



Marchwood Parish Council
Marchwood Village Hall, Village Centre, Marchwood, S040 4SF
Tel: 02380 860273 Email: office @marchwoodparishcouncil.org.uk

Councillors: J Case, D Hindle, P Mballa, R Young and G Wright.

Dear Councillor, you are hereby summoned to attend a meeting of the Personnel Committee to be held in the Pine Room, Marchwood Village Hall on Monday 20 March 2023 at 7.30pm

Tina Dudley Clerk to the Parish Council

14 March 2023

AGENDA

1. Apologies for absence

To receive and consider for acceptance any Member apologies for absence and approve by resolution.

2. Declarations of Interest

Members and officers are invited to make any declarations of interest that they may have in relation to an item on the agenda and are reminded to make any declarations at any stage during the meeting if it becomes apparent that it may be required.

3. Public Participation

For the public and press to ask questions on matters relating to items on the agenda.

4. Minutes

To approve the minutes of the previous meeting of the Parish Council held on 28 February 2022 as a correct record and duly signed by the Chairman (appendix A).

5. Exempt Business: To pass a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960 to exclude the public and press from the discussion of the following matters where publicity might be prejudicial to the special nature of the business.

6. Staff Matters

1. To consider an amendment/rewording to the staff handbook relating to Parish Council vehicles (Appendix B).
2. To consider salary Incremental rises for those staff whose contract does not state when this will be implemented.
3. Finance Officer hours of work.
4. Seasonal Sports Pavilion Caretaker rate of pay to note.
5. Long Service rewards.
6. Sickness report.

7. Close of meeting. Date of next meeting to be confirmed.

Members of the Press and Public are welcome to attend any meeting of the Parish Council. These rights are enshrined in the Public Bodies (Admission to Meetings) Act 1960 and the Openness of Local Government Bodies Regulations 2014.

All in attendance should be aware that filming, photographing, recording, broadcasting or transmitting the proceedings of the Council may occur during the meeting.