



Dear Councillor, you are hereby summoned to attend a meeting of the **Policy and Resources Committee of Marchwood Parish Council** on Monday 20 January 2025 at 7.30pm to be held in **The Pine Room, Marchwood Village Hall**.

Tina Dudley Clerk to the Parish Council

14 January 2025

1. Election of Chairman for this meeting.

To elect a Chairman for the meeting.

2. Apologies for absence

To receive and consider for acceptance any Member apologies for absence and approve by resolution.

3. Declarations of Interest

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.

4. Public Participation

For the public and press to ask questions on matters relating to items on the agenda.

5. Minutes

To approve the minutes of the previous meeting of the Policy and Resources Committee held on 18 November 2024 as a correct record and duly signed by the Chairman (appendix A).

6. Financial reports

- a) Income and Expenditure to 31 December 2024 (Appendix B).
- b) Orders for Payment to 31 December 2024 (Appendix C).
- c) Cash and Investment reconciliation to 31 December 2024 (Appendix D).

7. Disposal of Assets

To approve the disposal of the Trailer, Compressor and Chipper stored at Lloyd Recreation Ground (Appendix E).

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee in the Pine Room at Marchwood Village Hall on Monday 18 November 2024 at 7.30pm.

Present: Councillors: N Buckett, D Hindle (Chairman), J Leath, P Mballa, K Petty, M Proctor, M Saxby and L Shelley.

In attendance: T Dudley - Clerk to the Parish Council, Angela Woodward, Responsible Finance Officer.

Apologies

PR/24/015 – Apologies for absence were received from Cllr Case (annual leave) and Cllr Petty (health).

Resolved – to accept apologies for absence from Cllr Case and Cllr Petty.

Declarations of Interest

PR/24/016 – There were no declarations pecuniary interest for this meeting.

Public Participation

PR/24/017– No members of the public attended this meeting.

Minutes

PR/24/018 - RESOLVED: to accept the minutes of the Council meeting held on Monday 30 September 2024 as a true and accurate record. The minutes were duly signed by the Chairman.

Financial reports

PR/24/019 –

a) **Income and Expenditure up to 31 October 2024**

Resolved – to approve the income and expenditure up to 31 October 2024.

b) **Orders for payment to 31 October 2024**

Resolved – to approve the Orders for payment to 31 October 2024.

c) **Cash and Investment reconciliation to 31 October 2024**

Resolved – to approve the bank reconciliation to 31 October 2024.

d) **Earmarked Reserves**

PR/24/020 – The earmarked reserves were noted.

e) **Vehicle Replacement**

PR/24/021 – Cllr Buckett presented the business case for replacing the existing diesel vehicles used by the ground staff for one electric vehicle and one hybrid vehicle.

This business case showed the cost advantages of changing the council's vehicles from diesel to a fully electric Ford Transit drop side flatbed truck and a hybrid Ford Transit connect van, and leasing. They are both financial and ecological advantages for doing this.

The figures provided were the current running costs for the diesel pickups, the maintenance was high due to the filters blocking regularly because most trips are short, just around the village. The total cost of running these for a further 4 years is £70.3K, based on inflation averaging 8% and maintenance costs remaining the same, despite the vehicles aging. This did not include anything for replacing the pickups, which at today's prices would cost around £70K.

If the council change to electric vehicles and lease, then the financial picture changes as follows:

First year lease and running costs will be £17.6K as opposed to £15.6K for the pickups, and over 4 years the total new vehicle running costs would be £73.9K against £70.3K for the pickups, £3.6K more for the electric leased vehicles, where for the pickups the total would be £94.7K allowing for the lease of new vehicles or an extra £70K approximately to buy new now. The pickup costs include for £3,350 currently allocated annually for replacements in the EMR, which would not be required if the vehicles are leased as below.

Currently the pickups are worth around £30K, so by trading these in the council would be able to put this into a Vehicle EMR, and then take the one off costs of a charging point, boarding the van out and sign writing out of this, leaving £14.8K in the EMR, and with the reserves in the EMR there would be sufficient to pay the startup fees in 4 years' time, so money would not have to be allocated to the EMR for 8 years, the equivalent saving in the budget of £26.8K

The vans have been selected by the ground staff as the best vehicles to match their day-to-day requirements.

