



Dear Councillors, you are hereby summoned to attend a meeting of the Amenities Committee to be held in the Pine Room, Marchwood Village Hall on Monday 12th February 2024 at 7.30pm.

Deputy Clerk, Marchwood Parish Council

5th February 2024

AGENDA

1. **Apologies for absence.**
To receive and consider for acceptance any Member apologies for absence and approval by resolution.
2. **Declarations of Interest.**
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
3. **Public Participation.**
For the public and press to ask questions on matters relating to items on the agenda.
4. **Chairman's report**
To receive the Chairman's report
5. **Previous minutes**
To approve the minutes of the previous meeting of the Amenities Committee held on 13th November 2023 as a correct record and duly signed by the Chairman.
6. **Budget Income and Expenditure.**
To note budget income and expenditure up to 31-10-2023 **Appendix A**
7. **AMF Supervisors Report**
To receive a written report from the ground maintenance team: **(to follow)**
8. **Canals at Admiralty Quay:**
To receive an update from the Deputy Clerk. **Appendix C**
9. **Noticeboard Review:**
To discuss the replacement or removal of the Village Noticeboards. **Appendix D**
10. **Play Inspections: Appendix E**
2023 play inspections carried out on all play areas.
11. **Community Initiatives – to discuss the following.**
 - a) Litter Picking – to receive a report from Gary Wright
 - b) Wildflowers
12. **Parish Council Amenities Committee priorities for 2023/24**
 - a) Healthy Walks around the Village – No updates from NFDC
 - b) Healthy Walks App – **Appendix F**



Marchwood Parish Council
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13. Correspondence

14. Close of meeting and date of next meeting: 15th April 2024

Members of the public are welcome to attend meetings of the Parish Council. Copies of items referred to in the agenda are available from the Parish Council office on request.

Detailed Income & Expenditure by Budget Heading 31/01/2024

Month No: 10

Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>201 Amenities</u>							
1035 Community Event Income	1,100	0	(1,100)			0.0%	
4195 PPE & General Supplies	(573)	(600)	27		27	95.6%	
4200 Tree Management & Flowers	(19,769)	(10,000)	(9,769)		(9,769)	197.7%	
4205 Supply of Public Seating	0	(250)	250		250	0.0%	
4210 Supply of Litter Bins	0	(250)	250		250	0.0%	
4215 Supply & Emptying of Dog Bins	(557)	(750)	193		193	74.2%	
4220 Under 12 Play Area	0	(2,200)	2,200		2,200	0.0%	
4225 Outdoor Fitness Equipment	0	(1,000)	1,000		1,000	0.0%	
4230 Cork Field Infrastructure	(250)	(250)	0		0	100.0%	
4235 Admiralty Quay Play Area	0	(1,000)	1,000		1,000	0.0%	
4237 Open Space Maintenance	(1,135)	(1,000)	(135)		(135)	113.5%	
4240 LRG Play Area	0	(1,500)	1,500		1,500	0.0%	
4245 LRG 3G Maintenance	(5)	(800)	795		795	0.6%	
4250 LRG MUGA Maintenance	(60)	0	(60)		(60)	0.0%	
4255 LRG Football Pitch Maintenance	(86)	(500)	414		414	17.3%	
4257 LRG Pavilion/Workshop Mainten.	(3,215)	(1,500)	(1,715)		(1,715)	214.3%	
4258 LRG Licenses	(258)	0	(258)		(258)	0.0%	
4275 Community Events	(2,541)	0	(2,541)		(2,541)	0.0%	2,541
Grand Totals:- Income	1,100	0	(1,100)			0.0%	
Expenditure	28,449	21,600	(6,849)	0	(6,849)	131.7%	
Net Income over Expenditure	(27,349)	(21,600)	5,749				
plus Transfer from EMR	2,540						
Movement to/(from) Gen Reserve	(24,808)						

At the last meeting of the Amenities the resolution was:

RESOLVED: It was recommended that a winter cut was scheduled before the end of the year with the ground staff using hedge cutters to meadow cut. The Conservation volunteers will then rake up the cuttings.

To have a manageable and viable plan. If capacity and resources are inadequate, then a cut off must be made. If it is deemed that the project is unsustainable, the Council will review in the New Year.

To advise and consult the residents as to what is happening.

The ground staff cut the first canal in December with the Conservation Volunteers removing the cuttings.

The middle canal was cut in January 2024 and the remaining canal will be done in February (weather dependant)

We have had positive feedback from residents saying that the site is looking much better and tidier.

To discuss:

- a) The Parish Council take back full management of the canals.
- b) We carry on working with the Conservation Volunteers and get a manageable plan to maintain the canals on a more regular basis.

Noticeboards:

The Parish Council own and maintain five noticeboards within the village. Four of them are old and worn. The Village Centre noticeboard is the most recent one and doesn't need replacing.

- The Lloyds Recreation Ground
- Admiralty Quay
- Twiggs Lane
- Staplewood

In order of visibility, the Lloyds Rec would be the first choice. The funding can be used from the EMR Community Infrastructure budget. This covers for example noticeboards/dog bins/seating and litter bins.

