



Councillors: J Case, M Proctor, S Roach, M Saxby, N Buckett (Chairman) D, Hindle, P Mballa and L Shelley.

Dear Councillors, you are hereby summoned to attend a meeting of the Amenities Committee to be held in the Pine Room, Marchwood Village Hall on Monday 13 November 2023 at 7.30pm.

Deputy Clerk, Marchwood Parish Council

6th November 2023

AGENDA

1. **Apologies for absence.**
To receive and consider for acceptance any Member apologies for absence and approval by resolution.
2. **Declarations of Interest.**
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
3. **Public Participation.**
For the public and press to ask questions on matters relating to items on the agenda.
4. **Chairman's report**
To receive the Chairman's report
5. **Previous minutes**
To approve the minutes of the previous meeting of the Amenities Committee held on 4 September 2023 as a correct record and duly signed by the Chairman.
6. **Budget Income and Expenditure.**
To note budget income and expenditure up to 6/11/2023 Appendix A
7. **AMF Supervisors Report**
To receive a written report from the ground maintenance team: **Appendix B**
8. **Canals at Admiralty Quay:**
To receive an update from the letter circulated asking residents for their input. **Appendix C**
9. **Telephone Kiosk:**
To discuss the future and upkeep. Verbal report from District Cllr Rich Young.
10. **Footpath leading from Lloyds Recreation to Main Road: Appendix D**
Letter received regarding the safety of the footpath.
11. **Tree Survey Scheduled for 2023/2024: Appendix E**
For members to note areas being surveyed
12. **Community Initiatives – to discuss the following.**
 - a) Litter Picking
 - b) Wildflowers



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood SO40 4SF
Tel: 023 8086 0273 Email: office@marchwoodparish.gov.uk

13. Parish Council Amenities Committee priorities for 2023/24

a) Healthy Walks around the Village – No updates from NFDC

14. Correspondence

To receive a request from The Men Shed.

NFDC – Plane tree to be felled (decayed / dangerous) Land Adjacent to 1 Maritime Ave. **(Works completed)**

15. Close of meeting and date of next meeting: 12th February 2024

Members of the public are welcome to attend meetings of the Parish Council. Copies of items referred to in the agenda are available from the Parish Council office on request.

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the Amenities Meeting of Marchwood Parish Council held at Marchwood Village Hall on Monday 4th September 2023 at 7.30pm.

Present: Councillors N Buckett, J Case, D Hindle, J Leath, M Proctor, P Mballa & L Shelley.

Alson Present: District Cllr Rich Young and one member of the public.

In attendance: C Cockeram, Deputy Parish Clerk.

Apologies

AM/23/015 – Cllr Saxby gave apologies (personal reasons).

Declarations of Interest

AM/23/016 – There were no declarations of interest for this meeting.

Public Participation

AM/23/017 – Gary Wright discussed the canals at Admiralty Quay. The Conservation Group would like to continue maintaining the canals and are trying to schedule works twice a year in the Spring and Autumn. He has also had residents offer to assist with the clearing of the canals.

Minutes

AM/23/018 - RESOLVED – to accept the minutes of the Amenities meeting held on Monday 12th June 2023 as a true and accurate record and duly signed by the Chairman.

Chairman's Report

AM/23/019 – Cllr Buckett thanked the committee and acknowledged that this was his first Amenities meeting as well as the first being Chairman. He stated this was going to be a difficult year with regards to budget. With over 85 acres of open space, the taking over of Oak Park, even with the CIL monies from District and the number of trees within the village. Three ground staff are doing a great job. He would like to formulate a five-year budget plan with the committee's support. There is a need to be proactive rather than reactive. He would like this done by next years budget.

Budget Income and Expenditure for 2024/25

AM/23/020 RESOLVED: The Chairman alliterated how important it was to have a mid-year review of the budget to approve the draft Amenities Budget for 2024/25 and to submit to the Policy & Resources Committee for consideration.

Marketing Strategy for Lloyd Recreation Ground

AM/23/021 RESOLVED – a working party comprising of, Cllrs Buckett and Cllr Leath, the Clerk and Deputy Clerk to arrange a meeting in October.

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AMF Supervisors Report

AM/23/022 – The report was noted. The Chairman requested that the AMF supervisor attend future meetings. Cllr Case requested that the discussion regarding adding additives to the fuel for the vehicles be investigated as this could help improve their performance.

Canals at Admiralty Quay

AM/23/023 – The Chairman reported that although there has been a lot of support for the growing and natural seeding of the canals a letter of complaint has been received regarding their current state. A site visit was arranged between himself, the Conservation Group manager Helen Vesty, Conservation Group Volunteer, Gary Wright, the Deputy Clerk and AMF Supervisor. The canals were very overgrown and there were some invasive plants trees, and brambles. There were several options to consider and these need to be discussed.