If the council wish to move forward on this basis, then we would need to act quickly, as the costs will rise, and the value of the current pickups will depreciate.

Resolved – to approve the purchase of lease vehicles in principle subject to an update being provided to full Council in December.

All minutes are draft until ratified by the Committee at the next meeting

Budget Review

PR/24/022 – Committee reviewed the budget including the electric/hybrid vehicles proposal in detail. It was agreed that the cost for an EV charger for the proposed vehicles would be funded from the Motor Vehicle replacement EMR.

The increase of National Insurance contributions imposed by the Chancellor in the November budget had like all other Tier 1 Councils impact the upcoming budget. Budget however, changes in staff had allowed for less of an impact.

Following a query from a Councillor the Clerk explained that although Unitary and District Councils were protected from the increase parish and town councils were not as the funding for parishes did not come directly from central government.

It was proposed by Cllr Proctor and seconded by Cllr Buckett and agreed by all to recommend the budget for approval to Council subject to further information on the change of ground staff vehicles being provided to Council at its next December meeting.

Resolved – to approve the budget subject to further information being provided to Council regarding the electric vehicle proposal.

The EV Charge Point for the Lloyd Recreation Ground for Council vehicles be funded from the EMR Vehicle Replacement.

The meeting closed at 8.34pm. Date of next meeting 20 January 2024.

Detailed Income & Expenditure by Budget Heading 10/01/2025

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
101 Administration							
1000 Precept	329,463	329,463	0			100.0%	
1030 Village News Income	804	1,600	796			50.3%	
1040 Miscellaneous Admin Income	99	0	(99)			0.0%	
1045 Bank Interest Received	942	500	(442)			188.3%	
1050 LA Property Fund Dividends	1,724	2,000	276			86.2%	
1055 Public Sector Deposit Fund	2,135	2,500	365			85.4%	
1060 United Trust Bank	3,887	3,880	(7)			100.2%	
Administration :- Income	339,053	339,943	890			99.7%	0
4000 Salaries Net Pay	96,160	129,323	33,163		33,163	74.4%	
4001 PAYE & ER's & EE's NIC	27,652	35,730	8,078		8,078	77.4%	
4002 LGPS ER's & EE's Pension	31,938	43,001	11,063		11,063	74.3%	
4009 Advertising & Recruitment	100	600	500		500	16.6%	
4010 Training - Officers	423	500	77		77	84.6%	
4011 Training - Ground Staff	1,396	1,000	(396)		(396)	139.6%	
4015 Employees Expenses	32	200	168		168	15.9%	
4020 Insurance (All Risks)	7,704	9,500	1,796		1,796	81.1%	
4025 Legal Fees	426	2,000	1,574		1,574	21.3%	
4030 Audit Costs	210	1,500	1,290		1,290	14.0%	
4040 Rialtas Costs	851	1,000	149		149	85.1%	
4042 Citation	2,560	3,230	670		670	79.3%	
4045 Handy Trust SLA	11,826	15,772	3,946		3,946	75.0%	
4055 Grants Given	450	1,000	550		550	45.0%	
4065 Chairman's Allowance	170	200	30		30	85.0%	
4070 Councillors Expenses	201	200	(1)		(1)	100.6%	
4080 Office Rent	7,043	9,857	2,815		2,815	71.4%	
4090 Pine Room and Other Rentals	377	800	423		423	47.1%	
4100 Electricity	3,236	5,500	2,264		2,264	58.8%	
4105 Gas	1,220	1,200	(20)		(20)	101.6%	
4110 Water	498	1,500	1,002		1,002	33.2%	
4115 Telephone and Broadband	1,397	1,720	323		323	81.2%	
4120 Postage	27	50	23		23	53.1%	
4125 Stationery	271	250	(21)		(21)	108.5%	
4130 Photocopier Costs	409	400	(9)		(9)	102.3%	
4135 IT Costs	3,059	5,000	1,941		1,941	61.2%	
4140 Service Costs	491	600	109		109	81.9%	
4145 Non IT Office Equipment	141	300	159		159	46.9%	
4150 Village News Expenditure	2,900	4,500	1,600		1,600	64.4%	
4155 Subs/Publications/Licences	1,895	1,700	(195)		(195)	111.4%	
4157 General Sundries	59	100	41		41	59.3%	

