

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the meeting of the Policy & Resources Committee in the Pine Room at Marchwood Village Hall on Monday 25 September 2023 at 7.30pm.

Present: Councillors: J Case, D Hindle (Chairman), J Leath, P Mballa, M Proctor and M Saxby.

In attendance: T Dudley - Clerk to the Parish Council, A Woodward – Responsible Finance Officer.

Apologies

PR/23/009 – Apologies for absence were received from N Buckett (annual leave), L Shelley (personal).

Resolved – to accept apologies for absence from Cllrs Buckett and Shelley.

Declarations of Interest

PR/23/010 – There were no declarations pecuniary interest for this meeting.

Public Participation

PR/23/011– No members of the public attended this meeting.

Minutes

PR/23/012 - RESOLVED: to accept the minutes of the Council meeting held on Monday 19 June 2023 as a true and accurate record and duly signed by the Chairman.

Financial reports

PR/23/013 –

a) **Income and Expenditure up to 31 August 2023**

Resolved - to approve the income and expenditure up to 31/08/2023.

b) **Cash and Investment reconciliation up to 31 August 2023**

Resolved – to approve the cash and investment reconciliation up to 31 August 2023.

c) **List of Payments**

Resolved – to approve the list of payment up to 31 August 2023.

d) **Draft budget April 2024 - March 2025**

Members considered the proposed draft budget, it was agreed that the Amenities and Policy and Resources Committee members would meet to identify priorities, scrutinise budgets and plan expenditure for the budget 2024 – 2025. The Clerk would arrange for both committees to meet for a detailed discussion prior to the November meeting of the Policy and Resources Committee meeting on 20 November.

e) **Website review**

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The Committee agreed to bring the website in house this would also enable an online booking system for the facilities at Lloyd Recreation ground.

Resolved – to approve a new website to be managed by staff.

Earmarked Reserves

PR/23/014 – The Responsible Finance Officer presented the current and proposed Earmarked Reserves. Members asked that further consideration be given to renaming the revised list in order to make a clearer understanding of what was being proposed.

It was agreed that the revised list would be considered at the next meeting of the Committee in November.

Cyber Security

PR/23/015 – The Committee agreed that a decision could not be made at this time. Further detail was required with regard to exactly what the proposed insurance covered the Council for and what protection was currently being provided by our IT providers.

PR/23/016 –

Close of meeting 9.12pm – Date of next meeting 20 November 2023