The canals can be cleared completely – this would cost the Council approximately £4.000, money that hasn't been budgeted for.

Work with neighbouring Councils ground staff to help clear.

Our own ground staff to clear but this would take over 3 weeks.

Let the Conservation Group continue but on a more regular basis.

It was agreed that the Conservation Group would concentrate on the removal of the trees bramble etc on their next visit. Another date has been scheduled and then an ad-hoc session.

The Committee discussed consulting the residents who live near the canals who are most effected. Community engagement and involvement.

RESOLVED: To engage with the community. A letter to be written to the residents whose houses are near the canals, to publish the letter on our social media page, web site, Village News, and noticeboards. Information boards to be displayed to inform residents on what is going on, growing in the canals etc.

Revised price structure for the Lloyds Recreation Ground 2024/25

AM/23/024 – Members agreed to continue at the current price structure and review in 2024.

Community Initiatives – To discuss the following:

AM/23/025 - Litter picking - Members thanked Gary Wright for his report. The next community litter pick will be on Saturday 7th October at 10am behind St. Johns Church.

AM/23/026 - Wildflowers – The Conservation Group are managing Cork Field and have done so for over 30 years. Biodiversity has increased and there are more flowering species and more butterflies. They still manage Crooked Hayes Copse and the bluebells this year were spectacular. The wildflower area opposite the Roebuck has been cut and raked and will start to grow again. The group are happy to continue to maintain this area.

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Parish Council Amenities Committee priorities for 2024/25

AM/23/027 - Healthy Walks around the Village: A meeting was held in June between NFDC officers and the Parish Council. Cllrs Buckett, Case and MPC officers walked the footpaths round the village and identified what improvements could be made. The report has been sent to NFDC and we are awaiting their response.

The meeting closed at 8.47pm. The date of the next meeting will be 13th November 2023

Detailed Income & Expenditure by Budget Heading 06/11/2023

Month No: 7

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Amenities</u>							
201 Amenities							
1035 Community Event Income	100	0	(100)			0.0%	
Amenities :- Income	100	0	(100)				0
4195 PPE & General Supplies	344	600	256		256	57.4%	
4200 Tree Management & Flowers	13,887	10,000	(3,887)		(3,887)	138.9%	
4205 Supply of Public Seating	0	250	250		250	0.0%	
4210 Supply of Litter Bins	0	250	250		250	0.0%	
4215 Supply & Emptying of Dog Bins	278	750	472		472	37.1%	
4220 Under 12 Play Area	0	2,200	2,200		2,200	0.0%	
4225 Outdoor Fitness Equipment	0	1,000	1,000		1,000	0.0%	
4230 Cork Field Infrastructure	250	250	0		0	100.0%	
4235 Admiralty Quay Play Area	0	1,000	1,000		1,000	0.0%	
4237 Open Space Maintenance	896	1,000	104		104	89.6%	
4240 LRG Play Area	0	1,500	1,500		1,500	0.0%	
4245 LRG 3G Maintenance	5	800	795		795	0.6%	
4250 LRG MUGA Maintenance	60	0	(60)		(60)	0.0%	
4255 LRG Football Pitch Maintenance	86	500	414		414	17.3%	
4257 LRG Pavilion/Workshop Mainten.	2,817	1,500	(1,317)		(1,317)	187.8%	
4258 LRG Licenses	258	0	(258)		(258)	0.0%	
4275 Community Events	2,541	0	(2,541)		(2,541)	0.0%	2,541
Amenities :- Indirect Expenditure	21,422	21,600	178	0	178	99.2%	2,541
Net Income over Expenditure	(21,322)	(21,600)	(278)				
6000 plus Transfer from EMR	2,541						
Movement to/(from) Gen Reserve	(18,782)						
Amenities :- Income	100	0	(100)			0.0%	
Expenditure	21,422	21,600	178	0	178	99.2%	
Net Income over Expenditure	(21,322)	(21,600)	(278)				
plus Transfer from EMR	2,540						
Movement to/(from) Gen Reserve	(18,782)						