Detailed Income & Expenditure by Budget Heading 10/01/2025

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
4160 Vehicle Insurance	1,978	3,000	1,022		1,022	65.9%	
4165 Vehicle Maintenance	500	2,500	2,000		2,000	20.0%	
4170 Vehicle Excise Duty	895	600	(295)		(295)	149.2%	
4172 Vehicle Breakdown Cover	267	0	(267)		(267)	0.0%	
4175 Fuel	2,426	5,500	3,074		3,074	44.1%	
4180 General Property Maintenance	7	0	(7)		(7)	0.0%	
4183 Contingency	0	3,000	3,000		3,000	0.0%	
4185 Tools and Tool Hire	651	2,000	1,349		1,349	32.6%	
4190 Motor Vehicle Replacements	885	3,350	2,466		2,466	26.4%	885
4265 Notice Boards	0	750	750		750	0.0%	
4270 Bridge at Oaklands	0	1,000	1,000		1,000	0.0%	
4276 Land Incursions	0	3,000	3,000		3,000	0.0%	
4600 Development Opportunities	13,198	0	(13,198)		(13,198)	0.0%	13,133
Administration :- Indirect Expenditure	225,927	302,933	77,006	0	77,006	74.6%	14,017
Net Income over Expenditure	113,126	37,010	(76,116)				
6000 plus Transfer from EMR	14,017						
Movement to/(from) Gen Reserve	127,143						
201 Amenities							
1010 Grants Received	0	100	100			0.0%	
1035 Community Event Income	3,469	6,000	2,531			57.8%	
Amenities :- Income	3,469	6,100	2,631			56.9%	0
4195 PPE & General Supplies	648	600	(48)		(48)	108.0%	
4200 Tree Management	12,978	20,000	7,022		7,022	64.9%	
4203 Flowers & Seeds	0	1,000	1,000		1,000	0.0%	
4215 Supply & Emptying Waste Bins	1,464	1,150	(314)		(314)	127.3%	
4220 Under 12 Play Area	0	2,000	2,000		2,000	0.0%	
4225 Outdoor Fitness Equipment	0	2,000	2,000		2,000	0.0%	
4230 Cork Field Infrastructure	2,500	2,000	(500)		(500)	125.0%	
4235 Admiralty Quay Play Area	0	2,000	2,000		2,000	0.0%	
4237 Open Space Maintenance	525	1,500	975		975	35.0%	
4240 LRG Play Area	0	2,000	2,000		2,000	0.0%	
4245 LRG 3G Maintenance	197	250	53		53	78.8%	
4250 LRG MUGA Maintenance	26	500	474		474	5.1%	
4255 LRG Football Pitch Maintenance	387	500	113		113	77.4%	
4257 LRG Pavilion/Workshop Mainten.	5,623	3,000	(2,623)		(2,623)	187.4%	1,833
4258 LRG Licenses	311	260	(51)		(51)	119.7%	
4259 CCTV System	650	1,000	350		350	65.0%	
4275 Community Events	6,025	13,912	7,887		7,887	43.3%	
Amenities :- Indirect Expenditure	31,334	53,672	22,338	0	22,338	58.4%	1,833
Net Income over Expenditure	(27,865)	(47,572)	(19,707)				
6000 plus Transfer from EMR	1,833						

