

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council – Confidential Personnel minutes

Minutes of the Personnel Committee held at Marchwood Village Hall on Monday 10 April 2024 commencing at 7.30pm.

Present: Councillors: J Case (Chairman), D Hindle and P Mballa.

In attendance: T Dudley, Parish Clerk.

Apologies

23/001 – There were no apologies for absence for this meeting.

Declarations of Interest

23/002 – There were no declarations of interest for this meeting.

Public Participation

23/003 – No members of the public attended for this item.

Minutes

23/004 - RESOLVED – To accept the minutes of the Parish Council meeting held on Wednesday 18 September 2023 as a true and accurate record and duly signed by the Chairman.

Exempt Business

23/005 – RESOLVED to exclude the press and public in accordance with s1(2) Public Bodies (Admission of Meetings) Act 1960 on the grounds that the following agenda item being considered involved the disclosure of confidential information.

Staffing Matters.

23/006 - The Job Description and Job Specification for the Amenities, Facilities and Maintenance Supervisor was reviewed. Amendments were made. The Clerk would circulate the revised documents for final approval by Members following the meeting.

Close of meeting

The meeting closed at 9.10pm. Date of the next meeting was to be confirmed.