Detailed Income & Expenditure by Budget Heading 06/11/2023

Month No: 7

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent	Transfer to/from EMR
<u>Lloyd Recreation Ground Trust</u>							
<u>301 Lloyd Recreation Ground</u>							
1500 Scout HQ Lease Rental	500	500	0			100.0%	
1505 Youth Club Lease Rental	0	500	500			0.0%	
1510 3G Court Hire	1,501	3,000	1,499			50.0%	
1515 Football Pitch Hire	1,200	7,000	5,800			17.1%	
1520 MUGA Hire	354	300	(54)			118.0%	
1525 Miscellaneous Hirings	64	0	(64)			0.0%	
1550 Pavillion Room Hire	1,222	0	(1,222)			0.0%	
Lloyd Recreation Ground :- Income	4,841	11,300	6,459			42.8%	0
Net Income	4,841	11,300	6,459				
Lloyd Recreation Ground Trust :- Income	4,841	11,300	6,459			42.8%	
Expenditure	0	0	0	0	0	0.0%	
Movement to/(from) Gen Reserve	4,841						
Grand Totals:- Income	4,941	11,300	6,359			43.7%	
Expenditure	21,422	21,600	178	0	178	99.2%	
Net Income over Expenditure	(16,481)	(10,300)	6,181				
plus Transfer from EMR	2,540						
Movement to/(from) Gen Reserve	(13,941)						

AMF Supervisors Report

- Kelvin, Summer Groundsman has finished but he is still caretaker for the football at the pavilion.
- Pick up down to Ringwood for 2 x tyres and brakes.
- Repaired the fence around the courts.
- Picked up 6 bags of cutting from the canals – Admiralty Quay.
- Grass still growing, cutting where possible.
- Aqua Care visit 28/9/2023 for legionella checks.
- 1st October back to 4pm finishes.
- Repaired the throttle on the Kabota.
- Replaced fuse in tractor light.
- Quotes for: Replacement LED lights for the pavilion.
 Replace the guttering around the pavilion.
- Helped plant 4,000 crocus bulbs apposite the Roebuck.
- Put up Silent Soldier and Suffragette.
- Fire Alarm Check – weekly.
- Play inspections – weekly.
- Water temperature – weekly.
- Littler and dog fouling still a problem.

Admiralty Quays Letter Responses from Residents

Amenities Meeting

13th November 2023

Appendix C

Here is a precis of the responses from the letter sent out by the Council on behalf of N Buckett, Chairman of the Amenities Committee, RAG rated.

1. Likes wildflowers but thinks the canals are looking unloved, does not like plain grass as it was.
2. Very happy as it is.
3. Very concerned about drainage, especially now canals have been rewilded.
4. Believes the Council should have consulted residents before rewilding, believes it was done to save money and wants it returned to its previous state, purely maintained grass.
5. Residents have not been consulted. The canals are a total eyesore. We live directly next to them.
6. I live right opposite one, I don't share your point of view, but they are not being correctly managed as wild meadow.
7. They make the area look awful. Also attracts rubbish and rats.
8. Were tidy and now have changed for the worse. Apparently, this is due to the fact that the conservation people cannot keep on top of the job, which is obvious. Would like to have the canals re-instated as they were, this is a complaint.
9. Thinks it's marvelous.
10. MCV cannot manage the work and it should be returned to how it was.
11. Likes it, don't give in, more people locally would help.
12. Firmly believes in what is being done but needs better maintenance.
13. Positive feedback is a joke, area a mess and prone to pests, should have been consultation.
14. Left far too long, rewilding important but this has been mismanaged.
15. The area is a tangled mess of overgrown weeds and is an eyesore, also is a problem for hay fever sufferers, area needs to be cleared.
16. Residents should not have to help clear, badly managed and a disgrace, Cork Field gets more attention and I have been asking the council to tidy these areas since 2021.

3 Green 😊

2 Amber

11 Red 😞

Email received from a representative from the Fete Committee.

I have sat on the Marchwood Fete Committee for the last 2 Fete's. I wanted to raise the issue I have at the post-Fete committee meeting this week before writing. It was though agreed by the committee that I should highlight a concern which isn't related to just the Fete

I was manning the carpark entrance at the Fete when there was a shout and cry from a parent who I witnessed running down the path from the pedestrian exit. She was trying to catch up and stop her young daughter, who was riding a child's scooter, from bumping down into the road. She did manage to grab her. However, a car that was travelling along the road had to perform an emergency stop, evidently thinking the child was going to ride out into the road. Luckily no one was hurt or worse, other than the driver, parent and all of us who witnessed this feeling a little shaken. I had one parent say to me afterwards that they had previously noted this sloping path as a hazard and were particularly careful when they exit the park with their children.

You'll see I have included a photo that I took of the exit at the time so it is clearly identified. I only take the time to make you aware of this, so you can consider any action to make this safer. My advice would be to install a barrier along the kerb as often seen at the end of footpaths that are exiting schools and other parks and playgrounds. However, I respect that you are the experts and may have a different view on how to engineer a safer exit.

I trust you can take some action to minimise the risk.