Detailed Income & Expenditure by Budget Heading 10/01/2025

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Movement to/(from) Gen Reserve	(26,032)						
<u>301 Lloyd Recreation Ground</u>							
1500 Scout HQ Lease Rental	500	500	0			100.0%	
1510 3G Court Hire	4,249	300	(3,949)			1416.2%	
1515 Football Pitch Hire	1,010	2,500	1,490			40.4%	
1520 MUGA Hire	8	300	292			2.7%	
1525 Miscellaneous Hirings	190	0	(190)			0.0%	
1550 Pavillion Room Hire	1,857	1,550	(307)			119.8%	
Lloyd Recreation Ground :- Income	7,814	5,150	(2,664)			151.7%	0
Net Income	7,814	5,150	(2,664)				
<u>400 Vending Machines</u>							
1601 Cold Drinks & Snacks Machine	453	0	(453)			0.0%	
1602 Hot Drinks Machine Income	540	0	(540)			0.0%	
Vending Machines :- Income	993	0	(993)				0
4601 Cold Drinks & Snacks Stock	547	0	(547)		(547)	0.0%	359
4602 Hot Drinks Stock	1,231	0	(1,231)		(1,231)	0.0%	1,212
4603 Vending Machine Expenditure	161	0	(161)		(161)	0.0%	
Vending Machines :- Indirect Expenditure	1,940	0	(1,940)	0	(1,940)		1,571
Net Income over Expenditure	(947)	0	947				
6000 plus Transfer from EMR	1,571						
Movement to/(from) Gen Reserve	624						
<u>600 UKSPF Project</u>							
1015 UKSPF Project Grant Received	10,892	0	(10,892)			0.0%	
UKSPF Project :- Income	10,892	0	(10,892)				0
4186 Tools and Tool Hire	799	0	(799)		(799)	0.0%	
4204 Flowers & Seeds	2,275	0	(2,275)		(2,275)	0.0%	
4206 Supply & Fit Public Seating	2,844	0	(2,844)		(2,844)	0.0%	
4274 Community Events	8,467	0	(8,467)		(8,467)	0.0%	
UKSPF Project :- Indirect Expenditure	14,386	0	(14,386)	0	(14,386)		0
Net Income over Expenditure	(3,494)	0	3,494				

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
Grand Totals:- Income	362,221	351,193	(11,028)			103.1%	
Expenditure	273,587	356,605	83,018	0	83,018	76.7%	
Net Income over Expenditure	88,634	(5,412)	(94,046)				
plus Transfer from EMR	17,421						
Movement to/(from) Gen Reserve	106,055						

