

All minutes are draft until ratified by the Committee at the next meeting

Marchwood Parish Council

Minutes of the Annual Council Meeting of Marchwood Parish Council held at Marchwood Village Hall on Monday 15 May 2023 at 7.30pm.

Present

Councillors: N Buckett, J Case, D Hindle, J Leath, P Mballa, M Proctor and M Saxby.

In attendance: T Dudley, Parish Clerk.

Election of Chairman 2023-2024

PC/23/001 – Cllr Hindle proposed Cllr Case for Chairman for the municipal year 2023 – 2024, seconded by Cllr Buckett and agreed by all.

Resolved – Councillor Case be elected Chairman for the municipal year 2023 – 2024.

The Chairman signed the Declaration of acceptance of Office Chairman of Marchwood Parish Council 2023-2024.

Election of Vice Chairman 2023-2024

PC/23/002 – Cllr Hindle proposed to be elected Vice Chairman for the municipal year 2023 – 2024, seconded by Cllr Leath and agreed by all.

Resolved – Councillor Hindle be elected Vice Chairman for the municipal year 2023 – 2024.

The Vice Chairman signed the Declaration of acceptance of Office Chairman of Marchwood Parish Council 2023-2024.

Apologies

PC/23/003 – There were no apologies for absence for this meeting.

Declarations of Interest

PC/23/004 – Cllr Case declared an interest in agenda item 17 being a Trustee of Marchwood Youth Club. Cllr Hindle declared an interest in item 17 being a trustee of Marchwood Youth Club and agenda item 19a being a trustee of Marchwood Community Association.

Public Participation

PC/23/005 – Members requested the Clerk send a letter of thanks for the service and hard work provided to the village of Marchwood to former district Councillors Bennison and Hoare.

Minutes

PC/23/006 - RESOLVED – To accept the minutes of the Parish Council meeting held on Monday 13 March 2023 as a true and accurate record and duly signed by the Chairman.

Committee minutes

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PC/23/007 – The minutes of the Amenities Committee held on 11 April 2023, Policy and Resources Committee held on 24 April 2023 and the minutes of the Planning Committee held on Monday 2 May 2023 were noted.

Reports from New Forest District Councillor

PC/23/008 – Cllr Young addressed Council, he stated that he would continue to work closely and for the good of the Council and Parishioners.

Cllr Mballa addressed Council, he reiterated what Cllr Young had said he would continue to work for the good of the village and Parishioners.

Reports from Hampshire County Councillor

PC/23/009 – No report was submitted.

Standing Orders

PC/23/010 – The Clerk explained that the additional information regarding the quorate of council meetings had been added to the Standing Orders as requested by the Policy and Resources.

Resolved – to approve the Standing Orders as presented.

Financial Regulations

PC/23/011 – Cllr Hindle explained the Financial Regulations had been scrutinised at the last meeting of the Policy and Resources Committee.

Resolved – to approve the financial regulations as presented.

Committee Membership

PC/23/012-

Resolved – To approve the following membership and Chairman of the Council's committees:

Policy and Resources Committee – Councillors N Buckett, J Case, D Hindle, J Leath, P Mballa, M Proctor and M Saxby.

Amenities Committee - N Buckett, J Case, D Hindle, J Leath, P Mballa, M Proctor and M Saxby.

Planning Committee - N Buckett, J Case, D Hindle, J Leath, P Mballa, M Proctor and M Saxby.

Personnel Committee - J Case, D Hindle and P Mballa.

Cllr Hindle be appointed Chairman of Policy and Resources Committee.

Cllr Buckett be appointed Chairman of Amenities Committee.

Cllr Saxby be appointed Chairman of the Planning Committee.

Cllr Case be appointed Chairman of the Personnel Committee.

Outside Bodies

PC/23/013 –

Resolved – membership of Outside bodies were agreed as follows:

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Marchwood Community Association	Cllr Hindle
New Forest Association Local Council	All Councillors
New Forest Environment Protection Liaison (2 Members)	Cllr Leath
New Forest Consultative Panel	Cllr Buckett and Cllr Leath
The Handy Trust (Nominated Trustee)	Cllr Case
Marchwood Twinning Association	Cllr Proctor
Waterside Heritage	No representation
Marchwood Fete	Cllr Mballa
NFDC Quadrant Meetings	All Councillors
Marchwood Schools Liaison (2 members)	Cllr Leath
ABP Port Consultative Committee (2 Members)	Cllr Buckett, Leath and Mballa
Solent Gateway Liaison Group	Cllr Buckett, Leath and Mballa
Scout and Guide Management Committee	Cllr Buckett

Lloyd Recreation Ground Scout and Guide Hut

PC/23/014 – Members were advised that the lease for the Scout and Guide Hut stated a rent review was to be conducted five years following the signing of the lease, the review was due in 2021.

Resolved – to approve the engagement of a Chartered Surveyor in order to conduct a rent review for the Scout and Guide Hut at Lloyd Recreation Ground.

Grants

PC/23/015 – Cllr Hindle proposed to approve the grant applications, seconded by Cllr Proctor and agreed by all.

Resolved – to approve a grant of £100 for Victim Support and a £200 grant for New Forest Disability.

Council Insurance

PC/23/116 –

Resolved – to accept all insurance quotes received for 2023 – 2024 provided by Gallagher insurers.

Marchwood Youth Club

PC/23/017 – the termination of the lease for the Youth Centre at Lloyds Recreation Ground by the Marchwood Hub trustees dated 31 May 2023 was noted.

New Forest NPA Nomination for Parish Member

PC/23/018 – Members felt that they were unable to nominate a member for the NPA elections due to their lack of availability due to work and other commitments.

No member of the Council was nominated.

Correspondence

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PC/23/019 –Members reviewed the correspondence received from Marchwood Community Association regarding the lease the Council had with the Scout and Guide Association. It was considered that the association was in breach of section 1.28, permitted use is as a Scout and guide Headquarters only. 3.25 The permitted Use “The tenant must not at any time on or after the certificate date use the premises other than for the permitted use”.

The Clerk explained that 3.10.2 stated ‘The tenant must not assign or charge part only of the premises and must not sublet the whole or any part of the premises by this prohibition shall not prevent the Tenant from hiring the premises in accordance with arrangements approved by the landlord.

Members considered that the lease should be read in conjunction with the whole lease and not to take single points from within it. It was agreed that the Scout and Guide Association had the legal right to hire the facilities within the remit of the lease.

It was further suggested that the Marchwood Community Association and the Scout and Guide Association agree a dialogue going forward where each organisation agree to complement each other and not be in competition. The Scout and Guide Association had a responsibility to work with community-based organisations.

Close of meeting – date of next meeting

PC/23/020 – Date of next meeting was to be 26 June 2023; four Members stated that they were on annual leave at this time, it was noted that this would leave the scheduled meeting inquorate. It was agreed the Clerk would rearrange the meeting and confirm with Members a date for the next Council meeting in order to approve the Annual Governance Accountability Return.

The meeting closed at 8.48pm.