



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood, S040 4SF
Tel: 02380 860273 Email: office @marchwoodparishcouncil.org.uk

Councillors: N Buckett, J Case, D Hindle, J Leath, P Mballa, M Proctor, S Roach, M Saxby, R Young and G Wright.

Dear Councillor, you are hereby summoned to attend a meeting of the Parish Council to be held in the Pine Room, Marchwood Village Hall on Monday 12 December 2022 at 7.30pm

: Parish Clerk Marchwood Parish Council

6 December 2022

AGENDA

- 1. Apologies for absence**
To receive and consider for acceptance any Member apologies for absence and approve by resolution.
- 2. Declarations of Interest**
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
- 3. Public Participation**
For the public and press to ask questions on matters relating to items on the agenda.
- 4. Minutes**
To approve the minutes of the previous meeting of the Parish Council held on 17 October 2022 as a correct record and duly signed by the Chairman (appendix A).
- 5. Trees situated in Maritime Avenue – Directly behind Numbers 1-7 Drakes Court**
To receive and consider a request from residents of 1-7 Drakes Court; further to minute reference (Appendix B).
- 6. Matters to report in relation to previous Council meetings**
 - i. Parish Council Communications – Working Party update.
 - ii. Oak Tree Kingfisher – confirmation of inspection of the trunk.
 - iii. Vacancy of Councillor.
- 7. Committee minutes**
To note the draft minutes of the Council's Committees:
 - I. Planning Committee 7 November 2022 (appendix C)
 - II. Policies and Resources Committee 21 November 2022 (appendix D)
- 8. Reports from the New Forest District Councillors**
To note the reports from the New Forest District Councillors
- 9. Reports from the Hampshire County Councillor**
To note report from the Hampshire County Councillor.
- 10. Council policies**
Recommendation from the Policy and Resources Committee: to approve:
 - I. Document retention and Disposal Policy (appendix E)
 - II. Equality and Diversity Policy (appendix F)
- 11. Calendar of meetings 2023/2024**
To approve the Calendar of meetings 2023/2024 (Appendix G).
- 12. Meetings start times**
To consider a 7.00pm start times for Council and its Committee meetings.



13. Local Government Pay Claim 2022/2023

- I. To consider for approval of the Local Government pay settlement 2022/2023 (Appendix H).
- II. To approve the delegated authority of the Clerk to implement incremental pay rises.

14. Man Shed

To receive a verbal report regarding a request to put a porta/cabin/container at Lloyds Recreation ground.

15. Budget 2023-2024

Recommendation Policy and Resources Committee – to approve the Budget 2023/2024 as set out (Appendix I).

16. Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

At this meeting these matters include the following:

- I. To consider a report regarding the review of the Scout and Guide lease (Appendix J).
- II. To consider the approval of a successful Probationary period of the Parish Clerk.

17. Close of meeting and date of next meeting 13 March 2023.

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.