List of Payments made between 01/11/2024 and 10/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/11/2024	The Handy Trust	939	1,314.00		939 SLA October 2024
01/11/2024	Sparsholt College Hampshire	943	281.00		943 Pesticide Spraying Rob
01/11/2024	Sparsholt College Hampshire	944	281.00		944 Pesticide Spraying Gal
01/11/2024	Holbury Tool Hire Ltd	930-934	595.80		934 Tools
01/11/2024	Will Abraham	940	3,000.00		940
01/11/2024	Thurston Image Solutions Ltd	929	136.80		929 Funded by Government Signs
01/11/2024	Arbor Venture Training Ltd	928	650.00		928 Chainsaw Training Gal
01/11/2024	Welcome Shop	D/CARD	1.35	AW	Milk
01/11/2024	Hampshire County Council	964	68.78		964 Waste Bags
04/11/2024	Christmas World	D/CARD	499.00	AW	2 Christmas Solhouettes
04/11/2024	Christmas Tree World	D/CARD	233.96	AW	4 Icicle Lights
04/11/2024	New Forest Flowers	D/CARD	90.00	AW	2x Wreaths Remembrance Day
04/11/2024	BT - British Telecom	951	55.15		951 Cloud Voice Oct 24
04/11/2024	Holbury Hardware	D/CARD	10.37	AW	Xmas Fixings
06/11/2024	Bookers	961-962	59.10		962 Vending Refreshments
07/11/2024	Holbury Hardware Stores	D/CARD	39.92	AW	LRG Path Lightbulbs
07/11/2024	Citation	DD	305.15	AW	November 2024
07/11/2024	Amazon	D/CARD	72.94	AW	Hard Hats / Beanie Hats
08/11/2024	Cloudy IT	956	248.40		956 IT Support Nov 24
08/11/2024	Aquacare (BWH) Ltd	955	671.94		955 6mth Water Hygiene Check
08/11/2024	PPL PRS Ltd	967	373.43		967 LRG Music Licence
08/11/2024	Amazon	D/CARD	47.87	AW	2x Extension Boxes
08/11/2024	Amazon	D/CARD	27.64	AW	Xmas Silhouette
08/11/2024	Amazon	D/CARD	10.24	AW	Cable Ties
11/11/2024	Christmas World	D/CARD	529.16	AW	6 Xmas Silhouette Lights
11/11/2024	Welcome Shop	D/CARD	1.35	AW	Milk
11/11/2024	Otter Nurseries	D/CARD	176.66	AW	Xmas Cards & Xmas Decs
12/11/2024	Im-Press Promotions Southampto	966	72.78		966 Clothing Dave Bartlett
12/11/2024	Marchwood Community Associatio	965	2,597.50		965 Nov 24-Jan 25 Rent/Elec
13/11/2024	Sainsburys	D/CARD	11.80	AW	Refreshments
13/11/2024	Amazon	D/CARD	35.98	AW	Batteries x120
14/11/2024	E-ON Next Energy Limited	959	506.57		959 LRG Elec 02/08/24-30/09/24
14/11/2024	Holbury Hardware	D/CARD	2.99	AW	Xmas Dec Fixings
15/11/2024	Christmas Tree World	D/CARD	64.99	AW	Icicle Lights
15/11/2024	HMRC	ELEC PAY	2,958.69	AW	PAYE October 2024
15/11/2024	LGPS	ELEC PAY	3,520.60	AW	Pensions October 2024
15/11/2024	ICO	DD	35.00	AW	GDPR Data Prot to 17/11/2025
15/11/2024	The Herald	970	152.40		970 Xmas Fayre Advert
15/11/2024	TLC Online	968	1,000.40		968 V.News 2440, 115gsm, 48pg
15/11/2024	Astrics Electrical Services Lt	969	1,068.00		969 LRG Lights WiFi Control
16/11/2024	Bookers	972	161.93		972 Village News Presents
18/11/2024	BeGreen Cleaning Limited	971	86.40		971 LRG Cleaning Oct 2024
18/11/2024	Festive Lights	D/CARD	248.97	AW	2x Silhouettes
18/11/2024	Amazon	D/CARD	33.48	AW	Tree Topper Projector/String
18/11/2024	Welcome Shop	D/CARD	1.35	AW	Milk
18/11/2024	Christmas Tree World	D/CARD	549.97	AW	Christmas Tree, Base & Baubles
19/11/2024	E-ON Next Energy Limited	960	168.26		960 LRG Gas 02/10/24-03/11/24

