

All minutes are draft until ratified at the next meeting.

Marchwood Parish Council

Minutes of the Full Council Meeting of Marchwood Parish Council held at Pine Room, Village Hall, Marchwood on Monday 20 May at 7.30pm

Present: N Buckett, J Case (Chairman), D Hindle, J Leath, P Mballa, M Proctor, M Saxby and L Shelley.

In Attendance: Tina Dudley, Parish Clerk, Angela Woodward, Responsible Finance Officer.

Election of Chairman 2024 – 2025

PC/24/001 – Cllr Buckett proposed Cllr Case to be Chairman for the municipal year 2024/2025, seconded by Cllr Shelley and agreed by all.

Resolved - Cllr Case be elected Chairman of Marchwood Parish Council for the Municipal year 2024/2025.

Election of Vice Chairman 2024 – 2025

PC/24/002 – Cllr Mballa proposed Cllr Hindle to be Vice Chairman for the municipal year 2024/2025, seconded by Cllr Shelley and agreed by all.

Resolved – Cllr Hindle be elected Vice Chairman for the municipal year 2024/2025.

Apologies

PC/24/003– There were no apologies for absence for this meeting.

.

Declarations of Interest

PC/24/004 – There were no declarations of interest for this meeting.

Public Participation

PC/24/005 – No members of the public attended this meeting.

Minutes

PC/24/006 – Resolved – To accept the minutes of the Council meeting held on 11 March 2024 as a true and accurate record and duly signed by the Chairman.

Standing Orders

PC/24/007 Cllr Hindle proposed the heading 'Model Standing Orders' be deleted and replaced with Marchwood Parish Council Standing Order.

Resolved - to approve the Standing Orders with the amendment to the title to read Marchwood Parish Council Standing Orders.

Financial Regulations

Page 1 of 3 Chairman's signature

Date

All minutes are draft until ratified at the next meeting.

PC/24/008 – The Clerk highlighted point 6.9ii, the figure of £3,000 to be authorised expenditure in cases of serious risk to the delivery of council services or to public safety on council premises.

6.9ii was agreed by Councillors.

Resolved – to approve Marchwood Parish Council Financial Regulations as set out.

Membership of Committees

PC/24/009 - Members agreed that whilst there remained vacancies for Councillors Members would be on all committees with the exception of Personnel that would remain with 3 Councillors; Cllr Proctor did not want to be a member of the Planning Committee.

Resolved – to approve membership of all committees.

Resolved – Chairman of all committees would remain the same as 2023/2024: Cllr Hindle, Policy and Resources, Cllr Saxby, Planning Committee, Cllr Buckett, Amenities Committee and Cllr Case, Personnel Committee.

Outside Bodies

PC/24/010 – Members requested that a standing agenda item for reporting on outside organisations by Councillors be added to each Council agenda to come.

Some Councillors stated that they had not heard from the organisations they represented; the Clerk was asked to contact those organisations to ascertain if they were still active.

Resolved – To approve Councillor representation on Outside Bodies.

Marchwood Community Association	Cllr Hindle
New Forest Association Local Council	All Councillors
New Forest Environment Protection Liaison (2 Members)	Cllr Leath
New Forest Consultative Panel	Cllr Proctor
The Handy Trust (Nominated Trustee)	Cllr Case
Marchwood Twinning Association	Cllr Proctor
Marchwood Fete	Cllr Mballa
NFDC Quadrant Meetings	All Councillors
Marchwood Schools Liaison (2 members)	Cllr Leath

All minutes are draft until ratified at the next meeting.

ABP Port Consultative Committee (2 Members)	Cllr Case, Clerk
Solent Gateway Liaison Group	Cllr Buckett, Leath and Mballa
Scout and Guide Management Committee	Cllr Buckett

Council Insurance

PC/24/011 – Resolved to accept quotation 3 for the Engineering/vehicles renewable yearly; to accept Council/Lloyds insurance quote 3 for a period of 3 years 2024/2027.

Annual Governance and Accountability Return 2023/2024

PC/23/012 - Resolved - the Internal Audit report for the 2023/2024 was received and noted.

PC/23/013 - Resolved - the Annual Governance Statement 2023/2024 was approved.

PC/23/014- Resolved – to authorise the Chairman and the Clerk to sign the Annual Governance Statement 2023/2024.

PC/23/015 - Resolved - the Accounting Statement 2023/2024 was approved.

PC/23/016 - Resolved – to authorise the Chairman and the Responsible Finance Officer to sign the Accounting Statement 2023/2024.

PC/23/017 - Resolved - to publish the Public Rights of Inspection on the Council's website and on parish council notice boards on 3 June 2024, to begin the public rights of inspection on 4 June 2024 was approved.

Code of Conduct

PC/24/018 - Resolved to adopt the Local Government Association Code of Conduct.

Close of meeting – date of next meeting

PC/24/019 – Date of the next meeting 22 July 2024.

The meeting Closed at 8.27pm.