



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood, S040 4SF
Tel: 02380 860273 Email: office @marchwoodparishcouncil.org.uk

Councillors: J Case, D Hindle and P Mballa

Dear Councillor, you are hereby summoned to attend a meeting of the Personnel Committee to be held in the Office, Marchwood Village Hall on **Monday 22 July 2024 at 6.45pm**

Tina Dudley Clerk to the Parish Council

16 July 2024

AGENDA

1. Apologies for absence

To receive and consider for acceptance any Member apologies for absence and approve by resolution.

2. Declarations of Interest

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.

3. Public Participation

For the public and press to ask questions on matters relating to items on the agenda.

4. Minutes

To approve the minutes of the previous meeting of the Parish Council held on 10 April 2024 as a correct record and duly signed by the Chairman (appendix A).

5. Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

6. Staff Matters including:

Retirement of the Amenities, Maintenance and Facilities Supervisor.
Recruitment of Amenities, Maintenance and Facilities Team Leader.
Staffing matters in general.

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.