List of Payments made between 01/11/2024 and 10/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
19/11/2024	Holbury Hardware Stores	D/CARD	4.49	AW	Xmas Cable Clips
22/11/2024	Salaries	ELEC PAY	12,273.92	AW	Wages November 2024
26/11/2024	Travis Perkins Trading Company	974/975	80.26		975 Xmas Fixings
26/11/2024	Bob's Plumbing & Heating	978	176.70		978 Pavillion Taps/Boiler Adj.
26/11/2024	The Society of Local Council C	980	303.00		980 Membership Angie
27/11/2024	Amazon	D/CARD	53.20	AW	2x Masterplugs
27/11/2024	Holbury Hardware	D/CARD	23.36	AW	Xmas Fixings
27/11/2024	Pilgrim Inn	D/CARD	51.50	AW	Refreshments Retirement
28/11/2024	BT - British Telecom	973	130.00		973 Phone/Broadband Nov 24
28/11/2024	The Handy Trust	981	1,314.00		981 SLA November 2024
28/11/2024	Hampshire County Council	977	139.61		977 Stationery
28/11/2024	Veolia Environmental Services	958	280.81		958 Waste October 2024
28/11/2024	Amazon	D/CARD	37.99	AW	Xmas Silhouette Light
02/12/2024	Holbury Hardware Stores	D/CARD	16.94	AW	Gutter Hooks
02/12/2024	Bookers	984/985	87.85		Vending Cold Drinks & Snacks
02/12/2024	Vianet Limited	993	19.20		993 November 2024
03/12/2024	Bookers	D/CARD	13.99	AW	Vending Cold Drinks & Snacks
03/12/2024	Bookers	D/CARD	-13.99	AW	Vending Cold Drink & Snacks
03/12/2024	Holbury Tool Hire Ltd	987-88-89	194.85		989 Strimmer Nylon, Drill Bits
03/12/2024	BeGreen Cleaning Limited	990	129.60		990 Cleaning Nov 2024
03/12/2024	The Society of Local Council C	991	144.00		991 ILCA to CiLCA Angie
03/12/2024	Cloudy IT	992	248.40		992 IT Package Dec 2024
03/12/2024	J gallagher Insurance	983	417.36		983 Cyber Package to 18/12/25
03/12/2024	Welcome Shop	D/CARD	4.55	AW	Refreshments
04/12/2024	Marchwood Community Associatio	979	100.00		979 Xmas Fayre Hire
04/12/2024	B & Q	D/CARD	6.02	AW	Xmas Fixings Nails
04/12/2024	Holbury Hardware Store	D/CARD	16.91	AW	Xmas Fixings Hooks/Tape
04/12/2024	Cost Chippy	D/CARD	38.10	AW	Staff Welfare
04/12/2024	Amazon	D/CARD	6.79	AW	Adapter Plugs
05/12/2024	BT - British Telecom	976	55.15		976 Cloud Voice Nov 2024
06/12/2024	Marchwood Community Associatio	982	28.13		982 Room Hire Nov 2024
06/12/2024	EBAY	D/CARD	414.86	AW	Xmas 4x LED Tree/2x LED Wreath
06/12/2024	FuelGenie Business Account	957	41.24		957 Fuel October 2024
06/12/2024	Amazon	D/CARD	131.99	AW	Office Hoover
06/12/2024	Amazon	D/CARD	49.80	AW	2x Xmas Electric Boxes
06/12/2024	Holbury Tool Hire Ltd	998	10.56		998 Xmas Tower Hire Dec 24
06/12/2024	Astrics Electrical Services Lt	997	282.00		997 Xmas Light Electrics
09/12/2024	Holbury Tool Hire Ltd	999/1000	225.96		1000 Xmas Cables
09/12/2024	New Forest Brass Band	1002	175.00		1002 Xmas Fayre Brass Band
09/12/2024	Citation	DD	315.56	AW	Citation December 2024
10/12/2024	Digital River	D/CARD	79.99	AW	Affinity V2 License
13/12/2024	LGPS	ELEC PAY	4,340.09	AW	Pensions November 2024
13/12/2024	HMRC	ELEC PAY	4,094.22	AW	PAYE November 2024
13/12/2024	Business Stream	986	36.50		986 S/PIPE 31/08/24-29/11/24
13/12/2024	Christmas Tree World	D/CARD	44.98	AW	Christmas Tree Storage
16/12/2024	Christmas Tree World	D/CARD	116.98	AW	2x Icicle lights
16/12/2024	DVLA	D/CARD	335.00	AW	HY71 ELU Tax to 31/12/2025