An example of prices varies between £1000 and £1500 excluding VAT.

This would be either recycled outdoor plastic with our name on the top and either 2 or 3 bay and holding up to 8/9 A4 size posters.

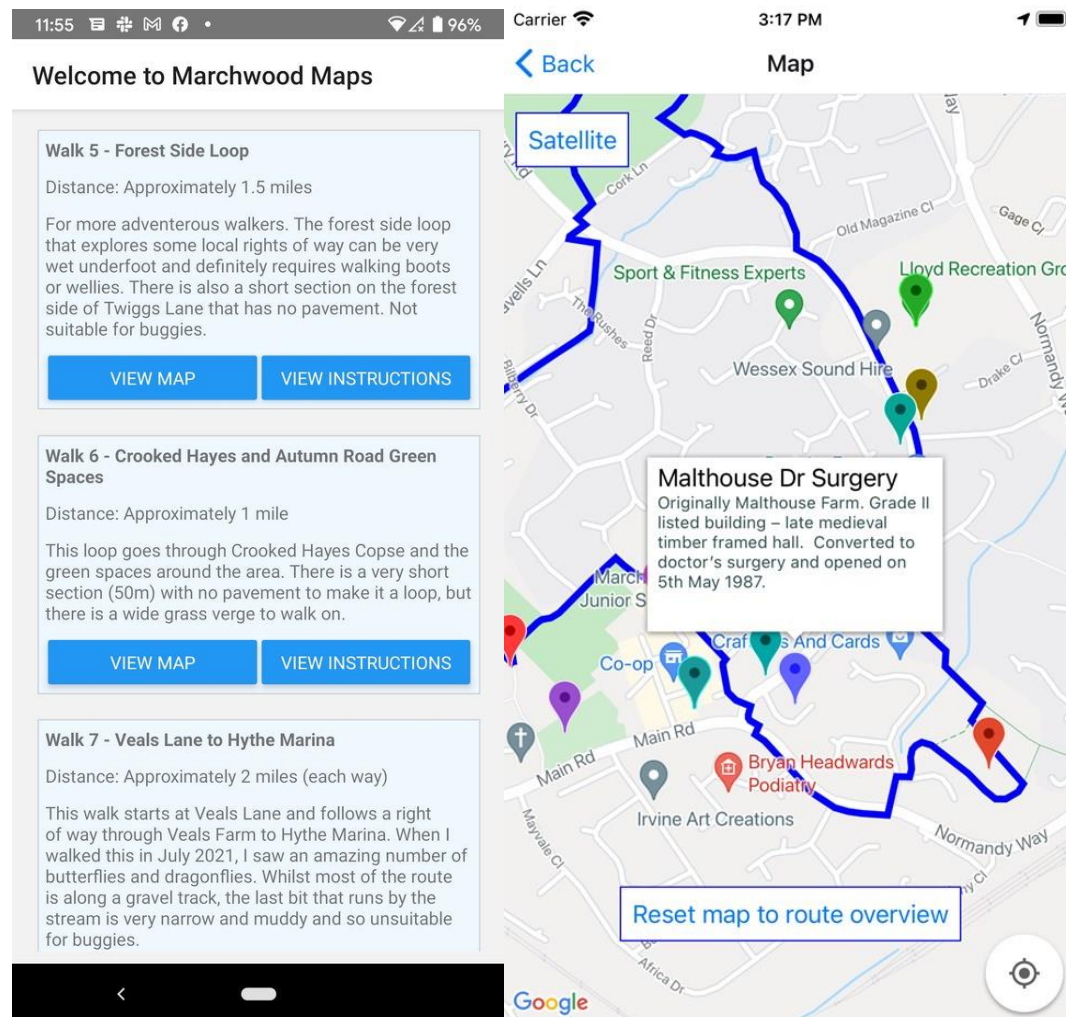
An example below:



Recommendation: To replace the Lloyd Recreation Ground noticeboard in the next financial year. To site it on the outside of the grounds for easier access and visibility.

I wrote an iPhone and Android app back in 2021 that detailed 7 walks in and around the village. It has a brief description of each walk, and lets you use the GPS on your phone to follow the route. Some of the routes had points of interest along the way with some facts where appropriate.

Screenshots below.



In order to keep an app on the Google and Apple stores, you have to regularly release updates to keep up with their ever changing requirements. There is also an annual fee of \$100 that I was paying for the Apple Developer account in order to keep the app live which I have let lapse.

I still have the app on my phone, as I think anyone who downloaded it at the time will do, but new users won't be able to find it.

More recently, I created the Bird Box trail using Google MyMaps. This is free and the maps are hosted online:

<https://tinyurl.com/mybirdboxes>

The disadvantage of that approach is that you don't get them nicely grouped together with the descriptions (but you could host a page on the MPC website with these descriptions, then just have links to the walks).

I am happy to assist with this project. Getting the app back up and running isn't going to be the quickest thing to do though, plus it commits the council to an ongoing cost and keeping up with the whims of Apple and Google!

Let me know your thoughts,

Kind regards,

Gary.