

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee in the Pine Room at Marchwood Village Hall on Monday 21 November 2022 at 7.30pm.

Present:

Councillors: N Buckett, J Case, D Hindle (Chairman), J Leath, P Mballa and M Saxby.

In attendance: T Dudley - Clerk to the Parish Council, A Woodward, Responsible Finance Officer.

Apologies

PR/009/22 – There were no apologies for absence for this meeting.

Declarations of Interest

PR/010/22 - There were no declarations pecuniary interest for this meeting.

Councillor Case declared an interest in the budget heading 1505 being a trustee of the Handy Trust providing youth services at Lloyd Recreation Ground.

Public Participation

PR/011/22 - There were no members of the public present.

Minutes

PR/012/22 - RESOLVED: To accept the minutes of the Council meeting held on Monday 10 October 2022 as a true and accurate record and duly signed by the Chairman.

Financial reports September - October 2022

PR/013/22 –

- a) **Income and Expenditure by Budget Heading – Resolved** to approved the income and expenditure September - October 2022.
- b) **Orders for payment September 2022 and October 2022 – Resolved** to approve the orders for payment September and October 2022.
- c) **Monthly customer turnover April 2022 – October 2022** – The monthly customer turnover was noted.
- d) **Trial balance October 2022** – The trial balance October 2022 was noted.
- e) **Budget 2023/2024**– Members reviewed the projected budget 2023-2024. It was proposed and seconded, and approved to:
Resolved – remove Cost Centre code 303. All underspend budgets for the financial year 2022/2023 to be transferred to the Tree Management, Ear Marked Reserve budget.
Recommendation – Council approve the budget as set out including the IT agenda pack for the financial year 2023/2024.

Council policies

PR/014/22 -

All minutes are draft until ratified by the Committee at the next meeting

a) Document Retention and Disposal Policy –

Recommendation Council approve the Document Retention and Disposal Policy.

b) Equality and Diversity Policy –

Recommendation - Council approve the Equality and Diversity Policy.

Request to dispose of a Council Asset

PR/015/22 – The Clerk explained the benefit of trading in the existing rotary flail hedge cutter for a Sickle bar hedge cutter, it would enable the cutting of additional hedges with less damage to the hedging as the existing cutter tended to rip through the hedgerow. It was proposed and seconded to:

Resolved - approve the trade in of the existing rotary flail hedge cutter in order to purchase a new Sickle bar hedge cutter. The outstanding funding of £1,250 to be taken from general reserves.
To approve the disposal of the 6ft x 4ft trailer.

PR/016/22 – Date of the next meeting 21 February 2023 was noted. The meeting closed at 8.29pm