List of Payments made between 01/11/2024 and 10/01/2025

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
16/12/2024	Travis Perkins Trading Company	1001	18.62		1003 Dustsheet Correction
17/12/2024	E-ON Next Energy Limited	995	126.43		995 LRG Gas 04/11/24-01/12/24
17/12/2024	E-ON Next Energy Limited	996	531.33		996 LRG Elec 01/10/24-30/11/24
19/12/2024	Marchwood Fete	ELEC PAY	250.00	AW	Grant Awarded 2024-2025
19/12/2024	Marchwood Comm. Association	ELEC PAY	200.00	AW	Grant Awarded 2024-2025
19/12/2024	JME Energy Ltd	1004	1,061.40		1004 EV Charger 50%
23/12/2024	Tina Dudley	D/CARD	5.85	AW	Refreshments
23/12/2024	Tina Dudley	ELEC PAY	5.85	AW	Refreshments
23/12/2024	Tina Dudley	D/CARD	-5.85	AW	Refreshments
24/12/2024	Salaries	ELEC PAY	9,722.15	AW	Salaries December 2024
30/12/2024	Veolia Environmental Services	994	212.70		994 November 2024
30/12/2024	BT - British Telecom	1007	130.00		1007 Phone Broadband Dec 2024
31/12/2024	Vianet Limited	1006	19.20		1006 Hosting October 2024
02/01/2025	The Handy Trust	1012	1,314.00		1012 SLA December 2024
02/01/2025	Marchwood Community Associatio	1013	28.13		1013 Room Hire Dec 2024
02/01/2025	Cloudy IT	1014	248.40		1014 IT Office 365 Jan 2025
02/01/2025	CJS Environmental Ltd	1018	41.54		1018 Hygiene Bin
02/01/2025	Hampshire County Council	1008	66.82		1008 Storage Boxes
03/01/2025	BT - British Telecom	1005	55.15		1005 Cloud Voice Dec 2024
07/01/2025	BeGreen Cleaning Limited	1015	43.20		1015 Cleaning Dec 2024
07/01/2025	Holbury Tool Hire Ltd	1016/1017	136.86		1017 Tools
07/01/2025	Citation	D/CARD	315.56	AW	Citation January 2025
Total Payments			64,663.83		

Marchwood Parish Council 2024-2025

Bank - Cash and Investment Reconciliation as at 10 January 2025

Confirmed Bank & Investment Balances

Bank Statement Balances

31/01/2025	Business 30 Day Notice Acc 031	100,000.00
31/01/2025	Instant Access account 458	31,874.99
31/12/2024	CCLA Deposit Fund 235	56,867.64
31/12/2024	United Trust Bank 20221839	96,000.00

284,742.63

Unpresented Payments

6,911.36

Closing Balance

277,831.27

All Cash & Bank Accounts

1	Lloyds Treasurers Account 458	124,963.63
5	CCLA Deposit Fund 0011235	56,867.64
8	United Trust Bank 20221839	96,000.00
	Other Cash & Bank Balances	0.00
	Total Cash & Bank Balances	277,831.27

Purpose of the report

To approve the disposal of the trailer and chipper stored at the Lloyd Recreation Ground.

Reason for the request

The large trailer is stored in the yard at Lloyd Recreation Ground over a long time period. It is believed that the trailer has not been used in many years and has been stored for the purpose of towing the ride on mowers should one break down.

Following the Council's decision to move forward with electric vehicles we have been informed that a tow bar cannot be fitted to electric vehicles, therefore the trailer will not be utilised.

At the moment the trailer is in relatively good condition.

If the disposal of the trailer is approved ground staff have asked that the Council approve the purchase of two new wheels and tires for the ride on mowers so that if a breakdown should occur, they can be towed back to the yard.

A quote for the tyres has been received, £736.20 excluding VAT.

The chipper is small and is not utilised.

The compressor has been scrapped due to it not being in working order and unrepairable.

Recommendation – to approve the disposal of the trailer and purchase of the tyres from the sale of the trailer. Dispose of the Chipper and note the scrapping of the compressor.

Form to be completed by the Parish Clerk and presented to the relevant committee for recommendation to Full Council in line with the Asset Register Policy and Disposals Procedure.					
List of Assets to be disposed					
Asset reference and serial number	Location	Description	Purchase date	Original cost	Disposal value
	Lloyds Workshop	Compressor 230V 55275	01/04/2006	£170.00	£0
	Lloyds Workshop	Bearcat Chipper 73454/S	1997	£650.00	£100.00
	Lloyds Workshop	4 Wheeled Trailor	April 2005	£2,100.00	£900.00
Reasons for disposal: Compressor – Stop working and unrepairable Chipper – Small and not utilised Trailor – Not used and wont be able to once we get the new electric vehicles					
Scrapped	Compressor	Sold	Chipper Trailor	Gifted	
Additional Information:					
Date of disposal:			Authorisation Ref/Minute Ref:		
Authorising Officer and Position held:					

