

All minutes are draft until ratified by the Committee at the next meeting.

Marchwood Parish Council

Minutes of the Full Council Meeting of Marchwood Parish Council held at Pine Room, Village Hall, Marchwood on Monday 25 February 2025 at 7.30pm

Present: N Buckett, J Case (Chairman), D Hindle, J Leath, K Petty, M Proctor, M Saxby, and L Shelley.

In Attendance: Tina Dudley, Parish Clerk, Angela Woodward, Deputy Clerk and RFO.

Apologies

PC/25/062 – Apologies for absence were received from P Mballa, he would join the meeting following the NFDC meeting.

Declarations of Interest

PC/25/063 – There were no declarations of interest for this meeting.

Public Participation

PC/25/064 – No members of the public attended for this item.

Minutes

PC/25/065 – Resolved – To accept the minutes of the Council meeting held on Monday 16 December 2024 as a true and accurate record and duly signed by the Chairman.

Reports from HCC County Councillor

Apologies for absence was received from Cllr Harrison and Cllr Young due to a meeting at NFDC.

PC/25/066 – Cllr Harrison, HCC Councillor. – Members noted the report provided the following queries were raised: Why was the Parish Council not informed of the plans directly effecting Marchwood for the A326 prior to the consultation taking place.

Clarification was sought to what devolution would look like for the future of NFDC and Hampshire going forward. Who/what would residents be voting for in the 2026 elections?

The Clerk read out a report from Cllr Young, NFDC. Cllr Case had been involved with the issues residents were having with water run off onto Tavells and the impact on residential properties on Tavells.

All other issues were noted.

Outside Organisation

PC/25/067 – Cllr Case had attended meetings of the Handy Trust who were keen to expand their services, he hoped this would not be at a cost to the existing services delivery.

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Risk Assessment of Financial Systems Internal Controls – March 2025

PC/25/068 – Resolved that the Risk Assessment of Financial systems 2025 and Internal Controls be approved.

Asset Register 2025

PC/25/069 – Resolved – Members agreed that assets of £100 minimum would be added to the register going forward.

Resolved – to approve the Asset Register March 2025.

Investment Strategy March 2025

PC/25/070 – A member noted the incorrect committee named in Investment Objectives, section 5, it was agreed the Clerk would correct the error.

Resolved – to approve the Investment Strategy 2025 subject to the amendment of the committee's name at Investment Objectives, section 5.

Sale of Isuzu Ground Staff Vehicles

PC/25/071 – The Clerk informed Council that the first vehicle a hybrid/electric vehicle had been delivered, the Ford drop side was on order.

Resolved – to approve the sale of the ISUZU vehicles by the Clerk/RFO in consultation with the Chairman and Vice Chairman of the Council.

Lloyd Recreation Fire Risk Assessment

PC/25/072 – Council raised several issues with the Fire Risk Assessment primarily not being detailed enough in that it required additional measures to address the risks 'how the risk was controlled'.

It was agreed that the issues raised would be collated following the meeting and the risk assessor asked to address the additional issues.

Further concern was raised about lithium batteries and the danger they imposed.

It was agreed that future booking forms would include information prohibiting any lithium powered equipment not being allowed within the building by users or hirers.

Resolved – to carry out the actions required, funded from the contingency budget. Additional measures were to be included in the risk assessment and actioned following a further review and consultation with the assessor.

Local Plan Consultation

PC/25/073 – Members were informed of the second meeting to review the Issues and Scope Consultation document on Tuesday 25 February 2025, all Councillors were invited to attend.

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Resolved – Councillors agreed that the final comments on the Local Plan Issues and Scope Consultation would be considered for approval and submission to the planning authority at the Planning Committee meeting on Monday 18 March 2025.

Annual Parishioners Meeting and Date of the Christmas Fayre 2025

PC/25/074 – Noted the Annual Parishioners Meeting was to be held on Monday 28 April 2025. The Christmas Fayre was to be held on Saturday 13 December 2025, 3pm to 8pm.

Members were further reminded of VE Day on 8 May 2025 and a small service by the RFA, Sir Galahad Association, with a wreath laying ceremony on 5pm on 8 June 2025, all members were invited to attend a get together afterwards and were asked to confirm their attendance.

Close of meeting and Date of next meeting

The meeting closed at 9.10pm. The next meeting Annual Council 19 May 2025.