



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood SO40 4SF
Tel: 02380 860273 office@marchwoodparish.gov.uk

Dear Councillor, you are hereby summoned to attend the **Personnel Committee** of **Marchwood Parish Council** on **Monday 18 September**, at **7.30pm** to be held in the Pine Room, Village Hall.

Tina Dudley Clerk to the Parish Council

Tuesday, 12 September 2023

Attendees: Cllr J Case, D Hindle and P Mballa

Agenda

1 - Apologies for absence

To receive and consider for acceptance any Member apologies for absence and approve by resolution

2 - Declaration of Interest

Members and Officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.

3 - Public Participation

For the public and press to ask questions on matters relating to items on the agenda.

4 - Minutes

To approve the minutes of the previous meeting of the Parish Council held on 24 July 2023 as a correct record and duly signed by the Chairman.

5 - Private session

To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the press and public from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

6 - Staffing matters

The Clerk will provide an update on staffing matters including staff sickness and staff organisational structure.