and L Shelley.

In attendance: T Dudley - Clerk to the Parish Council.

Apologies

PR/25/030 – Apologies for absence were received from Cllr Proctor (annual leave), Cllr Mballa (NFDC meeting).

Resolved – to accept apologies for absence from Councillors, Mballa and Proctor.

Declarations of Interest

PR/25/031 – There were no declarations Interests/pecuniary interest for this meeting.

Public Participation

PR/25/032– No members of the public attended this meeting.

Minutes

PR/25/033 - RESOLVED: to accept the minutes of the Council meeting held on Monday 20 January 2025 as a true and accurate record. The minutes were duly signed by the Chairman.

Financial reports

PR/25/034–

a) Income and Expenditure up to 17 March 2025

Resolved – to approve the income and expenditure up to 17 March 2025.

b) Orders for payment to 17 March 2025

Resolved – to approve the Orders for payment to 17 March 2025.

b) Cash and Investment reconciliation to 17 March 2025

Councillors requested that investments are reviewed at the next meeting of the Policy and Resources Committee on Monday 27 May 2025.

Resolved – to approve the bank reconciliation to 17 March 2025.

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Internal Audit Report

PR/25/035 – The Clerk explained the recommended actions relating to the minutes of staff retirements and recruitment had been discussed and reported to the Personnel Committee however, those minutes had not been made available to Full Council to see.

The Two Councillors that not filled out their home addresses on their DPI forms: Cllr Proctor had completed this however, NFDC had not filed it on their website and consequently it was available for public viewing. Cllr Shelley did not reside within the village therefore, she did not have to fill out that section of the DPI form.

A member asked that a review of the internal auditor should take place as she had been the internal auditor for some time and consideration should be given to an alternative internal auditor.

Resolved – To note the Internal Auditor's report and recommended actions.

The meeting closed at 7.46pm. Date of next meeting 27 May 2025.