



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood, S040 4SF
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Councillors: N Buckett, J Case, M Havercroft, D Hindle, J Leath, P Mballa, M Proctor, S Roach, M Saxby, R Young and G Wright.

Dear Councillor, you are hereby summoned to attend a meeting of the Parish Council to be held in the Pine Room, Marchwood Village Hall on Monday 26 September 2022 at 7.30pm

Mr Dudley

: Parish Clerk Marchwood Parish Council

20 September 2022

AGENDA

1. **Apologies for absence**
To receive and consider for acceptance any Member apologies for absence and approve by resolution.
2. **Declarations of Interest**
Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.
3. **Public Participation**
For the public and press to ask questions on matters relating to items on the agenda.
4. **Chairman's report**
To receive the Chairman's report.
5. **Minutes**
To approve the minutes of the previous meeting of the Parish Council held on 25 July 2022 as a correct record and duly signed by the Chairman (appendix A).
6. **Matters to report in relation to previous Council meeting**
 - i. Staff reward and recognition – update.
 - ii. Invitation to Dave Norris to attend Council.
7. **Committee minutes**
To note the draft minutes of the Planning Committee 1 Aug 2022 (appendix B).
8. **Reports from the New Forest District Councillors**
To note the reports from the New Forest District Councillors
9. **Reports from the Hampshire County Councillor**
To note report from the Hampshire County Councillor
10. **Council policies**
To approve the following policies:
 - a) Code of Conduct (appendix C)
 - b) Complaints Procedure (appendix D)
 - c) Freedom of Information Policy (appendix E)
 - e) Publication Scheme (appendix F)
 - f) Social Media Policy (appendix G)
 - g) Staff handbook (appendix H)
11. **Committee membership**
To appoint Councillor John Leath to Committee(s) of the Council.



12. Open Spaces matters

To be advised of open space matters brought to the attention of the Parish Council (appendix I).

13. External Auditor Appointment 2022/2027

To approve 'Opting In' to the central procurement regime, SAAA External Auditor appointment (appendix J).

14. The Handy Trust Summer Project

To note the Summer Project report 2022 from the Handy Trust (appendix k).

15. Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

At this meeting these matters include the following:

To note the specification for the Lloyd's Recreation Ground grounds maintenance works required (appendix L).

16. Close of meeting and date of next meeting 17 October 2022.

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.